

December 16, 2015
Lincolnshire / 5:00 PM



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Board of Education Meeting

This is a meeting of the Washington Local Board of Education in public for the purpose of conducting school district business and is not to be considered a public community meeting. The time for public participation during this meeting is indicated on the agenda as Community Comment.
 ~R.C. 121.22, 3313.15

1. Opening
 - A. Call to Order by the President
 - B. Roll Call by the Treasurer
 - C. Pledge of Allegiance
 - D. Executive Session**
 - E. Community Comment

TREASURER'S REPORTS AND RECOMMENDATIONS

2. Minutes
3. Financial Reports and Investments
4. Authorization for Payment of Legal Fees
5. Purchases Over \$25,000
6. FY 2016 Amended Appropriation Measure
7. Amendment: Permanent Improvement Stadium Renovation Fund Restriction
8. Legal Assistance Fund
9. Ohio School Boards Association & National School Boards Association Dues
10. Establish Date for 2016 Organizational Meeting
11. Election of President Pro Tem

SUPERINTENDENT'S REPORT

BOARD COMMUNICATION

ADMINISTRATOR REPORTS

SUPERINTENDENT'S RECOMMENDATIONS

12. Gifts and Donations
13. Board of Education Policies
14. Change Order
15. Purchases Over \$25,000
16. Memorandum of Agreement
17. Executive Session
18. Personnel
19. Adjournment

1. Opening

A. Call to Order by the President

The December 16, 2015 meeting of the Board of Education of Washington Local Schools will come to order. It is now _____ P.M.

B. Roll Call by the Treasurer

Mr. Kiser _____ Mrs. Carmean _____ Mr. Ilstrup _____
Mr. Hunter _____ Mr. Langenderfer _____

Also present:

_____ Mr. Hickey, Superintendent
_____ Mrs. Mourlam, Assistant Superintendent
_____ Mr. Fouke, Treasurer

C. Pledge of Allegiance

D. Executive Session

The Treasurer recommends that the Board of Education enter into Executive Session to:

- Consider the *EMPLOYMENT* of a public employee or official.
- Consider the *COMPENSATION* of a public employee or official.

Moved by: _____ Seconded by: _____

Vote: EK _____ PC _____ TI _____ DH _____ JL _____

TIME ENTERED INTO EXECUTIVE SESSION: _____ P.M.

Let the minutes reflect that at _____ P.M., the Washington Local Board of Education **RETURNED FROM** Executive Session and did, in fact:

- Consider the *EMPLOYMENT* of a public employee or official.
- Consider the *COMPENSATION* of a public employee or official.

- All board of education members returned to the meeting.
- The following board member(s) did not return to the meeting: _____

E. Community Comment

The purpose of the Board of Education meeting is to conduct official Board business. The opportunity for people to address the Board of Education is a privilege that Boards of Education need not grant. This Board of Education has been interested in receiving information from the community. However, in order to provide time for the Board to carry on regular Board business, it becomes necessary to establish certain rules to be followed by those persons wishing to address the Board during Community Comment.

PROCEDURE FOR COMMUNITY COMMENT

1. Person addressing the Board should state his/her full name and address.
2. The number of delegates speaking on a particular topic should be limited to one whenever possible.
3. Person addressing the Board should limit his/her remarks to three minutes unless the presentation is of an unusual nature.
4. Questions pertaining to the school operation should be directed to the administration at a time other than during Community Comment.
5. Person addressing the Board should not engage in remarks that could be interpreted as libelous or inflammatory to a particular individual.
6. The Board of Education will attempt to complete the item of Community Comment within thirty minutes.

Adopted by the Washington Local Board of Education ~ June 7, 2014

2. Minutes

The Treasurer recommends that the Board of Education approve the minutes of the regular meeting of November 18 and the special meeting of December 2, 2015 as presented.

Moved by: _____ Seconded by: _____

Vote: EK _____ PC _____ TI _____ DH _____ JL _____

November 18, 2015

The Washington Local Board of Education met in regular session pursuant to the rules in the Administration Building, 3505 West Lincolnshire Boulevard on November 18, 2015 at 5:00 p.m. The following members were present:

Mr. Eric Kiser
Mrs. Patricia Carmean
Mr. Thomas Ilstrup
Mr. David Hunter
Mr. James Langenderfer

Mrs. Cherie, Mourlam, Assistant Superintendent,
and Mr. Jeffery Fouke, Treasurer.

Melanie Garcia, 2774 Provincetowne, Toledo, Ohio 43613
Ms. Garcia comes before the Board with an online petition to ask to have Mrs. Carmean sanctioned due to her actions. If no action is taken she will present legal document to the Clerk of Courts.

Community
Comment:

Erica Wingate, 2208 Ruthanne Dr., Toledo, Ohio 43611
Ms. Wingate spoke on behalf of a teacher who has had allegations made against her and asks that Mrs. Carmean resign.

It was moved by Mr. Langenderfer and seconded by Mr. Kiser to accept the Board President, Mr. Ilstrup's, recommendation to enter into Executive Session to:

Executive
Session:
076-11/15

8. Consider the investigation of charges or complaints against a public employee, official, licensee, or student.

Yes: Mr. Hunter, Mr. Langenderfer, Mr. Kiser, Mrs. Carmean, Mr. Ilstrup (5)

The Board entered into Executive Session at 5:04 p.m. The meeting was reconvened at 7:43 p.m. and did, in fact:

8. Consider the investigation of charges or complaints against a public employee, official, licensee, or student for the Board of Education.

All five board members still in attendance.

It was moved by Mr. Kiser and seconded by Mrs. Carmean to accept the Treasurer's recommendation to approve the minutes of the regular meeting of October 21, 2015 as presented.

Minutes:
077-11/15

Yes: Mr. Hunter, Mr. Langenderfer, Mr. Kiser, Mrs. Carmean, Mr. Ilstrup (5)

The Board was presented with the following reports for October:

Financial
Reports &
Investments:
078-11/15

1. Summary of Cash Balances, Revenue, General Fund Revenue Detail and Expenses for the Month
2. Cash Report of All Funds
3. Schedule of Checks Written
4. Summary of Investments and Earnings

It was moved by Mr. Langenderfer and seconded by Mr. Kiser to accept the Treasurer's recommendation to approve the financial report and investments as presented.

Yes: Mr. Langenderfer, Mr. Kiser, Mrs. Carmean, Mr. Ilstrup, Mr. Hunter (5)

Payment of
Legal Fees:
079-11/15

It was moved by Mr. Kiser and seconded by Mrs. Carmean to accept the Treasurer's recommendation to approve payment of legal fees billed by Bricker & Eckler in the amount of \$22,452.35, Spengler Nathanson in the amount of \$14,706.30 and ESC of Lake Erie West in the amount of \$552.90 as presented.

Yes: Mr. Kiser, Mrs. Carmean, Mr. Ilstrup, Mr. Hunter, Mr. Langenderfer (5)

Emergency
Repair:
080-11/15

It was moved by Mr. Kiser and seconded by Mrs. Carmean to accept the Treasurer's recommendation to approve the purchase for the emergency repair of the Washington Jr. High hot water tank as presented, payable to D.A.S. Energy in the amount of \$34,500.00.

Yes: Mrs. Carmean, Mr. Ilstrup, Mr. Hunter, Mr. Langenderfer, Mr. Kiser (5)

Advance of
Taxes
Collected:
081-11/15

It was moved by Mr. Hunter and seconded by Mr. Kiser to accept the Treasurer's recommendation to approve the Request for Advance of Taxes Collected as presented.

Yes: Mr. Ilstrup, Mr. Hunter, Mr. Langenderfer, Mr. Kiser, Mrs. Carmean (5)

2015/2016
Student
Activity
Budget:
082-11/15

It was moved by Mrs. Carmean and seconded by Mr. Hunter to accept the Treasurer's recommendation to approve the 2015/2016 Student Activity Budgets as presented.

Yes: Mr. Hunter, Mr. Langenderfer, Mr. Kiser, Mrs. Carmean, Mr. Ilstrup (5)

Scholarship
Fund –
Diane Ruiz:
083-11/15

It was moved by Mr. Kiser seconded by Mr. Langenderfer to accept the Treasurer's recommendation to establish the Diane Ruiz Scholarship Fund as presented:

A \$1,000 scholarship will be awarded annually to three (3) qualifying students who are descendants from a Spanish speaking country and plan to attend college or any other student who plans to attend college pursuing a degree in Spanish. Interest will be deposited into the fund and scholarships will be awarded until all funds are exhausted.

The determination and stipulations of the qualifying students is in the sole discretion of the Washington Local Schools Scholarship Committee.

Yes: Mr. Langenderfer, Mr. Kiser, Mrs. Carmean, Mr. Ilstrup, Mr. Hunter (5)

Board
Resolution-1:
084-11/15

It was moved by Mr. Hunter and seconded by Mr. Langenderfer to accept the Board President's recommendation as presented:

Be It Resolved That:

On all matters involving complaints against or concerns about Superintendent Patrick Hickey or any individual WLS Board Member, Assistant Superintendent Cherie Mourlam and Human Resources Director Rachael Novak shall report directly to the Board President and to the Board of Education.

Resolved this 18th day of November 2015.

Yes: Mr. Kiser, Mrs. Carmean, Mr. Ilstrup, Mr. Hunter, Mr. Langenderfer (5)

It was moved by Mr. Kiser and seconded by Mr. Langenderfer to accept the Board President's recommendation as presented:

Board
Resolution-2:
085-11/15

Be It Resolved That:

While parents, community members, and staff should make every attempt to resolve concerns at the lowest level in the organization, by starting with a staff member or administrator at the building level,

the Board wishes to make clear that some concerns may need to start directly with open dialog with a Board member.

The Board of Education of Washington Local Schools encourages free and open dialog between itself and all members of the Washington Local community, including, but not limited to, citizens, staff and students.

Free and open exchange, including debate and disagreement, are hallmarks of a democratic republic.

While the Board acknowledges that staff members are certainly free to decline to speak with individual Board members for whatever reason,

this Resolution shall make it clear that all shall be free to converse with Board members for any reason, without fear of intimidation or retribution.

Resolved this 18th day of November 2015.

Yes: Mrs. Carmean, Mr. Ilstrup, Mr. Hunter, Mr. Langenderfer, Mr. Kiser (5)

It was moved by Mr. Langenderfer and seconded by Mr. Kiser to approve the Superintendent's recommendation to accept the gifts and donations as presented:

Gifts &
Donations:
086-11/15

A. Sun Federal Credit Union

Jennifer Compton, 3341 Executive Parkway, Toledo 43606

- Donated a box of school supplies including spiral notebooks, folders, pens, markers, colored pencils, crayons and glue sticks.

Yes: Mr. Kiser, Mrs. Carmean, Mr. Ilstrup, Mr. Hunter, Mr. Langenderfer (5)

Board acknowledged First Reading of the following policies:

- A. 1130 – Conflict of Interest (Revised)
- B. 1630.01; 3430.01; 4430.01 – FMLA Leave (Revised)
- C. 2260.01 – Section 504/ADA Prohibition Against Discrimination Based on Disability (New)
- D. 5430 – Class Rank (Revised)
- E. 8210 – School Calendar (Revised)
- F. 8420 – Emergency Situations at Schools (Revised)
- G. 8500 – Food Services (Revised)

BOE
Policy-
First
Reading:

No action taken.

It was moved by Mr. Kiser and seconded by Mr. Langenderfer to accept the Superintendent's recommendation to approve the Whitmer Career & Technology Center Advisory Committee Members for 2015-2016 as presented:

Administrative: Debra Heban

- Bert Bernhardt, Curriculum Principal; Whitmer High School
- Bill Brennan, Director of Bus. Services; Board of Lucas County Commissioners
- Brian Davis, Curriculum Director; Washington Local Schools
- Greg Heban, Business & Industry; Executive Title Agency
- Sara Hoffman, Counselor; Whitmer High School
- David Hunter, Board Member; WLS Board of Education
- Thomas Ilstrup, Board Member; WLS Board of Education
- Jim Jennings, Tech Prep Consultant; Greater NW Ohio Consortium
- Cassandra Studnicha-Kusic, Assoc. Principal; Whitmer High School
- Jenny Nowacki, Job Training Coordinator; Whitmer High School
- Kathy Wilson, Director; NW Ohio Tech Prep
- Don Palmer, Criminal Justice Instructor; Whitmer CTC
- Debbie Sumner, Parent Representative
- Heather Steer, English Teacher; Whitmer High School
- Judy Williams, EMIS Coordinator; Washington Local Schools

Automotive Technology: Instructors - Joe Brower & Mark White

- Marc Adkins, Regional Manager; Midas Car Care
- Colin Binkley, Transportation Representative; Owens Community College
- Mike Brown, Corporate Trainer; AAA Service Center
- Tony Chorney, Community Member; AJ Chorney Home Improvement
- Drew Conkle, Service Director; Brondes Ford
- Rick Hansen, Service Manager; Grogans Towne Chrysler
- David Marrufo, Employee Trainer; Tireman Auto Service Center
- Ed Meggitt, Manager; Goodyear Tire
- Tom McRittichie, Instructor; Owens Community College

Business Management: Instructors – Justin Johnson & Linda Good

- Thomas Baird, CPA; Toledo CPAs
- Michelle Klement, CPA; William Vaughn Company
- Pat Miller, Owner; Hometown Teamworks
- Terri Pratt, Assistant Professor - School of Business & Information Systems; Owens Community College

Computer Networking Technology: Instructors - Tadek Stadniczuk & Adam Pickard

- Chris Berry, Systems Engineer; Modern Data, Inc.
- Doug Kohler, Chief District Data Tech; Bedford Public Schools
- Jeff Osthimer, Professor; University of Toledo - Computer Science Engineering
- Paul Shryock, Director of IT; Buckeye CableSystem
- Jay Taylor, Professor; Owens Community College

Construction Technology: Instructor - Phil Kraus

- Mike Ball, Training Coordinator; NWO Carpenters
- Mary Gregory, Executive Vice President; Associated General Contractors of NW Ohio
- Debra Heban, Director, CTC; Whitmer CTC
- Colleen Thornton, Executive Director; NWO Construction Education Center

Cosmetology: Instructors - Kim Farnham & Leslie Fish

- Mashalla Bourn, Stylist; Fiesta
- Chris Mack, Account Representative; Maly's
- Heather Maurer, Hairstylist; Snip
- Jennifer O'Connor, Owner; Salon Soto
- Holly Tedrick, Hairstylist; Attitudes Salon
- Cassidy Whitmeman, Owner; Elle Salon
- Cindy Wietrecki, Educator; Toledo Academy of Beauty
- Renee Wilhelm-Lutz, Stylist; AJ's Hair Salon

Criminal Justice: Instructors - Don Palmer & Stephen Babich (LT Sub.)

- John Arnsby, Prosecutor; City of Maumee
- Chris Fitzgerald, Sergeant; Ohio State Highway Patrol
- Thomas Ilstrup, Attorney; WLS Board Member
- Jeff Lingo, Chief Prosecutor, Criminal Division; Lucas County Courthouse

Culinary Arts: Instructors - Michael DuShane & Stephen Zampardo

- Rob Campbell, Chef; Revolution Grill
- Nick Chuhy, Instructor; University of Toledo
- Jeff Dinnebiel, Chef; Social Gastropub
- Chad Hartson, Chef; Ice Creations
- Chris Lowe, Instructor; Lourdes University
- Paul Mathews, Chef; Ciao Bella
- Michael Rosendaul, Chef; Toledo Club

Digital Graphic Design: Instructor - Brian Anderson

- Karin Cassavar, Designer; Hart Associates
- Rich Kretz, Vice President - Video Services; Hart Associates
- John Luscombe, Sales Representative; Metzger's Printing
- Jeff Payden, Senior Art Director; Hart Associates
- Brian Williams, Owner; Advanced Incentives
- Jim Williams, Owner; Advanced Incentives

Engineering/PLTW: Instructor - Jamie Squibb

- James Adams, Project Engineer; Republic Services, Inc.
- Reis Baidel, Teacher; Whitmer CTC
- Debra Heban, Director; Whitmer CTC
- Dr. Brian Randolph, Professor & Executive Associate Dean of Academic Affairs; University of Toledo College of Engineering
- Roger Thomas, Sales; T & S Tool Supply

Family and Consumer Science: Instructor - Teri Nodine

- Olivia Combs, Student
- Debra Everett, Abstinence Educator; Pregnancy Center
- Laurie Ewing, Parent Representative; Whitmer High School
- Debra Heban, CTC Director; Whitmer CTC
- Alexa Kehres, CTC Department Chair; Whitmer CTC
- April McNamara, Counselor; Whitmer High School
- Liz Mitchell, Former WHS GRADS Student
- Felicia Page, Retired WHS FCS Teacher
- Christina Reisinger, Former VP Champion Credit Union; Education Degree in Career Tech
- Deborah Gay Wooldridge, School of FCS Director; Bowling Green State University

Marketing: Instructor - Laura Ulrich

- William Brown, Retired WHS Marketing Teacher
- Jennifer Compton, Manager; Sun Federal Credit Union
- John Daney, Co-owner; ProComp Risk Advisors
- Jen Homier, Sales Executive; Hart Inc.
- Chris Marshall, President; BX Solutions
- Tamara Sparks, Vice President; The Andersons
- Darlene Stevens, Enrollment Specialist; University of Toledo
- Molly Wyrick, Buyer; Hickory Farms

Media Arts: Instructor - Gary O'Connor

- Tom Cole, Anchor; BCSN
- Dr. Jackie Layng, Professor; Department of Communication, University of Toledo
- Bobby Landis, Student; Full Sail University
- Mason Lowry, Anchor; BCSN
- Frank Rao, Freelance Cameraman
- Ashley Roth, Reporter; Blue Fin Media
- Gary Sensenstein, Master Control Operator; WNWO Toledo
- William Tapper, Technical Operations Manager; WBIR News

Medical Academy: Instructors - Teresa Crozier, Karon O'Sullivan & Bradley Tolly

- Carla Brown, Office Assistant; Wheeler Orthodontics
- Heather Chupp, CPC, Certified Professional Coder; ProMedica Center for Health Services
- Angie Hart, RN, Staff Nurse; Anders Dermatology
- Angela Lopez, Admissions Administrator; University of Toledo
- Terri Pratt, Assistant Professor - School of Business & Information Systems; Owens Community College
- Pam Roberts, CDA, AQP, Certified Dental Assistant; Drs. Zouhary & Fisher
- Deb Sepanski, RTR, CV, FAVIR, Registered Radiology Tech; Toledo Hospital Interventional Radiology

- Bernie Terry, Anatomy & Physiology Teacher; Whitmer High School
- Rosalie Weber, RN, Nurse Administrator; Owens Community College

Job Training: Instructor - Jennifer Nowacki

- Uzy Achufusi, LCBDD; Bridges to Transition
- Leslie Aronoff, Volunteer Services; Flower Hospital
- Michelle Bobo, Mobility Specialist; TARTA
- Lisa Comes, Service/Support Specialist; Lucas County Board of Developmental Disabilities
- Debbie Goldsworthy, Intake; Lucas County Board of Developmental Disabilities
- Debra Heban, Director; Whitmer CTC
- Jason Helman, Retail Manager; Walgreens
- Ann Kruse, Paratransit; TARTA
- Eric Landversicht, Job Training Coordinator/Consultant; Ohio Department of Education
- Julie Linch, Vice President; Directions Community Credit Union
- Gail Lance McKee, Mobility Specialist; TARTA
- Brandon Miller, Clerical Assistant & Option IV Grad.; Directions Community Credit Union
- Holly Miller, Parent Representative
- Neil Rochotte, Student Services Director; Washington Local Schools
- Kelly Schuck, LCBDD; Bridges to Transition
- Beverly Zach, Vocational Rehabilitation Counselor; Bureau of Vocational Rehabilitation

Teaching Professions: Instructors - Alexa Kehres & Jodie Tucker

- Kim Dedo, Elementary Principal; Shoreland
- Deb Heban, Director; Whitmer CTC
- Karen Roadruck, Associate Professor, Early Childhood Education; Lourdes University
- Elizabeth Snell, Proficiency Tutor; Wernert Elementary School
- Megan Sterling, Associate Professor of Health Education; Eastern Michigan University
- Chelsea Waller, Teaching Profession Grad / College Student; University of Toledo

Welding: Instructor - Craig Donnell

- Rob Branyon, Business Agent; Ironworkers Local #55
- Phil Gluza, Training Coordinator; Ironworkers Local #55
- Terry Lowe, President/Owner; Spec-Weld Technologies
- Greg Morgan, Welding Lab Technician; Retired Owens CC Welding Instructor

Yes: Mr. Ilstrup, Mr. Hunter, Mr. Langenderfer, Mr. Kiser, Mrs. Carmean (5)

Resolution to
Recoup Funds:
088-11/15

It was moved by Mr. Langenderfer and seconded by Mr. Kiser to accept the Superintendent's recommendation to approve the Resolution to Recoup Funds from the Ohio Department of Education as presented:

Resolution to Recoup Funds from the Ohio Department of Education

WHEREAS, the State of Ohio's public schools are funded by a per pupil formula which has been ruled unconstitutional by the courts three times; and

WHEREAS, the State of Ohio provides higher per pupil funding for students attending charter schools than for students attending public schools; and

WHEREAS, the State of Ohio is not following their own funding formula and has placed a cap on funding for the Washington Local School District; and

WHEREAS, through the State of Ohio's actions, the funding to the Washington Local School District has been reduced by \$58,443,794.09 since 1999;

THEREFORE, BE IT RESOLVED that the Washington Local Schools Board of Education directs the Treasurer to invoice the Ohio Department of Education for reimbursement for community school tuition from fiscal years 1999-2000 through 2014-2015 in the amount of \$24,262,115.84 and capped funding loss from 2014 through 2016 in the amount of \$34,181,678.25.

Yes: Mr. Hunter, Mr. Langenderfer, Mr. Kiser, Mrs. Carmean, Mr. Ilstrup (5)

Designation of
Broadband
Dollars:
089-11/15

It was moved by Mr. Kiser and seconded by Mrs. Carmean to accept the Superintendent's recommendation to approve Educational Broadband Service Long-Term De Facto Transfer Lease Agreement with Clearwire Spectrum Holdings III LLC and designate funds received from the Agreement for turf replacement and scoreboard replacement.

Summary of Agreement Provisions:

Finances

- \$4,050.00 monthly payment
- \$100,000.00 Initial Payment
- \$400.00 monthly service credit (for minimum educational use)

Other Terms

- Term: Initial plus renewal terms = 30 years
- Clearwire pays FCC application/notices/responses costs
- Exclusivity and right of first refusal remain
- Licensee (WLS) must comply with minimum use requirements
- Agreement and terms must remain confidential

Yes: Mr. Langenderfer, Mr. Kiser, Mrs. Carmean, Mr. Ilstrup, Mr. Hunter (5)

It was moved by Mr. Langenderger and seconded by Mr. Kiser to accept the Superintendent's recommendation to approve employment of Stough & Stough Architects for the preparation of specifications, bid documents and legal advertising for the related construction costs for the 2016 CTC Asbestos Removal project at seven percent (7%) of the construction costs.

Approval of
Employment:
090-11/15

Yes: Mr. Kiser, Mrs. Carmean, Mr. Ilstrup, Mr. Hunter, Mr. Langenderfer (5)

It was moved by Mr. Hunter and seconded by Mr. Langenderfer to accept the Superintendent's recommendation to approve final payment for the 2015 Building Improvements at Whitmer and CTC as presented:

Final
Payment:
091-11/15

A. TAS, Inc.	\$4,423.04
Original Contract Sum	55,288.00
Net Change by Change Orders	0.00
Contract Sum to Date	55,288.00
Total Completed & Stored to Date	55,288.00
Retainage	0.00
Total Earned Less Retainage	0.00
Less Previous Certificates for Payment	50,864.96
Current Payment Due	4,423.04
 B. Dimech Services, Inc.	\$118,000.00
Original Contract Sum	118,000.00
Net Change by Change Orders	0.00
Contract Sum to Date	118,000.00
Total Completed & Stored to Date	118,000.00
Retainage	0.00
Total Earned Less Retainage	118,000.00
Less Previous Certificates for Payment	106,200.00
Current Payment Due	11,800.00

Yes: Mrs. Carmean, Mr. Ilstrup, Mr. Hunter, Mr. Langenderfer, Mr. Kiser (5)

It was moved by Mr. Kiser and seconded by Mr. Langenderfer to accept the Superintendent's recommendation to approve the following request from Bob Gulick, Director of Technology:

Purchases Over
\$25,000:
092-11/15

- A. Meyer Hill Lynch
- \$46,998.88
 - NexGen N5200T SAN with 22TB of usable storage and two Cisco Catalyst 2960X-24TD-L

Yes: Mr. Ilstrup, Mr. Hunter, Mr. Langenderfer, Mr. Kiser, Mrs. Carmean (5)

Personnel
Items :
 093-11/15

It was moved by Mr. Langenderfer and seconded by Mrs. Carmean to accept the Superintendent's recommendation to approve, via consent motion, personnel items as presented:

1. RESIGNATIONS

A. Administrative Personnel

1.	Christopher Kreft	Associate Principal Washington	06/30/2016 Retirement 9 yrs.
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B. Certified Personnel

1.	Donald Palmer	Criminal Justice CTC	06/30/2016 Retirement 20 yrs.
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C. Extra Duty Personnel

1.	Stephen Hottmann**	#108L Speech Team-Assoc Coach	10/20/2015
	**Consultant		

2. LEAVE OF ABSENCE

A. Certified Personnel

1.	Danielle Darling	Maternity Leave	11/11/2015 – 12/09/2015
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B. Classified Personnel

1.	Benjamin Gilliam	Medical Leave	10/26/2015 – 11/27/2015
2.	Norma Halsey	Medical Leave	10/15/2015 – 11/13/2015
3.	Renee Meinert	Personal Leave	10/26/2015 – 12/04/2015

3. NOMINATIONS – 2015/16

A. Classified Personnel

1.	Arthur Winzenried	Bus Driver – Transportation 4 hrs./day Sched. L, step 0 @ \$16.88/hr.	11/19/2015
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B. Substitute Certified Personnel

1.	Sean Carolin	3. Tyler Lusk	5. Adam Rauscher
2.	Rebecca Haidet	4. Emily Mitchell	

C. Substitute Classified Personnel

1.	Brendalee Bojarski	7. Darren Heminger	13. Angela Steward
2.	RaShada Bruce	8. Kimberly Lopez	14. Belinda Sutherland
3.	Andrea Cole	9. Trisha Lopez	15. Laurence Swint
4.	Jennifer Dayvolt	10. Lois Middlebrooks	16. Angela Timler
5.	Grace Hasty	11. Deanna Mohr	
6.	Gregory Heban	12. Sheila Reis	

D. Panther + (After School Tutoring) @ \$25.56/hr.

1.	Mitchell Albright
2.	Aida Sheehan
3.	Jason Whitacre

E. Credit Recovery Class Monitors @ \$25.56/hr.

- | | | |
|---------------------|---------------------|-----------------------|
| 1. Eric Brown | 4. Brian Kaser | 7. Harry R. Snodgrass |
| 2. Heather Densmore | 5. Matthew LaPoint | 8. Nicholas Whetstone |
| 3. Jodi Fryman-Reed | 6. Matthew Scheiber | |

F. Outdoor Education @ \$75.00 per night

McGregor – September 21, 22, 23, and 24, 2015

1. Shanna Huebner
2. Tera Sakowski

G. Tuition Calculation Stipend

- | | |
|-------------------|-----------|
| 1. Tammera Conlan | \$ 500.00 |
|-------------------|-----------|

H. TAWLS Officer Stipend Reimbursement

Fully Reimbursed by TAWLS

½ to be paid by Jan. 15, 2016

Remaining half to be paid by May 15, 2016

- | | | |
|-------------------------|----------------------------------|-------------|
| 1. Christopher Hodnicki | TAWLS President | \$ 1,500.00 |
| 2. Jason Schreiner | Vice Pres. For Negotiations | \$ 750.00 |
| 3. Karen Herrera | Vice Pres. For Policy/Grievances | \$ 750.00 |
| 4. Rhea Young | Treasurer | \$ 750.00 |
| 5. Wendy McCall | Recording Secretary | \$ 750.00 |
| 6. Jennifer Gent | Corresponding Secretary | \$ 750.00 |

I. Career Development Activities

Perkins Grant

- | | |
|-----------------|-----------|
| 1. Jean Kornowa | \$ 650.00 |
|-----------------|-----------|

J. Resident Educator Mentors @ \$650.00 per Resident Educator per School Year

- | | | |
|----------------------|-----------------------|--------------------------|
| 1. Carrie Allsbrooks | 10. James Floyd | 19. Christine Rupp |
| 2. Krista Balwinski | 11. Carrie Frey | 20. Felicia Singleton |
| 3. Lindsay Bates* | 12. Jodi Fryman-Reed | 21. Donna Stacy* |
| 4. Lori Bosch | 13. Lynn Jager** | 22. Judith Swartz |
| 5. Alysia Cloum | 14. Christine Kimmey | 23. Jodie Tucker |
| 6. Marisa Crespo | 15. Cynthia Lambrecht | 24. Jennifer Vellequette |
| 7. Layla Diebert | 16. Sheri Lindsey | 25. Christine Weiss |
| 8. Dana Edmonds* | 17. Ann Manley | 26. Sabrina Wilson |
| 9. Holly Farthing | 18. James Nino | 27. Carrie Wray |

*Mentor has two (2) Resident Educators

**Mentor has three (3) Resident Educators

K. O.G.T. Camp Tutors @ \$25.56/hr.

October 19 – 23, 2015

1. Matthew Kizaur

L. Home Instruction Personnel @ \$25.56/hr.

1. Jodi Fryman-Reed
2. Suzanna Leone
3. Jodie Tucker

Personnel -
Continued:

M. Bus Driver Recertification @ \$100.00 each

- 1. Carolyn Owens

N. Engage Math Make Up Testing @ \$25.56/hr.

- 1. David Lenz

O. Extra Duty Index Volunteers
Accepting Services for Coaching

- 1. Amelia Lefevre Basketball

4. CHANGE OF CONTRACT

A. Classified Personnel

- 1. Ronald Hetherington From Nutrition Service Worker – Jefferson (2 hrs./day), Sched. O, step 0 @ \$13.05/hr. To Safety Aide – Greenwood (2 hrs./day), Sched. K, step 0 @ \$14.73/hr.
Effective: November 9, 2015
- 2. Caroline Phillips From Classroom Aide – Jackman (4 hrs./day) to Classroom Aide – Jefferson (7 hrs./day). No change in Schedule, Step or Hourly Rate
Effective: November 4, 2015

B. Extra Duty Personnel

- 1. Amanda Kosakowski From Supplemental Contract #080-1a Gymnastics – Associate Coach (50%) @ \$2,266 + (5% Longevity) \$113 = \$2,379 To Supplemental Contract #080-1a Gymnastics – Associate Coach @ \$3,532 + (5% Longevity) \$177 = \$3,709
Effective: 2015/16 school year
- 2. Courtney Siebenaller From Supplemental Contract #080-1b Gymnastics – Associate Coach (50%) @ \$2,266 to Supplemental Contract #080-1b Gymnastics – Associate Coach @ \$1,000
Effective: 2015/16 school year

Yes: Mr. Langenderfer, Mr. Kiser, Mrs. Carmean, Mr. Ilstrup, Mr. Hunter (5)

Adjournment:
094-11/15

It was moved by Mr. Langenderfer and seconded by Mrs. Carmean that this meeting be adjourned at 8:14 p.m.

Yes: Mr. Kiser, Mrs. Carmean, Mr. Ilstrup, Mr. Hunter, Mr. Langenderfer (5)

Let the record show that an audio recording of this meeting has been made and is on file in the Office of the Treasurer.

Approved: _____
(President)

Attest: _____
(Treasurer)

3. Financial Reports and Investments

Each month the Board is presented with the following Financial Reports:

- (1) Summary of Cash Balances, Revenue, General Fund Revenue Detail and Expenses for the Month
- (2) Cash Report of All funds
- (3) Schedule of Checks Written
- (4) Summary of Investments and Earnings

The Treasurer will give a brief summary and answer any questions. The Treasurer recommends that the Board of Education approve the Financial Reports and Investments for the month of November as presented.

Moved by: _____ Seconded by: _____

Vote: EK _____ PC _____ TI _____ DH _____ JL _____

SUMMARY OF CASH BALANCE BY FUND

11/30/2015

ACCOUNT TITLE	THIS MONTH ACTIVITY	FY BEGINNING BALANCE	YEAR TO DATE ACTIVITY	END OF MONTH CASH BALANCE
GENERAL	-1,073,769.00	29,090,945.98	5,034,544.38	34,125,490.36
BOND RETIREMENT	0.00	0.00	0.00	0.00
PERMANENT IMPROVEMENT	-536,831.46	6,012,087.97	-294,976.42	5,717,111.55
BUILDING	0.00	9,775.80	0.00	9,775.80
FOOD SERVICE	283,326.09	39,878.76	34,330.30	74,209.06
SPECIAL TRUST	-1,864.35	90,267.21	-3,927.56	86,339.65
ENDOWMENT	571.51	65,498.19	565.11	66,063.30
UNIFORM SCHOOL SUPPLIES	-5,734.13	137,592.03	53,832.78	191,424.81
ROTARY-SPECIAL SERVICES	-4,155.58	26,186.48	2,886.20	29,072.68
ADULT EDUCATION	0.00	0.00	0.00	0.00
PUBLIC SCHOOL SUPPORT	4,198.18	113,414.71	-3,416.10	109,998.61
OTHER GRANT	0.00	1,557.76	0.00	1,557.76
DISTRICT AGENCY	16,716.00	0.00	16,716.00	16,716.00
EMPLOYEE BENEFITS SELF INS.	153,591.68	2,825,112.33	504,359.29	3,329,471.62
UNDERGROUND STORAGE TANK FUND	0.00	55,000.00	0.00	55,000.00
STUDENT MANAGED ACTIVITY	4,709.11	187,851.73	44,540.51	232,392.24
DISTRICT MANAGED ACTIVITY	-16,341.57	302,247.39	36,937.24	339,184.63
AUXILIARY SERVICES	75,242.85	149,162.86	223,165.07	372,327.93
MANAGEMENT INFORMATION SYSTEM	0.00	0.00	0.00	0.00
DATA COMMUNICATION FUND	0.00	0.00	9,900.00	9,900.00
OHIO READS	0.00	0.00	0.00	0.00
VOCATIONAL EDUC. ENHANCEMENTS	0.00	5,000.00	1,000.00	6,000.00
MISCELLANEOUS STATE GRANT FUND	-0.81	14,848.21	-598.10	14,250.11
ADULT BASIC EDUCATION	0.00	0.00	0.00	0.00
IDEA PART B GRANTS	7,696.71	77,618.66	14,237.71	91,856.37
VOC ED: CARL D. PERKINS - 1984	-2,485.40	29,348.73	-13,388.73	15,960.00
TITLE II D - TECHNOLOGY	0.00	0.00	0.00	0.00
TITLE I SCHOOL IMPROVEMENT A	0.00	0.00	0.00	0.00
TITLE I SCHOOL IMPROVEMENT G	0.00	0.00	0.00	0.00
LIMITED ENGLISH PROFICIENCY	-1,109.73	11,461.19	-2,398.45	9,062.74
TITLE I DISADVANTAGED CHILDREN	831.65	131,874.29	-55,194.69	76,679.60
DRUG FREE SCHOOL GRANT FUND	0.00	0.00	0.00	0.00
IMPROVING TEACHER QUALITY	-1,685.19	39,729.99	-2,232.50	37,497.49
MISCELLANEOUS FED. GRANT FUND	0.00	0.00	0.00	0.00
REPORT TOTAL:	-1,097,093.44	39,416,460.27	5,600,882.04	45,017,342.31

Summary of Revenue By Fund

11/30/2015

ACCOUNT TITLE	MONTH ACTUAL RECEIPTS	FISCAL YEAR EST. RECEIPTS	FYTD ACTUAL RECEIPTS	FYTD BALANCE UNCOLLECTED
GENERAL	4,932,683.37	80,513,472.00	37,993,465.11	42,520,006.89
BOND RETIREMENT	0.00	0.00	0.00	0.00
PERMANENT IMPROVEMENT	61,805.54	2,807,436.00	1,392,189.32	1,415,246.68
BUILDING	0.00	0.00	0.00	0.00
FOOD SERVICE	539,774.48	2,800,100.00	1,099,306.39	1,700,793.61
SPECIAL TRUST	2,411.72	44,100.00	7,573.68	36,526.32
ENDOWMENT	571.51	5,870.00	1,065.11	4,804.89
UNIFORM SCHOOL SUPPLIES	908.50	70,570.00	81,865.20	(11,295.20)
ROTARY-SPECIAL SERVICES	8,358.07	82,900.00	25,547.59	57,352.41
ADULT EDUCATION	0.00	0.00	0.00	0.00
PUBLIC SCHOOL SUPPORT	9,147.58	65,550.00	36,517.15	29,032.85
OTHER GRANT	0.00	0.00	0.00	0.00
DISTRICT AGENCY	17,316.00	20,000.00	17,316.00	2,684.00
EMPLOYEE BENEFITS SELF INS.	976,792.95	11,305,150.00	4,640,379.69	6,664,770.31
STUDENT MANAGED ACTIVITY	15,690.73	338,680.00	94,184.18	244,495.82
DISTRICT MANAGED ACTIVITY	49,074.69	814,540.00	285,050.04	529,489.96
AUXILIARY SERVICES	247,577.00	950,490.00	495,200.86	455,289.14
MANAGEMENT INFORMATION SYSTEM	0.00	0.00	0.00	0.00
DATA COMMUNICATION FUND	0.00	19,800.00	9,900.00	9,900.00
OHIO READS	0.00	0.00	0.00	0.00
VOCATIONAL EDUC. ENHANCEMENTS	0.00	30,000.00	6,000.00	24,000.00
MISCELLANEOUS STATE GRANT FUND	6,173.54	112,254.59	43,388.89	68,865.70
ADULT BASIC EDUCATION	0.00	0.00	0.00	0.00
IDEA PART B GRANTS	120,000.00	1,886,647.69	683,663.24	1,202,984.45
VOC ED: CARL D. PERKINS - 1984	11,637.85	151,592.28	69,058.07	82,534.21
TITLE II D - TECHNOLOGY	0.00	0.00	0.00	0.00
TITLE I SCHOOL IMPROVEMENT A	0.00	0.00	0.00	0.00
TITLE I SCHOOL IMPROVEMENT G	0.00	0.00	0.00	0.00
LIMITED ENGLISH PROFICIENCY	0.00	34,537.10	10,503.72	24,033.38
TITLE I DISADVANTAGED CHILDREN	195,000.00	2,464,511.73	668,521.82	1,795,989.91
DRUG FREE SCHOOL GRANT FUND	0.00	0.00	0.00	0.00
IMPROVING TEACHER QUALITY	15,000.00	308,525.40	126,026.95	182,498.45
MISCELLANEOUS FED. GRANT FUND	0.00	0.00	0.00	0.00
REPORT TOTAL	7,209,923.53	104,826,726.79	47,786,723.01	57,040,003.78

Fnd Rcpt	Sec	Subjt	OPU	Description	FYTD Receivable	FYTD Actual Receipts	MTD Actual Receipts	FYTD Balance Receivable	Pct. Rcvd	
001	1111	0000	000000	000	GEN.PROP.TAX-REAL ESTATE	36,800,000.00	18,460,181.11	.00	18,339,818.89	50.2%
001	1121	0000	000000	000	TANG. PERS.PROP.TAX	.00	.00	.00	.00	0.0%
001	1211	0000	000000	000	TUITION - DAY SCHOOL	.00	.00	.00	.00	0.0%
001	1212	0000	000000	000	TUITION-SUMMER SCHOOL	5,000.00	15.00-	.00	5,015.00 -	0.3%
001	1221	0000	000000	000	TUITION SF-14	425,000.00	210,277.78	2,285.94	214,722.22	49.5%
001	1223	0000	000000	000	SPECIAL ED./EXCESS COST	215,000.00	61,642.13	.00	153,357.87	28.7%
001	1344	0000	000000	000	TRANSPORTATION FEES	120,000.00	15,551.02	12,610.06	104,448.98	13.0%
001	1410	0000	000000	000	INTEREST ON INVESTMENTS	55,000.00	28,222.03	5,506.19	26,777.97	51.3%
001	1740	0000	000000	030	CLASS FEES - WHITMER	3,626.00	5,252.12	2,481.51	1,626.12-	144.8%
001	1740	0000	000000	055	CLASS FEES GREENWOOD	2,770.00	3,887.00	620.00	1,117.00-	140.3%
001	1740	0000	000000	060	CLASS FEES HIAWATHA	4,070.00	3,410.00	290.00	660.00	83.8%
001	1740	0000	000000	090	CLASS FEES JACKMAN	3,350.00	2,920.00	970.00	430.00	87.2%
001	1740	0000	000000	110	CLASS FEES MCGREGOR	4,975.00	5,381.00	700.00	406.00-	108.2%
001	1740	0000	000000	120	CLASS FEES MEADOWVALE	5,500.00	5,660.00	750.00	160.00-	102.9%
001	1740	0000	000000	130	CLASS FEES MONAC	4,050.00	3,595.00	50.00	455.00	88.8%
001	1740	0000	000000	150	CLASS FEES SHORELAND	3,700.00	2,780.00	860.00	920.00	75.1%
001	1740	0000	000000	160	CLASS FEES TRILBY	.00	.00	.00	.00	0.0%
001	1740	0000	000000	170	CLASS FEES WERNERT	1,959.00	3,420.00	20.00	1,461.00-	174.6%
001	1790	0000	000000	000	SET ASIDE ADJUSTMENT TRANSFER	1,426,641.20-	1,426,641.20-	.00	.00	0.0%
001	1810	0000	000000	000	RENTALS	85,000.00	36,327.00	1,675.00	48,673.00	42.7%
001	1820	0000	000000	000	CONTRIBUTIONS/DONATIONS	.00	.00	.00	.00	0.0%
001	1830	0000	000000	000	OTHER LOCAL REIMBURSEMENT	.00	.00	.00	.00	0.0%
001	1880	0000	000000	000	ABATEMENT PAYMENTS	275,000.00	90,667.71	.00	184,332.29	33.0%
001	1890	0000	000000	000	OTHER RECEIPTS-LOCAL	75,000.00	35,303.14	4,206.72	39,696.86	47.1%
001	1890	0000	000000	030	MISC. WHITMER FEES ADJUSTMENT	.00	.00	.00	.00	0.0%
001	1933	0000	000000	000	SALE & LOSS OF ASSETS	1,000.00	.00	.00	1,000.00	0.0%
001	2400	0000	000000	000	PAYMENT IN LIEU OF TAXES - TIF	4,310,000.00	2,151,510.44	.00	2,158,489.56	49.9%
001	3110	0000	000000	000	SCHOOL FOUND.-BASIC ALLOW	25,300,000.00	10,533,523.71	2,097,821.53	14,766,476.29	41.6%
001	3131	0000	000000	000	10% AND 2.5% ROLLBACK	2,500,000.00	1,255,843.91	7,180.31	1,244,156.09	50.2%
001	3132	0000	000000	000	HOMESTEAD EXEMPTION	1,750,000.00	881,564.74	11,718.18	868,435.26	50.4%
001	3133	0000	000000	000	\$10,000 PERSONAL PROPERTY TAX EXEMPTIO	.00	.00	.00	.00	0.0%
001	3134	0000	000000	000	ELECTRIC DEREGULATION PROP TAX REPLACE	.00	.00	.00	.00	0.0%
001	3135	0000	000000	000	TANGIBLE PERSONAL PROPERTY TAX LOSS	5,243,472.00	2,620,947.79	2,620,947.79	2,622,524.21	50.0%
001	3139	0000	000000	000	OTHER PROPERTY TAX ALLOCATIONS/CASINO	.00	.00	.00	.00	0.0%
001	3190	0000	000000	000	CASINO TAX REVENUE	350,000.00	173,299.61	.00	176,700.39	49.5%
001	3211	0000	000000	000	ECON DISADVANTAGED FUND	1,000,000.00	423,334.18	78,818.90	576,665.82	42.3%
001	3219	0000	000000	000	RESTRICTED CAREER TECH./SPECIAL EDUCAT	1,100,000.00	391,007.17	83,171.24	708,992.83	35.5%
001	4220	0000	000000	000	COMMUNITY ALTERNATIVE FUNDING SYSTEM (335,000.00	47,784.72	.00	287,215.28	14.3%
001	5100	0000	000000	000	TRANSFERS - IN	.00	.00	.00	.00	0.0%
001	5220	0000	000000	000	GEN.FUND ADVANCES - IN	400,000.00	400,000.00	.00	.00	100.0%
001	5300	0000	000000	000	REFUND PRIOR YEAR EXPEND.	135,000.00	140,186.80	.00	5,186.80-	103.8%
** Fund 001 Sec 0000 Totals					79,086,830.80	36,566,823.91	4,932,683.37	42,520,006.89	46.2%	
001	1790	9190	000000	000	SET ASIDE ADJUSTMENT TRANSFER	.00	.00	.00	.00	0.0%

Fnd Rcpt	Sc	Subjct	OPU	Description	FYTD Receivable	FYTD Actual Receipts	MTD Actual Receipts	FYTD Balance Receivable	Pct. Rcvd
001	5100	9190	000000 000	TRANSFERS IN	.00	.00	.00	.00	0.0%
			** Fund 001 Sc 9190	Totals	.00	.00	.00	.00	0.0%
001	1790	9192	000000 000	SET ASIDE ADJUSTMENT TRANSFER	1,426,641.20	1,426,641.20	.00	.00	100.0%
			** Fund 001 Sc 9192	Totals	1,426,641.20	1,426,641.20	.00	.00	100.0%
001	1790	9193	000000 000	GENERAL OTHER CLASSRM MATERIAL/FEE	.00	.00	.00	.00	0.0%
001	1890	9193	000000 000	OTHER RECEIPTS-LOCAL	.00	.00	.00	.00	0.0%
001	2400	9193	000000 000	PAYMENT IN LIEU OF TAXES	.00	.00	.00	.00	0.0%
			** Fund 001 Sc 9193	Totals	.00	.00	.00	.00	0.0%
001	1790	9194	000000 000	BUS FUND ADJUSTMENT	.00	.00	.00	.00	0.0%
001	3212	9194	000000 000	BUS RESTRICTED GRANT	.00	.00	.00	.00	0.0%
			** Fund 001 Sc 9194	Totals	.00	.00	.00	.00	0.0%
001	1790	9196	000000 000	BUDGET RESERVE ADJUSTMENT	.00	.00	.00	.00	0.0%
			** Fund 001 Sc 9196	Totals	.00	.00	.00	.00	0.0%
Grand Total All Funds					80,513,472.00	37,993,465.11	4932,683.37	42,520,006.89	47.2%

Summary of Expenditures by Fund

11/30/2015

ACCOUNT ITEM	FYTD APPROPRIATION	FYTD ACTUAL EXPENDITURES	MONTH TO DATE EXPENDITURES	CURRENT ENCUMBRANCES	FYTD UNENCUM. BALANCE	FYTD % EXP OR ENCUM.
GENERAL	82,083,217.65	32,958,920.73	6,006,452.37	2,605,809.37	46,518,487.55	43.33
BOND RETIREMENT	0.00	0.00	0.00	0.00	0.00	
PERMANENT IMPROVEMENT	8,430,672.94	1,687,165.74	598,637.00	542,052.34	6,201,454.86	26.44
BUILDING	9,775.80	0.00	0.00	9,775.80	0.00	100.00
FOOD SERVICE	2,662,900.00	1,064,976.09	256,448.39	188,788.25	1,409,135.66	47.08
SPECIAL TRUST	50,000.00	11,501.24	4,276.07	0.00	38,498.76	23.00
ENDOWMENT	2,000.00	500.00	0.00	0.00	1,500.00	25.00
UNIFORM SCHOOL SUPPLIES	177,263.39	28,032.42	6,642.63	12,173.15	137,057.82	22.68
ROTARY-SPECIAL SERVICES	104,241.33	22,661.39	12,513.65	19,655.93	61,924.01	40.60
ADULT EDUCATION	0.00	0.00	0.00	0.00	0.00	
PUBLIC SCHOOL SUPPORT	110,678.89	39,933.25	4,949.40	7,502.89	63,242.75	42.86
OTHER GRANT	1,549.76	0.00	0.00	0.00	1,549.76	
DISTRICT AGENCY	17,316.00	600.00	600.00	627.50	16,088.50	7.09
EMPLOYEE BENEFITS SELF INS.	10,557,095.08	4,136,020.40	823,201.27	164,010.63	6,257,064.05	40.73
STUDENT MANAGED ACTIVITY	360,236.10	49,643.67	10,981.62	18,399.95	292,192.48	18.89
DISTRICT MANAGED ACTIVITY	906,094.55	248,112.80	65,416.26	81,312.42	576,669.33	36.36
AUXILIARY SERVICES	1,074,162.86	272,035.79	172,334.15	442,226.88	359,900.19	66.49
MANAGEMENT INFORMATION SYSTEM	0.00	0.00	0.00	0.00	0.00	
DATA COMMUNICATION FUND	19,800.00	0.00	0.00	0.00	19,800.00	
OHIO READS	0.00	0.00	0.00	0.00	0.00	
VOCATIONAL EDUC. ENHANCEMENTS	21,645.00	5,000.00	0.00	0.00	16,645.00	23.10
MISCELLANEOUS STATE GRANT FUND	111,242.43	43,986.99	6,174.35	0.00	67,255.44	39.54
ADULT BASIC EDUCATION	0.00	0.00	0.00	0.00	0.00	
IDEA PART B GRANTS	1,845,433.91	669,425.53	112,303.29	44,693.88	1,131,314.50	38.70
VOC ED: CARL D. PERKINS - 1984	155,027.51	82,446.80	14,123.25	6,567.10	66,013.61	57.42
TITLE II D - TECHNOLOGY	0.00	0.00	0.00	0.00	0.00	
TITLE I SCHOOL IMPROVEMENT A	0.00	0.00	0.00	0.00	0.00	
TITLE I SCHOOL IMPROVEMENT G	0.00	0.00	0.00	0.00	0.00	
LIMITED ENGLISH PROFICIENCY	30,122.53	12,902.17	1,109.73	0.00	17,220.36	42.83
TITLE I DISADVANTAGED CHILDREN	2,504,718.02	723,716.51	194,168.35	18,632.66	1,762,368.85	29.64
DRUG FREE SCHOOL GRANT FUND	0.00	0.00	0.00	0.00	0.00	
IMPROVING TEACHER QUALITY	295,171.08	128,259.45	16,685.19	0.00	166,911.63	43.45
MISCELLANEOUS FED. GRANT FUND	0.00	0.00	0.00	0.00	0.00	
	111,530,364.83	42,185,840.97	8,307,016.97	4,162,228.75	65,182,295.11	41.56

Fund #	Fund Description	FYTD	MTD	FYTD	Current	Current	Unencumbered	Bank
Begin	Balance	MTD	Receipts	Expenditures	Expenditures	Fund	Balance	Code
		Receipts				Balance	Encumbrances	Fund
001 0000	GENERAL FUND, COST CENTER							
	25,698,994.16	4,932,683.37	36,566,823.91	5,880,211.17	31,847,380.02	30,418,438.05	1,747,855.36	28,670,582.69
001 9190	GENERAL FUND, TEXT/INSTR.MAT.SET-ASIDE							
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001 9192	GENERAL FUND, CAP.IMPR./MAINT.SET-ASIDE							
	233,048.18-	0.00	1,426,641.20	126,241.20	1,111,540.71	82,052.31	857,954.01	775,901.70-
001 9193	GENERAL FUND, TAX ABATEMENT							
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001 9194	GENERAL FUND, SCHOOL BUS FUND							
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001 9196	GENERAL FUND, HB 412-BUDGET RESERVE							
	3,625,000.00	0.00	0.00	0.00	0.00	3,625,000.00	0.00	3,625,000.00
	TOTAL FOR Fund 001 - GENERAL:							
	29,090,945.98	4,932,683.37	37,993,465.11	6,006,452.37	32,958,920.73	34,125,490.36	2,605,809.37	31,519,680.99
002 9602	BOND RETIREMENT, DEBT SERVICE-PERM.IMP.TAN							
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
002 9613	BOND RETIREMENT, DEBT SERVICE - COPS							
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
002 9699	BOND RETIREMENT, HB 264-WW ENERGY MNGT.PLA							
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL FOR Fund 002 - BOND RETIREMENT:							
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
003 9001	PERMANENT IMPROVEMENT, HORACE MANN P.I. FUND							
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
003 9006	PERMANENT IMPROVEMENT - STADIUM RENOVATION							
	89,382.01-	0.00	0.00	0.00	0.00	89,382.01-	0.00	89,382.01-
003 9013	PERMANENT IMPROVEMENT-TRILBY PROPERTY							
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
003 9099	PI LEVY FUND							
	6,101,469.98	61,805.54	1,392,189.32	598,637.00	1,687,165.74	5,806,493.56	542,052.34	5,264,441.22
	TOTAL FOR Fund 003 - PERMANENT IMPROVEMENT:							
	6,012,087.97	61,805.54	1,392,189.32	598,637.00	1,687,165.74	5,717,111.55	542,052.34	5,175,059.21

Fund #	Fund Description	FYTD	MTD	FYTD	Current	Current	Unencumbered	Bank
Begin	Balance	Receipts	Expenditures	Expenditures	Fund Balance	Encumbrances	Fund Balance	Code
004	9613 BUILDING FUND							
	9,775.80	0.00	0.00	0.00	9,775.80	9,775.80	0.00	
	TOTAL FOR Fund 004 - BUILDING:							
	9,775.80	0.00	0.00	0.00	9,775.80	9,775.80	0.00	
006	0000 CAFETERIA, COST CENTER							
	39,878.76	539,774.48	1,099,306.39	256,448.39	1,064,976.09	74,209.06	188,788.25	114,579.19-
	TOTAL FOR Fund 006 - FOOD SERVICE:							
	39,878.76	539,774.48	1,099,306.39	256,448.39	1,064,976.09	74,209.06	188,788.25	114,579.19-
007	9013 WHITMER CAREER & TECHNOLOGY CTR SCHOLARSHIP							
	4,500.00	0.00	0.00	0.00	4,500.00	0.00	4,500.00	
007	9067 TRUST FUNDS, EMPLOYEE RECOGNITION FUND							
	17,934.88	0.00	2,148.00	4,276.07	9,768.53	10,314.35	0.00	10,314.35
007	9083 TRUST FUNDS, EMP.MEM.SCHOLARSHIP FUND							
	32,652.35	2,411.72	4,413.94	0.00	535.97	36,530.32	0.00	36,530.32
007	9088 TRUST FUNDS, STALE CHECKS							
	35,179.98	0.00	1,011.74	0.00	1,196.74	34,994.98	0.00	34,994.98
	TOTAL FOR Fund 007 - SPECIAL TRUST:							
	90,267.21	2,411.72	7,573.68	4,276.07	11,501.24	86,339.65	0.00	86,339.65
008	9011 JODI FRANCIS EDUCATION SCHOLARSHIP							
	19,281.24	3.39	116.26	0.00	0.00	19,397.50	0.00	19,397.50
008	9082 TRUST FUNDS, TRILBY SPORTSMEN SCHOLARSHIP							
	24,941.33	4.37	21.01	0.00	0.00	24,962.34	0.00	24,962.34
008	9085 TRUST FUNDS, K. E. BISHOP SCHOLARSHIP							
	14,875.48	2.58	362.39	0.00	500.00	14,737.87	0.00	14,737.87
008	9086 TRUST FUNDS, LA POINT SCHOLARSHIP							
	6,400.14	561.17	565.45	0.00	0.00	6,965.59	0.00	6,965.59
	TOTAL FOR Fund 008 - ENDOWMENT:							
	65,498.19	571.51	1,065.11	0.00	500.00	66,063.30	0.00	66,063.30
009	9700 SUPPLY RESALE/ART DISTRICT							
	3,643.04	0.00	10,831.52	1,289.26	2,379.57	12,094.99	3,523.56	8,571.43
009	9702 SUPPLY RESALE/ART JEFFERSON							
	261.95-	0.00	1,225.00	0.00	733.39	229.66	0.00	229.66

Fund #	Fund Description	FYTD	MTD	FYTD	Current	Current	Unencumbered	Bank	
Begin	Balance	Receipts	Expenditures	Expenditures	Fund Balance	Encumbrances	Fund Balance	Code	
009 9703	SUPPLY RESALE/ART WASHINGTON	196.33	0.00	1,357.00	219.73	1,371.65	181.68	126.89	54.79
009 9704	MALCOLM-BAIN CENTER	11.00	0.00	0.00	0.00	0.00	11.00	0.00	11.00
009 9705	SUPPLY RESALE/BUSINESS WHITMER	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
009 9706	SUPPLY RESALE/CAREER PATHWAYS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
009 9707	SUPPLY RESALE/COMPUTER TECH JEFFERSON	7,253.14	0.00	0.00	0.00	0.00	7,253.14	0.00	7,253.14
009 9708	COMPUTER TECH WASHINGTON	3,821.33	0.00	0.00	0.00	0.00	3,821.33	0.00	3,821.33
009 9710	SUPPLY RESALE/ENGLISH JEFFERSON	4,144.14	0.00	1,470.00	0.00	0.00	5,614.14	0.00	5,614.14
009 9711	SUPPLY RESALE/ENGLISH WASHINGTON	1,048.94	0.00	1,628.40	0.00	0.00	2,677.34	0.00	2,677.34
009 9712	SUPPLY RESALE/ENGLISH WHITMER	16,035.52	0.00	4,197.95	0.00	1,448.37	18,785.10	0.00	18,785.10
009 9713	SUPPLY RESALE/FAMILY & CONSUMER SCIENCE	956.16-	0.00	1,046.91	0.00	281.28	190.53-	1,836.21	2,026.74-
009 9715	SUPPLY RESALE/FOREIGN LANGUAGE WHITMER	1,305.08-	0.00	4,893.73	0.00	0.00	3,588.65	0.00	3,588.65
009 9717	SUPPLY RESALE/ID'S HIGH SCHOOL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
009 9719	SUPPLY RESALE/GATEWAY TO TECHNOLOGY- JEFFERSON	1,936.89	0.00	2,450.00	0.00	0.00	4,386.89	0.00	4,386.89
009 9720	SUPPLY RESALE/GATEWAY TO TECHNOLOGY-WASHINGTON	556.15	0.00	2,714.00	0.00	0.00	3,270.15	0.00	3,270.15
009 9721	SUPPLY RESALE/INDUSTRIAL TECH WHITMER	1,229.79	0.00	2,089.98	0.00	2,102.50	1,217.27	0.00	1,217.27
009 9722	SUPPLY RESALE/MATH JEFFERSON	3,057.23	10.00	1,335.00	0.00	263.68	4,128.55	0.00	4,128.55

Fund #	Fund Description	FYTD	MTD	FYTD	Current	Current	Unencumbered	Bank
Begin	Balance	Receipts	Expenditures	Expenditures	Fund Balance	Encumbrances	Fund Balance	Code
		MTD Receipts						
009 9723	SUPPLY RESALE/MATH WASHINGTON	0.00	0.00	78.56	7,864.46	0.00	7,864.46	
	6,586.02	1,357.00						
009 9724	SUPPLY RESALE/MATH WHITMER	0.00	0.00	0.00	12,619.07	0.00	12,619.07	
	11,921.13	697.94						
009 9725	SUPPLY RESALE/MUSIC DISTRICT	0.00	0.00	0.00	2,497.16	0.00	2,497.16	
	720.29	1,776.87						
009 9726	SUPPLY RESALE/OTHER DISTRICT	0.00	0.00	0.00	548.53	0.00	548.53	
	548.53	0.00						
009 9727	SUPPLY RESALE/PHYSICAL EDUCATION JR HIGH	0.00	5.00-	5.00-	624.37	0.00	624.37	
	619.37	0.00						
009 9728	SUPPLY RESALE/PHYSICAL EDUCATION WHITMER	0.00	0.00	0.00	669.88	0.00	669.88	
	28.06-	697.94						
009 9729	SUPPLY RESALE/SCIENCE JEFFERSON	0.00	0.00	365.37	4,989.57	350.00	4,639.57	
	3,639.94	1,715.00						
009 9730	SUPPLY RESALE/SCIENCE WASHINGTON	0.00	0.00	825.88	5,017.66	1,235.41	3,782.25	
	3,943.74	1,899.80						
009 9731	SUPPLY RESALE/SCIENCE WHITMER	0.00	433.78	3,032.70	18,972.71	4,581.08	14,391.63	
	11,492.86	10,512.55						
009 9732	SUPPLY RESALE/SOCIAL STUDIES JEFFERSON	0.00	0.00	0.00	2,000.32	0.00	2,000.32	
	1,510.32	490.00						
009 9733	SUPPLY RESALE/SOCIAL STUDIES WHITMER	0.00	0.00	0.00	86.70	0.00	86.70	
	86.70	0.00						
009 9734	SUPPLY RESALE/SOCIAL STUDIES WASHINGTON	0.00	0.00	0.00	2,400.51	0.00	2,400.51	
	1,857.71	542.80						
009 9738	SUPPLY RESALE/INTRO TO HEALTH INFO MGMT	0.00	0.00	0.00	441.56	0.00	441.56	
	441.56	0.00						
009 9739	SUPPLY RESALE/HEALTH INFORMATION MGMT II	0.00	0.00	0.00	1,583.23	0.00	1,583.23	
	1,443.23	140.00						
009 9740	SUPPLY RESALE/INTRO TO DIGITAL GRAPHIC DESIGN	25.00	0.00	0.00	676.63	0.00	676.63	
	256.63	420.00						
009 9741	SUPPLY RESALE/EXPLORING HEALTHCARE	0.00	0.00	0.00	1,826.69	0.00	1,826.69	
	1,486.69	340.00						

Fund #	Fund Description	FYTD	MTD	FYTD	Current	Current	Unencumbered	Bank
Begin	Balance	Receipts	Expenditures	Expenditures	Fund Balance	Encumbrances	Fund Balance	Code
009 9742	SUPPLY RESALE/INTRO TO AQUATIC ENVIRONMENT	30.00	0.00	0.00	0.00	30.00	0.00	30.00
009 9743	SUPPLY RESALE/INTRO TO AUTO TECH	370.38	0.00	144.00	0.00	514.38	0.00	514.38
009 9744	SUPPLY RESALE/INTRO TO COMPUTER NETWORK	372.94	0.00	98.00	0.00	470.94	0.00	470.94
009 9745	SUPPLY RESALE/INTRO TO HUMAN SERVICES	720.66	0.00	240.00	0.00	960.66	0.00	960.66
009 9746	SUPPLY RESALE/EXPLORING CAREERS IN EDUCATION	1,463.95	0.00	140.00	0.00	1,603.95	0.00	1,603.95
009 9747	SUPPLY RESALE/INTRO TO WELDING	451.06	0.00	300.00	0.00	751.06	0.00	751.06
009 9750	SUPPLY RESALE/PRE-ENGINEERING	0.00	0.00	0.00	0.00	0.00	0.00	0.00
009 9751	SUPPLY RESALE/STREET LAW	587.90	0.00	290.00	0.00	877.90	0.00	877.90
009 9752	SUPPLY RESALE - CRIMINAL LAW	1,291.50	0.00	450.00	0.00	1,741.50	0.00	1,741.50
009 9753	SUPPLY RESALE - YOUR LEGAL RIGHTS	44.77-	5.00	95.00	0.00	50.23	0.00	50.23
009 9754	SUPPLY RESALE/AUTO MAINTENANCE	15.47-	0.00	30.00	0.00	14.53	0.00	14.53
009 9755	SUPPLY RESALE/AUTO TECH I	1,191.44	0.00	1,317.00	947.50	1,560.94	0.00	1,560.94
009 9756	SUPPLY RESALE/AUTO TECH II	224.57	0.00	615.00	395.00	444.57	0.00	444.57
009 9757	SUPPLY RESALE/BUS-COMP TECH I	0.00	0.00	0.00	0.00	0.00	0.00	0.00
009 9758	SUPPLY RESALE/BUS-COMP TECH II	27.71-	0.00	0.00	0.00	27.71-	0.00	27.71-
009 9759	SUPPLY RESALE/CULINARY ARTS I	553.31	0.00	350.00	840.50	62.81	0.00	62.81

Fund #	Fund Description	FYTD	MTD	FYTD	Current	Current	Unencumbered	Bank	
Begin	Balance	MTD Receipts	Receipts	Expenditures	Expenditures	Fund Balance	Encumbrances	Fund Balance Code	
009 9760	SUPPLY RESALE/COM-BUS ACADEMY	7,753.07	0.00	2,153.81	0.00	185.70	9,721.18	0.00	9,721.18
009 9761	SUPPLY RESALE/COMPUTER NETWORK TECH I	884.96	20.00	280.00	0.00	0.00	1,164.96	0.00	1,164.96
009 9762	SUPPLY RESALE/COMPUTER NETWORK TECH II	589.35	0.00	100.00	0.00	0.00	689.35	0.00	689.35
009 9764	SUPPLY RESALE/CONSTRUCTION TECH I	3,695.92	205.00	1,749.50	0.00	0.00	5,445.42	0.00	5,445.42
009 9765	SUPPLY RESALE/CONSTRUCTION TECH II	1,580.82	0.00	90.00	0.00	0.00	1,670.82	0.00	1,670.82
009 9766	SUPPLY RESALE/COSMETOLOGY I	2,063.56	48.50	3,758.50	0.00	3,380.00	2,442.06	0.00	2,442.06
009 9767	SUPPLY RESALE/COSMETOLOGY II	910.85	120.00	1,200.00	0.00	1,715.46	395.39	0.00	395.39
009 9768	SUPPLY RESALE/CRIMINAL JUSTICE	953.07	0.00	1,355.00	1,922.46	1,922.46	385.61	0.00	385.61
009 9769	SUPPLY RESALE/CRIMINAL INVESTIGATION	842.29	0.00	1,000.00	0.00	1,052.80	789.49	0.00	789.49
009 9770	SUPPLY RESALE/TEACHING PROFESSIONS II	469.61	0.00	728.00	0.00	43.00-	1,240.61	520.00	720.61
009 9772	SUPPLY RESALE/DIGITAL GRAPHIC DESIGN I	496.43	0.00	280.00	0.00	159.83	616.60	0.00	616.60
009 9773	SUPPLY RESALE/DIGITAL GRAPHIC DESIGN II	885.60	0.00	420.00	0.00	444.28	861.32	0.00	861.32
009 9774	SUPPLY RESALE/ENVIRONMENTAL SYSTEMS I	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
009 9775	SUPPLY RESALE/ENVIRONMENTAL SYSTEMS II	65.00	0.00	0.00	0.00	0.00	65.00	0.00	65.00
009 9777	SUPPLY RESALE/TEACHING PROFESSIONS I	1,315.49	0.00	463.00	0.00	20.00-	1,798.49	0.00	1,798.49
009 9781	SUPPLY RESALE/ ENGINEERING I	971.20	0.00	330.00	0.00	0.00	1,301.20	0.00	1,301.20

Fund #	Fund Description	FYTD	MTD	FYTD	Current	Current	Unencumbered	Bank
Begin	Balance	Receipts	Expenditures	Expenditures	Fund Balance	Encumbrances	Fund Balance	Code
		MTD Receipts						
009 9782	SUPPLY RESALE/ENGINEERING DESIGN & DEVELOPMEN	0.00	399.40	399.40	792.67	0.00	792.67	
	642.07	0.00	550.00	399.40	399.40	792.67	0.00	792.67
009 9783	SUPPLY RESALE/INTRO TO ENGINEERING DESIGN	0.00	0.00	0.00	1,708.82	0.00	1,708.82	
	1,393.82	0.00	315.00	0.00	0.00	1,708.82	0.00	1,708.82
009 9784	SUPPLY RESALE/PRINCIPLES OF ENGINEERING	0.00	0.00	0.00	2,321.38	0.00	2,321.38	
	1,976.38	0.00	345.00	0.00	0.00	2,321.38	0.00	2,321.38
009 9785	SUPPLY RESALE/MARKETING E-COMM I	0.00	0.00	0.00	311.37-	0.00	311.37-	
	311.37-	0.00	0.00	0.00	0.00	311.37-	0.00	311.37-
009 9786	SUPPLY RESALE/BUSINESS MGMT. I	0.00	0.00	0.00	60.00	0.00	60.00	
	0.00	0.00	60.00	0.00	0.00	60.00	0.00	60.00
009 9787	SUPPLY RESALE/BUSINESS MGMT. II	0.00	0.00	0.00	0.00	0.00	0.00	
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
009 9790	SUPPLY RESALE/MED TECH I-PATIENT CARE	0.00	0.00	1,435.44	1,178.93	0.00	1,178.93	
	1,244.37	0.00	1,370.00	0.00	1,435.44	1,178.93	0.00	1,178.93
009 9791	SUPPLY RESALE/MED TECH II	0.00	0.00	0.00	3,112.97	0.00	3,112.97	
	2,842.97	0.00	270.00	0.00	0.00	3,112.97	0.00	3,112.97
009 9794	SUPPLY RESALE/MED TECH I-INTRO TO DENTAL CARE	0.00	0.00	0.00	349.04	0.00	349.04	
	349.04	0.00	0.00	0.00	0.00	349.04	0.00	349.04
009 9795	SUPPLY RESALE/BIOMEDICAL INNOVATIONS	0.00	0.00	0.00	165.00	0.00	165.00	
	165.00	0.00	0.00	0.00	0.00	165.00	0.00	165.00
009 9799	SUPPLY RESALE/PRECISION MACHINE I	0.00	0.00	0.00	0.00	0.00	0.00	
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
009 9801	SUPPLY RESALE/WELDING I	0.00	0.00	979.84	997.93	0.00	997.93	
	937.77	0.00	1,040.00	0.00	979.84	997.93	0.00	997.93
009 9802	SUPPLY RESALE/WELDING II	0.00	0.00	0.00	512.27	0.00	512.27	
	162.27	0.00	350.00	0.00	0.00	512.27	0.00	512.27
009 9805	SUPPLY RESALE/INTRO TO CONSTRUCT. TECHNOLOGY	0.00	0.00	0.00	1,197.11	0.00	1,197.11	
	777.11	60.00	420.00	0.00	0.00	1,197.11	0.00	1,197.11
009 9808	SUPPLY RESALE/SPORTS & ENTERTAINMENT MARKETIN	0.00	0.00	0.00	450.15	0.00	450.15	
	303.15	0.00	147.00	0.00	0.00	450.15	0.00	450.15
009 9811	SUPPLY RESALE/MARKETING MGMT & RESEARCH I	0.00	0.00	239.26	374.96	0.00	374.96	
	394.22	0.00	220.00	0.00	239.26	374.96	0.00	374.96

Fund #	Fund Description	FYTD	MTD	FYTD	Current	Current	Unencumbered	Bank	
Begin	Balance	Receipts	Expenditures	Expenditures	Fund Balance	Encumbrances	Fund Balance	Code	
009 9814	SUPPLY RESALE/MARKETING MGMT. & RESEARCH II	243.28	0.00	72.00	0.00	315.28	0.00	315.28	
009 9817	SUPPLY RESALE/ MEDICAL ACADEMY	1,525.27	0.00	280.00	0.00	920.00	885.27	0.00	885.27
009 9820	SUPPLY RESALE/HEALTH INFORMATION MGMT I	1,243.44	35.00	590.00	0.00	1,833.44	0.00	1,833.44	
009 9823	SUPPLY RESALE/MEDICAL TERMINOLOGY	2,100.84	25.00	710.00	0.00	2,810.84	0.00	2,810.84	
009 9824	SUPPLY RESALE/MEDICAL TECH I DIAGNOSTICS CARE	1,477.11	0.00	0.00	0.00	1,477.11	0.00	1,477.11	
009 9830	SUPPLY RESALE/INTRO TO CULINARY ARTS	235.31	40.00	205.00	200.00	200.00	240.31	0.00	240.31
009 9831	SUPPLY RESALE/BIOMEDICAL SCIENCES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
009 9832	SUPPLY RESALE/HUMAN BODY SYSTEMS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
009 9833	SUPPLY RESALE/MEDICAL INTERVENTIONS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
009 9834	SUPPLY RESALE/CRIMINAL MINDS	1,150.26	0.00	0.00	0.00	1,150.26	0.00	1,150.26	
009 9835	SUPPLY RESALE/MEDIA ARTS	776.58	0.00	270.00	0.00	1,046.58	0.00	1,046.58	
009 9836	SUPPLY/RESALE WASHINGTON	64.27-	280.00	315.00	0.00	0.00	250.73	0.00	250.73
009 9837	SUPPLY RESALE - JEFFERSON	176.92	35.00	210.00	0.00	0.00	386.92	0.00	386.92
009 9838	SUPPLY RESALE/SMALL ENGINE REPAIR	30.00	0.00	120.00	0.00	0.00	150.00	0.00	150.00
009 9880	CULINARY ARTS II	236.54	0.00	200.00	0.00	0.00	436.54	0.00	436.54
TOTAL FOR Fund 009 - UNIFORM SCHOOL SUPPLIES:		137,592.03	908.50	81,865.20	6,642.63	28,032.42	191,424.81	12,173.15	179,251.66

Fund #	Fund Description	FYTD	MTD	FYTD	Current	Current	Unencumbered	Bank
Begin	Balance	MTD	Receipts	Expenditures	Expenditures	Fund	Balance	Code
		Receipts				Balance	Encumbrances	
012 9857	ADULT EDUCATION UAW/GM POWERTRAIN FY 2007	0.00	0.00	0.00	0.00	0.00	0.00	0.00
012 9858	ADULT EDUCATION UAW/GM POWERTRAIN FY2008	0.00	0.00	0.00	0.00	0.00	0.00	0.00
012 9877	GM POWERTRAIN - TRAINING INTEGRATOR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL FOR Fund 012 - ADULT EDUCATION:		0.00	0.00	0.00	0.00	0.00	0.00	0.00
018 9002	PUBLIC SCHOOL FUNDS, OLYMPICS OF THE MIND	0.00	0.00	0.00	0.00	0.00	0.00	0.00
018 9035	PUBLIC SCHOOL FUNDS, GREENWOOD ROTARY FUND	804.65	0.00	69.26	0.00	873.91	800.00	73.91
018 9036	PUBLIC SCHOOL FUNDS, HIAWATHA ROTARY FUND	5,893.28	0.00	131.41	0.31-	605.19	5,419.50	900.00
018 9037	PUBLIC SCHOOL FUNDS, JACKMAN ROTARY FUND	4,323.59	0.00	104.37	91.95	424.83	4,003.13	567.12
018 9038	PUBLIC SCHOOL FUNDS, MCGREGOR ROTARY FUND	5,430.03	0.00	83.20	0.00	0.00	5,513.23	900.00
018 9039	PUBLIC SCHOOL FUNDS, MEADOWVALE ROTARY FUND	2,225.59	15.00	111.60	1,124.27	1,884.27	452.92	596.73
018 9040	PUBLIC SCHOOL FUNDS, MONAC ROTARY FUND	2,043.49	5,045.73	6,032.66	0.00	603.43	7,472.72	296.57
018 9041	PUBLIC SCHOOL FUNDS, SHORELAND ROTARY FUND	2,400.00	0.00	85.50	8.49	725.40	1,760.10	0.00
018 9042	PUBLIC SCHOOL FUNDS, TRILBY ROTARY FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00
018 9043	PUBLIC SCHOOL FUNDS, WERNERT ROTARY FUND	8,304.10	0.00	34.85	0.00	291.16	8,047.79	1,025.00
018 9044	PUBLIC SCHOOL FUNDS, JEFFERSON ROTARY FUND	2,965.89	0.00	31.75	0.00	192.49	2,805.15	707.51
018 9045	PUBLIC SCHOOL FUNDS, WASHINGTON ROTARY FUND	2,719.91	3,180.00	3,367.81	0.00	2,651.81	3,435.91	444.96

Fund #	Fund Description	FYTD	MTD	FYTD	Current	Current	Unencumbered	Bank	
Begin	Balance	Receipts	Expenditures	Expenditures	Fund Balance	Encumbrances	Fund Balance	Code	
018 9046	PUBLIC SCHOOL FUNDS, WHITMER ROTARY FUND	63.52	0.00	0.00	0.00	63.52	65.00	1.48-	
018 9047	PUBLIC SCHOOL FUNDS, WHITMER/CTC ROTARY FUND	6,987.14	0.00	129.89	0.00	7,117.03	0.00	7,117.03	
018 9048	PUBLIC SCHOOL FUNDS, DISTRICT ROTARY FUND	11,950.46	0.00	5,000.00	0.00	6,750.00	1,200.00	9,000.46	
018 9049	PUBLIC SCHOOL FUNDS, AUTO TECH ROTARY FUND	602.70	0.00	0.00	0.00	602.70	0.00	602.70	
018 9050	PUBLIC SCHOOL FUNDS, RUNNING CLUB	152.98	0.00	0.00	0.00	152.98	0.00	152.98	
018 9068	PUBLIC SCHOOL FUNDS, KIDS IN ACTION FUND	536.95-	0.00	0.00	0.00	536.95-	0.00	536.95-	
018 9070	PUBLIC SCHOOL FUNDS, WASH.J.H.YOUTH TO YOUTH	4,947.20	906.85	906.85	0.00	175.00	5,679.05	0.00	5,679.05
018 9071	PUBLIC SCHOOL FUNDS, JEFF J.H. YOUTH TO YOUTH	1,701.38	0.00	0.00	0.00	1,701.38	0.00	1,701.38	
018 9080	PUBLIC SCHOOL FUNDS, WLS ANNUAL GOLF OUTING	50,435.75	0.00	20,428.00	3,725.00	25,629.67	45,234.08	0.00	45,234.08
	TOTAL FOR Fund 018 - PUBLIC SCHOOL SUPPORT:	113,414.71	9,147.58	36,517.15	4,949.40	39,933.25	109,998.61	7,502.89	102,495.72
019 9022	GRANTS, DISABILITY INCLUS. GRANT	157.55	0.00	0.00	0.00	157.55	0.00	157.55	
019 9024	GRANTS, TECH PREP-MARKETING	593.19	0.00	0.00	0.00	593.19	0.00	593.19	
019 9061	GRANTS, OWENS CORNING GRANT/WERN.	110.50	0.00	0.00	0.00	110.50	0.00	110.50	
019 9062	GRANTS, SCHOOL BUS CARD GRANT	601.56	0.00	0.00	0.00	601.56	0.00	601.56	
019 9063	GRANTS, SHORELAND HIGH RISK GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
019 9066	GRANTS, RPDC GRANT	94.96	0.00	0.00	0.00	94.96	0.00	94.96	

Fund #	Fund Description	FYTD	MTD	FYTD	Current	Current	Unencumbered	Bank
Begin	Balance	Receipts	Expenditures	Expenditures	Fund Balance	Encumbrances	Fund Balance	Code
019	9128 MIDDLE SCHOOLS THAT WORK							
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
	TOTAL FOR Fund 019 - OTHER GRANT:							
	1,557.76	0.00	0.00	0.00	0.00	1,557.76	0.00	1,557.76
022	9115 TOURNAMENT ACCOUNT							
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
022	9141 TOURNAMENTS - BASEBALL							
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
022	9142 TOURNAMENTS - SOFTBALL							
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
022	9143 FOOTBALL - TOURNAMENTS							
	0.00	17,316.00	17,316.00	600.00	600.00	16,716.00	627.50	16,088.50
	TOTAL FOR Fund 022 - DISTRICT AGENCY:							
	0.00	17,316.00	17,316.00	600.00	600.00	16,716.00	627.50	16,088.50
024	9014 EMPLOYEE BENEFITS SELF-FUNDED HEALTH							
	2,734,857.03	918,733.42	4,357,770.99	782,780.05	3,854,580.79	3,238,047.23	116,664.07	3,121,383.16
024	9072 EMPLOYEE BENEFITS, HEALTH RESERVE/TERM.LIAB.							
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
024	9089 EMPLOYEE BENEFITS, HEALTH CARE-ROTARY FUND							
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
024	9090 EMPLOYEE BENEFITS, SELF-FUNDED DENTAL							
	90,255.30	58,059.53	282,608.70	40,421.22	281,439.61	91,424.39	47,346.56	44,077.83
	TOTAL FOR Fund 024 - EMPLOYEE BENEFITS SELF INS.:							
	2,825,112.33	976,792.95	4,640,379.69	823,201.27	4,136,020.40	3,329,471.62	164,010.63	3,165,460.99
031	0000 UNDERGROUND STORAGE TANK, COST CENTER							
	55,000.00	0.00	0.00	0.00	0.00	55,000.00	0.00	55,000.00
	TOTAL FOR Fund 031 - UNDERGROUND STORAGE TANK FUND							
	55,000.00	0.00	0.00	0.00	0.00	55,000.00	0.00	55,000.00
200	9007 STUDENT MANAGED ACTIVITY, FFA-ENVIROMENTAL SY							
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200	9008 STUDENT MANAGED ACTIVITY, PLTW ENGINEERING							
	950.80	0.00	0.00	0.00	0.00	950.80	332.50	618.30

Fund #	Fund Description	FYTD	MTD	FYTD	Current	Current	Unencumbered	Bank	
Begin	Balance	Receipts	Expenditures	Expenditures	Fund Balance	Encumbrances	Fund Balance	Code	
200 9200	STUDENT MANAGED ACTIVITY, CLASS REUNION FUND	486.44	0.00	0.00	0.00	486.44	0.00	486.44	
200 9201	STUDENT MANAGED ACTIVITY, JAPAN CULTURE CLUB	50.00	0.00	0.00	0.00	50.00	0.00	50.00	
200 9203	STUDENT MANAGED ACTIVITY, BUSINESS PROF. OF A	128.45	0.00	1,372.50	0.00	1,500.95	0.00	1,500.95	
200 9204	STUDENT MANAGED ACTIVITY, WHITMER CHEERLEADER	16,314.75	361.70-	30,795.22	5,391.90	19,589.10	27,520.87	7,200.00	20,320.87
200 9205	STUDENT MANAGED ACTIVITY, CLASSICAL HONOR SOC	116.79	0.00	0.00	0.00	116.79	0.00	116.79	
200 9206	STUDENT MANAGED ACTIVITY, DECA I	16,546.51	2,113.47	5,633.47	525.00	838.00	21,341.98	4,000.00	17,341.98
200 9208	STUDENT MANAGED ACTIVITY, FAM CAREER COMM LEA	4,528.57	0.00	0.00	0.00	0.00	4,528.57	0.00	4,528.57
200 9210	STUDENT MANAGED ACTIVITY, MED TECH	9,892.35	150.00	767.44	200.00	200.00	10,459.79	720.00	9,739.79
200 9211	STUDENT MANAGED ACTIVITY, FUTURE TEACHERS	5,038.13	0.00	3,370.00	0.00	1,570.00	6,838.13	328.00	6,510.13
200 9212	STUDENT MANAGED ACTIVITY, FRENCH CLUB	672.76	45.00	65.00	189.02	189.02	548.74	0.00	548.74
200 9214	STUDENT MANAGED ACTIVITY, GERMAN CLUB	1,999.85	0.00	0.00	0.00	0.00	1,999.85	0.00	1,999.85
200 9215	STUDENT MANAGED ACTIVITY, LATINO CLUB	281.11	0.00	0.00	0.00	0.00	281.11	0.00	281.11
200 9216	STUDENT MANAGED ACTIVITY, DECA II	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200 9217	STUDENT MANAGED ACTIVITY, WASHINGTON NJHS	1,685.36	0.00	0.00	0.00	0.00	1,685.36	0.00	1,685.36
200 9218	STUDENT MANAGED ACTIVITY, JEFF.JR.NAT.HONOR S	1,261.01	270.00	282.00	2.63-	382.37	1,160.64	0.00	1,160.64
200 9219	STUDENT MANAGED ACTIVITY, NATIONAL HONOR SOCI	2,973.83	145.00	1,881.00	0.00	608.70	4,246.13	808.10	3,438.03

Fund #	Fund Description	FYTD	MTD	FYTD	Current	Current	Unencumbered	Bank	
Begin	Balance	Receipts	Expenditures	Expenditures	Fund Balance	Encumbrances	Fund Balance	Code	
		MTD Receipts							
200 9223	STUDENT MANAGED ACTIVITY, WHITMER PUBLIC FORU	75.00-	0.00	0.00	0.00	75.00-	0.00	75.00-	
200 9224	STUDENT MANAGED ACTIVITY, WHITMER PANTHEON	122.79-	0.00	0.00	0.00	122.79-	0.00	122.79-	
200 9229	STUDENT MANAGED ACTIVITY, SPANISH CLUB	223.24	0.00	0.00	0.00	223.24	0.00	223.24	
200 9230	STUDENT MANAGED ACTIVITY, SPANISH HONORARY SO	197.40	0.00	0.00	0.00	197.40	0.00	197.40	
200 9231	STUDENT MAG.ACTIVITY WHITMER STUDENT COUNCIL	4,514.32	2,500.00-	9,540.00	700.00	5,686.35	8,367.97	1,486.61	6,881.36
200 9232	STUDENT MANAGED ACT, PEP CLUB	3,627.27	0.00	0.00	0.00	3,627.27	0.00	3,627.27	
200 9233	STUDENT MANAGED ACTIVITY, OPTION IV	125.95	0.00	0.00	0.00	125.95	0.00	125.95	
200 9234	STUDENT MANAGED ACTIVITY,SKILLS USA	0.00	0.00	2,740.00	0.00	0.00	2,740.00	0.00	2,740.00
200 9235	STUDENT MANAGED ACTIVITY, LAW ENFORCEMENT II	42.17	0.00	0.00	0.00	42.17	0.00	42.17	
200 9236	STUDENT MANAGED ACTIVITY, LAW ENFORCEMENT I	413.06	0.00	0.00	0.00	413.06	0.00	413.06	
200 9237	STUDENT MANAGED ACTIVITY, SCIENCE CLUB	5,272.31	0.00	200.00	0.00	0.00	5,472.31	0.00	5,472.31
200 9239	STUDENT MANAGED ACTIVITY, ACCOUNTING & BUS SP	192.90-	0.00	0.00	0.00	0.00	192.90-	0.00	192.90-
200 9241	STUDENT MNG. ACTIVITY, NATIONAL TECH HONOR SO	1,889.45	250.00	2,005.00	0.00	0.00	3,894.45	0.00	3,894.45
200 9242	STUDENT MANAGED ACTIVITY, JEFFERSON STUDENT C	8,894.57	817.00	817.00	426.34	839.53	8,872.04	95.00	8,777.04
200 9244	STUDENT MANAGED ACTIVITY, WASH. MAIZE CHEERLE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200 9245	STUDENT MANAGED ACTIVITY, JR. HI.CHEERLEADERS	2,659.49	605.00	605.00	60.00	2,200.12	1,064.37	75.74	988.63

Fund #	Fund Description	FYTD	MTD	FYTD	Current	Current	Unencumbered	Bank	
Begin	Balance	Receipts	Expenditures	Expenditures	Fund Balance	Encumbrances	Fund Balance	Code	
200 9246	STUDENT MANAGED ACTIVITY, WASH. JR FCCLA CLUB	28.26	0.00	0.00	0.00	28.26	0.00	28.26	
200 9247	STUDENT MANAGED ACTIVITY, BUSINESS/COMPUTER T	46.85	0.00	0.00	0.00	46.85	0.00	46.85	
200 9248	STUDENT MANAGED ACTIVITY, COMPUTER NETWORKING	403.53	0.00	0.00	0.00	403.53	0.00	403.53	
200 9249	STUDENT MANAGED ACTIVITY, WHITMER WELDING	270.30	91.52	211.52	0.00	481.82	280.00	201.82	
200 9250	STUDENT MANAGED ACTIVITY, WHITMER MACHINE TRA	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
200 9251	STUDENT MANAGED ACTIVITY, WHITMER AUTO TECH I	1,882.65	0.00	710.00	0.00	567.00	2,025.65	0.00	2,025.65
200 9252	STUDENT MANAGED ACTIVITY, WHITMER HEATING & A	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
200 9253	STUDENT MANAGED ACTIVITY, WHITMER COSMETOLOGY	544.06	201.50	501.75	157.50	157.50	888.31	750.00	138.31
200 9255	STUDENT MANAGED ACTIVITY, WHITMER AM.WELDING	190.00	0.00	150.00	225.00	225.00	115.00	0.00	115.00
200 9256	STUDENT MANAGED ACTIVITY, DIGITAL GRAPHIC DES	2,338.22	0.00	0.00	0.00	0.00	2,338.22	0.00	2,338.22
200 9257	STUDENT MANAGED ACTIVITY, WHITMER AUTO TECH I	0.00	0.00	360.00	0.00	0.00	360.00	157.50	202.50
200 9258	STUDENT MANAGED ACTIVITY, WHITMER RES.CONSTRU	426.92-	0.00	0.00	0.00	0.00	426.92-	0.00	426.92-
200 9260	STUDENT MANAGED ACTIVITY, WASHINGTON STUDENT	3,267.57	155.70	2,188.20	248.88	536.21	4,919.56	1,166.50	3,753.06
200 9261	STUDENT MANAGED ACTIVITY, WHITMER FINE ARTS	918.66	140.00	140.00	0.00	0.00	1,058.66	200.00	858.66
200 9264	STUDENT MANAGED ACTIVITY, PANTHERETTES	413.47	642.00	6,468.00	0.00	7,755.60	874.13-	0.00	874.13-
200 9269	STUDENT MANAGED ACTIVITY, FRENCH HONORARY	653.91	10.00	10.00	0.00	0.00	663.91	0.00	663.91

Fund #	Fund Description	FYTD	MTD	FYTD	Current	Current	Unencumbered	Bank	
Begin	Balance	Receipts	Expenditures	Expenditures	Fund Balance	Encumbrances	Fund Balance	Code	
200 9299	STUDENT MANAGED ACTIVITY, C.D.E.	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
200 9300	STUDENT MANAGED ACTIVITY, HARRY POTTER CLUB	293.46	0.00	0.00	0.00	293.46	0.00	293.46	
200 9301	STUDENT MANAGED ACTIVITY- WILDLIFE CLUB	309.71-	0.00	0.00	0.00	309.71-	0.00	309.71-	
200 9310	STUDENT MANAGED ACTIVITY, SOCIAL STUDIES CLUB	8,000.95	5,580.24	13,356.08	37.56	5,425.06	15,931.97	0.00	15,931.97
200 9312	STUDENT MANAGED ACTIVITY - CULINARY ARTS CLUB	606.82	0.00	0.00	0.00	0.00	606.82	0.00	606.82
200 9350	STUDENT MANAGED ACTIVITY, CLASS OF 1999	34.85	0.00	0.00	0.00	0.00	34.85	0.00	34.85
200 9351	STUDENT MANAGED ACTIVITY, CLASS OF 2000	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200 9352	STUDENT MANAGED ACTIVITY, CLASS OF 2001	1,463.77	0.00	0.00	0.00	0.00	1,463.77	0.00	1,463.77
200 9353	STUDENT MANAGED ACTIVITY, CLASS OF 2002	2,633.05	0.00	0.00	0.00	0.00	2,633.05	0.00	2,633.05
200 9354	STUDENT MANAGED ACTIVITY, CLASS OF 2003	7,644.35	0.00	0.00	0.00	0.00	7,644.35	0.00	7,644.35
200 9355	STUDENT MANAGED ACTIVITY, CLASS OF 2004	363.64	0.00	0.00	0.00	0.00	363.64	0.00	363.64
200 9356	STUDENT MANAGED ACTIVITY, CLASS OF 2005	181.57	0.00	0.00	0.00	0.00	181.57	0.00	181.57
200 9357	STUDENT MANAGED ACTIVITY, CLASS OF 2006	627.21	0.00	0.00	0.00	0.00	627.21	0.00	627.21
200 9358	STUDENT MANAGED ACTIVITY, CLASS OF 2007	3,200.20	0.00	0.00	0.00	0.00	3,200.20	0.00	3,200.20
200 9359	WHITMER CLASS OF 2008	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200 9360	WHITMER CLASS OF 2009	834.85	0.00	0.00	0.00	0.00	834.85	0.00	834.85

Fund #	Fund Description	FYTD	MTD	FYTD	Current	Current	Unencumbered	Bank	
Begin	Balance	Receipts	Expenditures	Expenditures	Fund Balance	Encumbrances	Fund Balance	Code	
200 9361	WHITMER CLASS OF 2010	86.95	0.00	0.00	0.00	86.95	0.00	86.95	
200 9362	CLASS OF 2011	4,445.90	0.00	0.00	0.00	4,445.90	0.00	4,445.90	
200 9363	CLASS OF 2012	3,704.90	0.00	0.00	0.00	3,704.90	0.00	3,704.90	
200 9364	STUDENT MANAGED ACT - BROOMBALL CLUB	201.21	0.00	0.00	0.00	201.21	0.00	201.21	
200 9365	CLASS OF 2013	3,132.25	0.00	0.00	0.00	3,132.25	0.00	3,132.25	
200 9366	CLASS OF 2014	1,388.85	0.00	0.00	0.00	1,388.85	0.00	1,388.85	
200 9367	STUDENT MANAGED ACT- CLASS OF 2015	6,056.05	0.00	0.00	0.00	6,056.05	0.00	6,056.05	
200 9368	STUDENT MANAGED ACT- CLASS OF 2016	1,062.50	0.00	0.00	0.00	1,062.50	0.00	1,062.50	
200 9369	STUDENT MANAGED ACT- CLASS OF 2017	368.99	2,500.00	2,500.00	800.00	2,068.99	0.00	2,068.99	
200 9370	STUDENT MANAGED ACT - CLASS OF 2018	27.00	0.00	0.00	0.00	27.00	0.00	27.00	
200 9371	CLASS OF 2019	0.00	0.00	230.00	0.00	71.31	158.69	0.00	158.69
TOTAL FOR Fund 200 - STUDENT MANAGED ACTIVITY:		187,851.73	15,690.73	94,184.18	10,981.62	49,643.67	232,392.24	18,399.95	213,992.29
300 9220	ACTIVITIES-SPEC.REV.-NEWSPAPER/PANTHERS PAUSE	2.95	0.00	0.00	0.00	2.95	0.00	2.95	
300 9221	ACTIVITIES-SPEC.REV.-NATIONAL FORENSIC LEAGUE	1,367.62	63.00	4,321.00	525.00	1,594.98	4,093.64	400.00	3,693.64
300 9222	ACTIVITIES-SPEC.REV. , WHS YEARBOOK/YEAR VIDEO	15,438.40	1,988.00	21,923.00	25,180.00	25,235.28	12,126.12	5,000.00	7,126.12
300 9227	WHITMER SCHOOL STORE	506.79	58.15	85.15	0.00	50.00	541.94	0.00	541.94

Fund #	Fund Description	FYTD	MTD	FYTD	Current	Current	Unencumbered	Bank	
Begin Balance	MTD Receipts	Receipts	Expenditures	Expenditures	Fund Balance	Encumbrances	Fund Balance	Code	
300 9254	ACTIVITIES-SPEC.REV. , WASHINGTON GEN. ACTIVIT	5,944.03-	467.00	4,686.00	991.96	818.80	2,076.83-	886.66	2,963.49-
300 9275	ACTIVITIES-SPEC.REV. , JEFFERSON GEN. ACTIVITY	10,794.38	51.39	6,346.08	1,712.62	3,451.55	13,688.91	0.00	13,688.91
300 9300	ACTIVITIES-SPEC.REV. , WHITMER BAND FUND	2,295.82	840.76	3,050.76	28.00	1,304.00	4,042.58	296.00	3,746.58
300 9301	ACTIVITIES-SPEC.REV. , WHITMER ORCHESTRA FUND	1,147.15	0.00	2,665.00	0.00	818.52	2,993.63	1,828.00	1,165.63
300 9302	ACTIVITIES-SPEC.REV. , JEFFERSON CHOIR	614.75	0.00	0.00	0.00	0.00	614.75	0.00	614.75
300 9304	ACTIVITIES-SPEC.REV.-WHITMER GENERAL ACTIVITY	25,484.20	67.50	1,337.28-	29.99	2,580.85	21,566.07	4,243.03	17,323.04
300 9305	ACTIVITIES-SPEC.REV. , WHITMER WRESTLING CLUB	863.93	0.00	0.00	125.00	125.00	738.93	275.00	463.93
300 9306	ACTIVITIES - WHITMER AFTER PROM	2,449.75	0.00	240.00	0.00	0.00	2,689.75	0.00	2,689.75
300 9308	PANTHER PROWL ACTIVITY FUND	0.00	0.00	18,477.06	1,215.75	1,215.75	17,261.31	274.50	16,986.81
300 9311	ACTIVITIES-SPEC.REV. , VOCAL MUSIC	960.56	2,788.50	12,313.50	4,467.00	6,794.97	6,479.09	781.00	5,698.09
300 9316	ACTIVITIES-SPEC.REV. , WASHINGTON CHOIR	105.12	0.00	0.00	0.00	0.00	105.12	0.00	105.12
300 9330	ACTIVITIES-SPEC.REV. , JEFFERSON DRAMA	1,859.34	0.00	0.00	0.00	0.00	1,859.34	0.00	1,859.34
300 9500	ACTIVITIES-SPEC.REV. , DISTRICT ATHLETICS	51,319.03	19,722.00	117,916.59	19,651.04	94,281.03	74,954.59	15,242.19	59,712.40
300 9503	BASEBALL CLUB	6,719.41	0.00	1,105.01	0.00	1,130.00	6,694.42	0.00	6,694.42
300 9506	BOYS BASKETBALL CLUB	12,648.88	1,506.00	1,463.00	0.00	3,767.77	10,344.11	7,061.35	3,282.76
300 9509	BOYS SOCCER CLUB	1,482.58	0.00	300.00	0.00	1,606.71	175.87	0.00	175.87

Fund #	Fund Description	FYTD	MTD	FYTD	Current	Current	Unencumbered	Bank	
Begin	Balance	Receipts	Expenditures	Expenditures	Fund Balance	Encumbrances	Fund Balance	Code	
300 9512	FOOTBALL CLUB	9,887.05	300.00	37,265.00	1,234.82	32,410.10	14,741.95	3,593.54	11,148.41
300 9515	BOYS CROSS COUNTRY CLUB	727.45	60.00	1,706.07	565.46	1,641.52	792.00	0.00	792.00
300 9518	BOYS TENNIS CLUB	112.79-	0.00	0.00	0.00	0.00	112.79-	0.00	112.79-
300 9521	WRESTLING CLUB	6,348.46	4,308.00	5,378.00	0.00	0.00	11,726.46	3,275.00	8,451.46
300 9524	BOYS GOLF CLUB	823.37	0.00	244.63	0.00	1,060.25	7.75	0.00	7.75
300 9527	DISTRICT ATHLETICS CLUB	510.00	0.00	0.00	0.00	0.00	510.00	0.00	510.00
300 9530	GIRLS BASKETBALL CLUB	5,365.38	0.00	1,400.00	890.07	4,280.87	2,484.51	250.00	2,234.51
300 9533	GIRLS SOCCER CLUB	1,928.25	290.00	3,813.99	279.00	3,934.30	1,807.94	99.55	1,708.39
300 9536	SOFTBALL CLUB	9,117.63	789.55	2,305.66	0.00	770.87	10,652.42	150.00	10,502.42
300 9539	VOLLEYBALL CLUB	5,650.62	0.00	2,727.00	143.62	2,107.70	6,269.92	0.00	6,269.92
300 9542	GIRLS CROSS COUNTRY CLUB	10,228.87	0.00	4,142.74	1,278.98	10,211.26	4,160.35	2,624.00	1,536.35
300 9545	GIRLS GOLF CLUB	1,213.42	0.00	455.03	50.00	1,261.61	406.84	220.00	186.84
300 9548	GYMNASTICS CLUB	1,317.79	609.00	609.00	0.00	187.21	1,739.58	2,800.00	1,060.42-
300 9551	GIRLS TENNIS CLUB	161.02	0.00	0.00	0.00	0.00	161.02	0.00	161.02
300 9554	GIRLS TRACK CLUB	9,841.31	0.00	2,090.82	0.00	275.00	11,657.13	0.00	11,657.13
300 9557	BOYS TRACK CLUB	5,056.02	0.00	846.87	0.00	380.99	5,521.90	0.00	5,521.90

Fund #	Fund Description	FYTD	MTD	FYTD	Current	Current	Unencumbered	Bank	
Begin	Balance	Receipts	Expenditures	Expenditures	Fund Balance	Encumbrances	Fund Balance	Code	
401 9596	ST.CLEMENT - MODULAR REPAIRS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
401 9597	ST. CLEMENT - MODULAR UNIT REPAIR/REMOVAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
401 9601	AUXILIARY NON-PUBLIC, CHRIST THE KING	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
401 9603	AUXILIARY NON-PUBLIC MARY IMMACULATE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
401 9671	AUXILIARY NON-PUB- CHRIST THE KING	0.00	72,730.64	145,476.41	50,803.20	56,060.34	89,416.07	181,779.79	92,363.72-
401 9675	AUXILIARY NON PUB- NOTRE DAME	0.00	132,110.69	264,246.18	56,685.24	61,699.80	202,546.38	201,539.63	1,006.75
401 9677	AUXILIARY NON PUB- REGINA COELI	0.00	42,735.67	85,478.27	16,385.89	18,867.29	66,610.98	58,236.80	8,374.18
TOTAL FOR Fund 401 - AUXILIARY SERVICES:		149,162.86	247,577.00	495,200.86	172,334.15	272,035.79	372,327.93	442,226.88	69,898.95-
432 9074	EDUC.MANAGEMENT SYSTEM, EDUC.MNGT.INFO.SYSTEM	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL FOR Fund 432 - MANAGEMENT INFORMATION SYSTEM		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
451 9112	ONENET PUBLIC COMMUNICATIONS SUBSIDY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
451 9113	ONE NET	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
451 9114	ONE NET	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
451 9115	ONE NET	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
451 9116	ONE NET	0.00	0.00	9,900.00	0.00	0.00	9,900.00	0.00	9,900.00
TOTAL FOR Fund 451 - DATA COMMUNICATION FUND:		0.00	0.00	9,900.00	0.00	0.00	9,900.00	0.00	9,900.00

Fund #	Fund Description	FYTD	MTD	FYTD	Current	Current	Unencumbered	Bank
Begin	Balance	Receipts	Expenditures	Expenditures	Fund Balance	Encumbrances	Fund Balance	Code
		Receipts	Expenditures	Expenditures	Fund Balance	Encumbrances	Fund Balance	Code
536 9113	TITLE I SUB A	0.00	0.00	0.00	0.00	0.00	0.00	0.00
536 9114	TITLE I SUB A	0.00	0.00	0.00	0.00	0.00	0.00	0.00
536 9115	TITLE I SUB A	0.00	0.00	0.00	0.00	0.00	0.00	0.00
536 9122	TITLE I SCH IMP A	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL FOR Fund 536 - TITLE I SCHOOL IMPROVEMENT A:		0.00	0.00	0.00	0.00	0.00	0.00	0.00
537 9110	TITLE I SUB G	0.00	0.00	0.00	0.00	0.00	0.00	0.00
537 9111	TITLE I SUB G	0.00	0.00	0.00	0.00	0.00	0.00	0.00
537 9112	TITLE I SUB G	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL FOR Fund 537 - TITLE I SCHOOL IMPROVEMENT G:		0.00	0.00	0.00	0.00	0.00	0.00	0.00
551 9108	TITLE III LIMTED ENG. PROF. FISCAL YEAR 2008	0.00	0.00	0.00	0.00	0.00	0.00	0.00
551 9110	TITLE III LIMTED ENG. PROF.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
551 9111	TITLE III LIMTED ENG. PROF.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
551 9112	TITLE III LIMTED ENG. PROF.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
551 9113	TITLE III LIMTED ENG. PROF.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
551 9114	TITLE III LIMTED ENG. PROF.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
551 9115	TITLE III LIMTED ENG. PROF.	11,461.19	0.00	1,977.85-	0.00	9,483.34	0.00	0.00

Fund #	Fund Description	FYTD	MTD	FYTD	Current	Current	Unencumbered	Bank
Begin Balance	MTD Receipts	Receipts	Expenditures	Expenditures	Fund Balance	Encumbrances	Fund Balance	Code
599 9113	TITLE II-D TECHNOLOGY FND							
0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
	TOTAL FOR Fund 599 - MISCELLANEOUS FED. GRANT FUND							
0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
	GRAND TOTALS:							
39,416,460.27	7,209,923.53	47,786,723.01	8,307,016.97	42,185,840.97	45,017,342.31	4,162,228.75	40,855,113.56	

CHECK DATES BETWEEN 11/01/2015 AND 11/30/2015

ALL CHECKS SELECTED

CHECK	TYPE	DATE	VENDOR	VENDOR	STATUS/DATE	BANK CODE	CHECK AMOUNT
130871	W	11/18/2015	4 IMPRINT	010550	RECONCILED:11/30/2015		2,222.14
130650	W	11/04/2015	AC SUPPLY CO.	011133	RECONCILED:11/30/2015		406.37
130776	W	11/11/2015	ADAMS BOOK COMPANY INC.	001497	RECONCILED:11/30/2015		252.07
130872	W	11/18/2015	ADAMSON PRINTING, INC.	004677			6,077.74
130985	W	11/24/2015	ADAMSON PRINTING, INC.	004677			29.48
130651	W	11/04/2015	ADORAMA CAMERA, INC.	002289	RECONCILED:11/30/2015		559.30
130652	W	11/04/2015	ADVANCED INCENTIVES	001381	RECONCILED:11/30/2015		3,375.00
130752	W	11/05/2015	ADVANCED INCENTIVES	001381	RECONCILED:11/30/2015		283.25
130933	W	11/19/2015	ADVANCED INCENTIVES	001381	RECONCILED:11/30/2015		713.70
130777	W	11/11/2015	AEROFILTER	014008	RECONCILED:11/30/2015		1,538.58
130986	W	11/24/2015	AIRGAS	000056	RECONCILED:11/30/2015		27.41
130987	W	11/24/2015	AIRWATCH	014055			10,500.00
130934	W	11/19/2015	AITKEN, LUANN	005617	RECONCILED:11/30/2015		150.00
130935	W	11/19/2015	AITKEN, SCOTT	000496	RECONCILED:11/30/2015		150.00
130653	W	11/04/2015	ALLEN COUNTY BD. OF EDUCATION	000002	RECONCILED:11/30/2015		250.00
130654	W	11/04/2015	ALLIED SUPPLY CO. INC.	001275	RECONCILED:11/30/2015		2,511.40
130873	W	11/18/2015	ALLIED SUPPLY CO. INC.	001275	RECONCILED:11/30/2015		256.98
130874	W	11/18/2015	ALLSBROOKS, CARRIE SHORELAND ELEM.	011349			1,211.16
130655	W	11/04/2015	ALLSHRED SERVICES, INC.	004251	RECONCILED:11/30/2015		216.70
130988	W	11/24/2015	AMAZON.COM	010822	RECONCILED:11/30/2015		2,014.74
130753	W	11/05/2015	AMERICAN FIDELITY ADMINISTRATIVE SERVICES LLC	015060	RECONCILED:11/30/2015		2,535.00
001597	W	11/05/2015	AMERICAN FIDELITY CORP.	000883	RECONCILED:11/30/2015		1,376.20
001596	W	11/05/2015	AMERICAN FIDELITY CORPORATION	000731	RECONCILED:11/30/2015		1,253.80
130656	W	11/04/2015	AMERICAN RENT ALL INC.	001226	RECONCILED:11/30/2015		659.10
130778	W	11/11/2015	AMERICAN RENT ALL INC.	001226	RECONCILED:11/30/2015		1,801.28

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130657	W	11/04/2015	AMERICAN WELDING SOCIETY	003278			450.00
130658	W	11/04/2015	AMES LOCKSMITH COMPANY MARK VERNON AMES	004341	RECONCILED:11/30/2015		350.00
130989	W	11/24/2015	ANDERSONS NW 6172	000206	RECONCILED:11/30/2015		645.78
130659	W	11/04/2015	ANDERSONS MOWER CENTER	012264	RECONCILED:11/30/2015		186.00
130936	W	11/19/2015	ARCHAMBEAU, ADRIENNE	014821			150.00
130779	W	11/11/2015	ASCD	000863	RECONCILED:11/30/2015		77.85
130661	W	11/04/2015	AT & T	000013	RECONCILED:11/30/2015		239.37
130865	W	11/17/2015	AT & T	000013	RECONCILED:11/30/2015		3,930.54
130660	W	11/04/2015	AT & T LONG DISTANCE	015046	RECONCILED:11/30/2015		192.56
130990	W	11/24/2015	AUTO-JET MUFFLER CORPORATION S.L."ANDY" " ANDERSON"	000195			234.60
130875	W	11/18/2015	AUTOMATED ENTRANCE TECHNOLOGIE	012979	RECONCILED:11/30/2015		416.00
130754	W	11/05/2015	B-C-S SCHOOL OAK HARBOR CHEERLEADERING INV.	003034	RECONCILED:11/30/2015		60.00
130937	W	11/19/2015	BAIDEL, REIS WHITMER/CTC	011755	RECONCILED:11/30/2015		1,102.50
130662	W	11/04/2015	BALWINSKI, KRISTA WHITMER HS	012825	RECONCILED:11/30/2015		239.00
130780	W	11/11/2015	BALWINSKI, KRISTA WHITMER HS	012825	RECONCILED:11/30/2015		77.00
901313	M	11/04/2015	BANK MEMO VENDOR	950000			26,388.54
901318	M	11/17/2015	BANK MEMO VENDOR	950000			27,511.63
130663	W	11/04/2015	BARNES & NOBLE BOOKSTORE	003018	RECONCILED:11/30/2015		127.50
130876	W	11/18/2015	BAZ GROUP, INC.	004489	RECONCILED:11/30/2015		205.00
130877	W	11/18/2015	BEDFORD SERVICE REPAIR	002107	RECONCILED:11/30/2015		253.47
130664	W	11/04/2015	BERRYMAN, LAURA WHITMER	002693	RECONCILED:11/30/2015		507.91
130878	W	11/18/2015	BIO-RAD LABORATORIES, INC.	012350	RECONCILED:11/30/2015		569.40

CHECK	TYPE	DATE	VENDOR	VENDOR	STATUS/DATE	BANK CODE	CHECK AMOUNT
130781	W	11/11/2015	BLICK, DICK	000540	RECONCILED:11/30/2015		266.28
130782	W	11/11/2015	BOHL EQUIPMENT INC.	000383	RECONCILED:11/30/2015		128.63
130665	W	11/04/2015	BOILERS, CONTROLS EQUIPMENT, INC.	001030	RECONCILED:11/30/2015		929.00
130879	W	11/18/2015	BOILERS, CONTROLS EQUIPMENT, INC.	001030	RECONCILED:11/30/2015		1,838.23
130666	W	11/04/2015	BOLCHAZY-CARDUCCI PUBL, INC.	012923	RECONCILED:11/30/2015		450.60
130991	W	11/24/2015	BRAHIER OIL INC.	011774			13,475.44
130992	W	11/24/2015	BRONDES FORD	000032	RECONCILED:11/30/2015		49.79
130938	W	11/19/2015	BSN SPORT SUPPLY GROUP, INC.	003739	RECONCILED:11/30/2015		1,273.59
130880	W	11/18/2015	BUCKEYE CABLESYSTEM	002962	RECONCILED:11/30/2015		14,275.00
130939	W	11/19/2015	BUCKEYE CABLESYSTEM	002962	RECONCILED:11/30/2015		1,052.00
130783	W	11/11/2015	BUCKEYE TELESYSTEM	004170	RECONCILED:11/30/2015		92.29
130940	W	11/19/2015	BUCKEYE TELESYSTEM	004170	RECONCILED:11/30/2015		80.93
130784	W	11/11/2015	BUNDE SALES, INC.	000033	RECONCILED:11/30/2015		1,180.00
130881	W	11/18/2015	BUSHROW, RON MONAC ELEMENTARY	010439	RECONCILED:11/30/2015		129.71
130866	W	11/17/2015	CANALES, LISA	001697	RECONCILED:11/30/2015		170.20
130785	W	11/11/2015	CAPITAL TIRE, INC.	012204	RECONCILED:11/30/2015		803.96
130993	W	11/24/2015	CARDINAL BUS SALES & SERV.	002260	RECONCILED:11/30/2015		5,020.06
131072	W	11/25/2015	CARDINAL BUS SALES & SERV.	002260			407,601.00
130867	W	11/17/2015	CARMEAN, PATRICIA WERNERT	002775	RECONCILED:11/30/2015		176.29
130667	W	11/04/2015	CDW (COMPUTER DISCOUNT WHSE)	003977	RECONCILED:11/30/2015		316.75
130994	W	11/24/2015	CDW (COMPUTER DISCOUNT WHSE)	003977	RECONCILED:11/30/2015		4,640.00
130786	W	11/11/2015	CHARIOTT PRODUCE	014545	RECONCILED:11/30/2015		3,257.00

CHECK DATES BETWEEN 11/01/2015 AND 11/30/2015

ALL CHECKS SELECTED

CHECK	TYPE	DATE	VENDOR	VENDOR	STATUS/DATE	BANK CODE	CHECK AMOUNT
130668	W	11/04/2015	CINTAS CORP.	002805	VOID: 11/05/2015		948.00
130882	W	11/18/2015	CINTAS CORP.	002805	RECONCILED:11/30/2015		78.86
130995	W	11/24/2015	CINTAS CORP.	002805			2,956.75
130669	W	11/04/2015	CINTAS FIRST AID AND SAFETY	011115	RECONCILED:11/30/2015		8,083.95
130941	W	11/19/2015	CLEAR IMAGES LLC	004333	RECONCILED:11/30/2015		1,446.25
130787	W	11/11/2015	COBRA TRUCK & FABRICATION	010907	RECONCILED:11/30/2015		162.20
130775	W	11/06/2015	COGAR, MELISSA ADMINISTRATION	015077	RECONCILED:11/30/2015		100.00
131075	W	11/30/2015	COGAR, MELISSA ADMINISTRATION	015077			64.57
130788	W	11/11/2015	COLLINGWOOD WATER CO., INC.	005338	RECONCILED:11/30/2015		19.00
130942	W	11/19/2015	COLLINGWOOD WATER CO., INC.	005338	RECONCILED:11/30/2015		28.00
130670	W	11/04/2015	COLON, BILL	012208	RECONCILED:11/30/2015		742.54
130883	W	11/18/2015	COLON, BILL	012208	RECONCILED:11/30/2015		233.65
130884	W	11/18/2015	COLUMBIA GAS OF OHIO	000003	RECONCILED:11/30/2015		4,480.18
131076	W	11/30/2015	COLUMBIA GAS OF OHIO	000003			301.83
130996	W	11/24/2015	COMMERCE PAPER COMPANY INC	000153	RECONCILED:11/30/2015		8,261.00
130789	W	11/11/2015	COMMERCIAL WATERWORKS LLC	010286	RECONCILED:11/30/2015		789.00
130790	W	11/11/2015	COMMUNICATION EXCHANGE LLC.	014855	RECONCILED:11/30/2015		16,333.50
130791	W	11/11/2015	CONN-WEISSENBERGER POST 587 ATTN: JACK PIETRAS	010204			600.00
130792	W	11/11/2015	CONSOLIDATED AUDIO VISUAL MIKE DEITRICKSON	003288	RECONCILED:11/30/2015		1,416.55
130997	W	11/24/2015	CONSOLIDATED AUDIO VISUAL MIKE DEITRICKSON	003288	RECONCILED:11/30/2015		420.25
130671	W	11/04/2015	COUSINS WASTE CONTROL	004521	RECONCILED:11/30/2015		650.66
130793	W	11/11/2015	CRAIG'S FLOWERS & GIFTS JERRY SCOTT CRAIG	002232	RECONCILED:11/30/2015		166.00
130943	W	11/19/2015	CRAIG'S FLOWERS & GIFTS	002232	RECONCILED:11/30/2015		355.00

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ALL CHECKS SELECTED

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JERRY SCOTT CRAIG							
130998	W	11/24/2015	CROSSON, BRENDA	014930	RECONCILED:11/30/2015		69.77
130944	W	11/19/2015	CROWN AWARDS ACCOUNTING DEPARTMENT	013286	RECONCILED:11/30/2015		176.48
130885	W	11/18/2015	CROWNE PLAZA	002096			6,396.81
130672	W	11/04/2015	CROZIER, TERESA WHITMER/CTC BLDG.	011632			14.38
130886	W	11/18/2015	CTB/MCGRAW-HILL	004448	RECONCILED:11/30/2015		902.16
130794	W	11/11/2015	CULLIGAN OF NORTHWEST OHIO	014516	RECONCILED:11/30/2015		54.75
130999	W	11/24/2015	CUMMINS BRIDGEWAY, LLC #774494	002441	RECONCILED:11/30/2015		109.70
130673	W	11/04/2015	D & R TREE SERVICE	001294	RECONCILED:11/30/2015		8,000.00
130674	W	11/04/2015	D.A.S.ENERGY SYSTEMS DAVID A. SARGENT	003310	RECONCILED:11/30/2015		681.10
130795	W	11/11/2015	D.A.S.ENERGY SYSTEMS DAVID A. SARGENT	003310	RECONCILED:11/30/2015		12,900.00
130887	W	11/18/2015	D.A.S.ENERGY SYSTEMS DAVID A. SARGENT	003310	RECONCILED:11/30/2015		606.10
130675	W	11/04/2015	DAKE, CHRISTINA WHITMER	000391	RECONCILED:11/30/2015		318.84
131000	W	11/24/2015	DELL COMPUTER	005160	RECONCILED:11/30/2015		18,750.00
130888	W	11/18/2015	DELTA DENTAL PLAN OF OHIO FOR WIRE USE ONLY	014623	RECONCILED:11/30/2015		8,177.00
131001	W	11/24/2015	DELTA DENTAL PLAN OF OHIO FOR WIRE USE ONLY	014623	RECONCILED:11/30/2015		7,084.98
131077	W	11/30/2015	DELTA DENTAL PLAN OF OHIO FOR WIRE USE ONLY	014623	RECONCILED:11/30/2015		25,159.24
130889	W	11/18/2015	DEMCO	004851	RECONCILED:11/30/2015		979.61
131002	W	11/24/2015	DEMONE, MELISSA	015084	RECONCILED:11/30/2015		70.64
130796	W	11/11/2015	DEPT OF PUBLIC UTILITIES DIVISION OF WATER	000157	RECONCILED:11/30/2015		4,381.50
130890	W	11/18/2015	DEPT OF PUBLIC UTILITIES	000157	RECONCILED:11/30/2015		7,114.75

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ALL CHECKS SELECTED

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DIVISION OF WATER							
131078	W	11/30/2015	DEPT OF PUBLIC UTILITIES DIVISION OF WATER	000157			6,213.66
130797	W	11/11/2015	DHARMA TRADING CO.	001374	RECONCILED:11/30/2015		253.22
130945	W	11/19/2015	DONATI, ERICH	015072			150.00
130676	W	11/04/2015	DOUGLAS FENCE INC.	000948			9,600.00
130677	W	11/04/2015	DUFFEY CONCRETE CUTTING INC.	011524	RECONCILED:11/30/2015		9,112.00
130678	W	11/04/2015	DUSHANE, MICHAEL CTC	012197	RECONCILED:11/30/2015		334.88
130798	W	11/11/2015	DUSHANE, MICHAEL CTC	012197	RECONCILED:11/30/2015		211.53
130891	W	11/18/2015	EAI EDUCATION	001734	RECONCILED:11/30/2015		90.85
130679	W	11/04/2015	EARL MECHANICAL SERVICES, INC.	002453	RECONCILED:11/30/2015		9,379.71
130799	W	11/11/2015	EARL MECHANICAL SERVICES, INC.	002453	RECONCILED:11/30/2015		1,988.97
130892	W	11/18/2015	EARL MECHANICAL SERVICES, INC.	002453	RECONCILED:11/30/2015		1,288.09
131003	W	11/24/2015	EARL MECHANICAL SERVICES, INC.	002453			1,494.23
130680	W	11/04/2015	EARLY LEARNING FOUNDATION ROBERT SORNSON	015049	RECONCILED:11/30/2015		56.50
130800	W	11/11/2015	EDUCATIONAL SERVICE CENTER OF LAKE ERIE WEST	000234	RECONCILED:11/30/2015		4,634.17
130893	W	11/18/2015	EDUCATIONAL SERVICE CENTER OF LAKE ERIE WEST	000234	RECONCILED:11/30/2015		115,921.38
130755	W	11/05/2015	ELLIOTT, JEREMY JEFFERSON, JR.	001455	RECONCILED:11/30/2015		282.21
130801	W	11/11/2015	ESA ENGINEERS DANIEL R. ULRICH TRUST	003552	RECONCILED:11/30/2015		6,250.00
130681	W	11/04/2015	ETA CUISENAIRE	000305	RECONCILED:11/30/2015		2,223.25
130682	W	11/04/2015	EXAMWORKS, INC.	015052	RECONCILED:11/30/2015		650.00

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130683	W	11/04/2015	EXECUTONE COMMUNICATIONS LLC	011221	RECONCILED:11/30/2015		810.00
131004	W	11/24/2015	EXECUTONE COMMUNICATIONS LLC	011221	RECONCILED:11/30/2015		2,663.50
131005	W	11/24/2015	FAMOUS SUPPLY	004376	RECONCILED:11/30/2015		121.45
130946	W	11/19/2015	FANDREY, BEVERLY MCGREGOR	003999	RECONCILED:11/30/2015		159.68
130684	W	11/04/2015	FARNHAM, KIM WHITMER/CTC BLDG.	013487	RECONCILED:11/30/2015		466.75
130685	W	11/04/2015	FEDEX 1788-5179-9	002427	RECONCILED:11/30/2015		19.10
130947	W	11/19/2015	FELGNER, KRIS	011399	RECONCILED:11/30/2015		150.00
130948	W	11/19/2015	FELGNER, PATRICK	010954	RECONCILED:11/30/2015		30.00
130932	W	11/18/2015	FIFTH THIRD BANK ***DO NOT MAIL***	013562	RECONCILED:11/30/2015		37,623.81
901312	C	11/06/2015	FIFTH THIRD BANK PAYROLL ACCOUNT	900001	RECONCILED:11/30/2015		1,866,760.60
901317	C	11/20/2015	FIFTH THIRD BANK PAYROLL ACCOUNT	900001	RECONCILED:11/30/2015		1,950,543.15
130686	W	11/04/2015	FOLLETT DSCHOOL SOLUTIONS, INC	005442	RECONCILED:11/30/2015		2,272.81
130802	W	11/11/2015	FOLLETT DSCHOOL SOLUTIONS, INC	005442	RECONCILED:11/30/2015		2,810.51
131006	W	11/24/2015	FOLLETT DSCHOOL SOLUTIONS, INC	005442	RECONCILED:11/30/2015		5,802.18
130894	W	11/18/2015	FOUKE, JEFFERY CENTRAL OFFICE	001050	RECONCILED:11/30/2015		243.85
130687	W	11/04/2015	FREESTYLE PHOTOGRAPHIC	012176	RECONCILED:11/30/2015		41.31
130803	W	11/11/2015	FREESTYLE PHOTOGRAPHIC	012176	RECONCILED:11/30/2015		334.92
130804	W	11/11/2015	FYR-FYTER SALES & SERVICE INC. KEVIN MOLNAR	000058	RECONCILED:11/30/2015		124.75
130805	W	11/11/2015	GAGGLE.NET, INC.	014560	RECONCILED:11/30/2015		8,200.00
130756	W	11/05/2015	GARCIA, ROBERT	010289	RECONCILED:11/30/2015		100.00
130757	W	11/05/2015	GATEWAY MIDDLE SCHOOL MARK KONTAK	015056	RECONCILED:11/30/2015		550.00

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130895	W	11/18/2015	GAUTHIER, SHERRI WHITMER HS	012802	RECONCILED:11/30/2015		20.70
130806	W	11/11/2015	GEER, LAURA	014794	RECONCILED:11/30/2015		43.76
130688	W	11/04/2015	GENERAL TRUCK SALES OF TOLEDO	014748			1.00
130807	W	11/11/2015	GORDON FOOD SERVICES, INC.	010107	RECONCILED:11/30/2015		47,805.33
130689	W	11/04/2015	GRAINGER, INC.	000407	RECONCILED:11/30/2015		2,121.71
130949	W	11/19/2015	GRAND LUBELL PHOTOGRAPHY	013434			700.00
131007	W	11/24/2015	GRAY, NORMAN (SUB BUS DRIVER)	011385			25.25
131008	W	11/24/2015	GRAYBAR ELECTRIC CO.	003289	RECONCILED:11/30/2015		791.03
131009	W	11/24/2015	GREAT LAKES BIOMEDICAL	013668	RECONCILED:11/30/2015		804.00
130690	W	11/04/2015	GREAT LAKES RENTAL & EQUIPMENT TIM FARTHING	013352	RECONCILED:11/30/2015		824.28
130896	W	11/18/2015	GREAT LAKES RENTAL & EQUIPMENT TIM FARTHING	013352	RECONCILED:11/30/2015		2,500.00
131010	W	11/24/2015	GREAT LAKES RENTAL & EQUIPMENT TIM FARTHING	013352			1,060.00
131011	W	11/24/2015	GUARDIAN ALARM	000034	RECONCILED:11/30/2015		120.00
130691	W	11/04/2015	H & F REFRIGERATION	001498	RECONCILED:11/30/2015		175.00
130897	W	11/18/2015	H & F REFRIGERATION	001498	RECONCILED:11/30/2015		105.00
130692	W	11/04/2015	HABITEC	002637	RECONCILED:11/30/2015		29.65
130950	W	11/19/2015	HALFPAP, DAVID	013461			150.00
130951	W	11/19/2015	HALFPAP, TAMMY	012297			150.00
130693	W	11/04/2015	HANDWRITING WITHOUT TEARS	011481	RECONCILED:11/30/2015		131.67
130758	W	11/05/2015	HAYS, ANNA	015004	RECONCILED:11/30/2015		15.00
130694	W	11/04/2015	HEBAN, DEBRA WHITMER/CTC	001012	RECONCILED:11/30/2015		501.05
131012	W	11/24/2015	HEINEMANN PUBLISHERS	000298			2,577.85
130808	W	11/11/2015	HERITAGE-CRYSTAL CLEAN, LLC	013927	RECONCILED:11/30/2015		508.84

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130759	W	11/05/2015	HETRICK-GOFF, ANGELA WHITMER	001882	RECONCILED:11/30/2015		189.02
130695	W	11/04/2015	HOFFMAN, SARA WHITMER	012671	RECONCILED:11/30/2015		311.50
130760	W	11/05/2015	HOMEWOOD PRESS	003106	RECONCILED:11/30/2015		749.00
130952	W	11/19/2015	HOSA HEALTH OCC. STU OF AMERICA	011936			380.00
130809	W	11/11/2015	HOUGHTON MIFFLIN HARCOURT HM RECEIVABLES	013381	RECONCILED:11/30/2015		675.38
130810	W	11/11/2015	HP PRODUCTS	004361	RECONCILED:11/30/2015		2,707.45
131013	W	11/24/2015	HUNTER, DAVID	001935	RECONCILED:11/30/2015		286.69
130696	W	11/04/2015	HYTTENHOVE, KATHERINE HIAWATHA	014820	RECONCILED:11/30/2015		170.00
130953	W	11/19/2015	iHEARTMEDIA LB5631	002504	RECONCILED:11/30/2015		3,200.00
131014	W	11/24/2015	ILSTRUP, THOMAS	010980	RECONCILED:11/30/2015		218.86
131015	W	11/24/2015	IMAGINATION STATION	013503			606.00
130761	W	11/05/2015	INDIANA LAUNDRY, INC. FW LAUNDRY SOLUTIONS INC.	014528	RECONCILED:11/30/2015		950.60
130697	W	11/04/2015	INNOVATIONS ELECTRIC, INC.	001121	RECONCILED:11/30/2015		3,132.00
130811	W	11/11/2015	INSIGHT PUBLIC SECTOR, INC	000311	RECONCILED:11/30/2015		2,932.32
130698	W	11/04/2015	INSTITUTE FOR MULTI-SENSORY EDUCATION, LLC	012051	RECONCILED:11/30/2015		89.95
130812	W	11/11/2015	INSTITUTE FOR MULTI-SENSORY EDUCATION, LLC	012051	RECONCILED:11/30/2015		41.95
131016	W	11/24/2015	INSTITUTE FOR MULTI-SENSORY EDUCATION, LLC	012051			3,400.00
131017	W	11/24/2015	INSTITUTIONAL DIVERSIFIED	002988	RECONCILED:11/30/2015		9,500.00
130813	W	11/11/2015	J-CUPS PIZZA	013623	RECONCILED:11/30/2015		11,316.00
130814	W	11/11/2015	J. E. CARSTEN CO. MARCIA CARSTEN	001522	RECONCILED:11/30/2015		8,433.95

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130699	W	11/04/2015	JANNEY'S SERVICE TIM JANNEY	000175	RECONCILED:11/30/2015		1,399.85
130762	W	11/05/2015	JETT, LYNN	015070	RECONCILED:11/30/2015		100.00
130898	W	11/18/2015	JOHNSON, JUSTIN CTC	012306	RECONCILED:11/30/2015		214.47
130954	W	11/19/2015	JOSTENS	010484			25,180.00
131019	W	11/24/2015	JUNIOR LIBRARY GUILD	002949			2,664.00
130763	W	11/05/2015	JUPMODE	015045	RECONCILED:11/30/2015		1,215.75
131020	W	11/24/2015	KIDS ON THE BLOCK-OHIO	010120			215.00
130868	W	11/17/2015	KISER, ERIC	014749	RECONCILED:11/30/2015		252.41
130700	W	11/04/2015	KLEINFELTER, AMY	014945	RECONCILED:11/30/2015		157.55
130701	W	11/04/2015	KOVAL, JENNIFER	015063	RECONCILED:11/30/2015		341.49
131021	W	11/24/2015	KOVIN, KIMBERLY	014558			119.10
130702	W	11/04/2015	KREFT, CHRIS WASHINGTON, JR.	012192	RECONCILED:11/30/2015		788.10
130899	W	11/18/2015	KURTZ BROS.	004353	RECONCILED:11/30/2015		1,771.04
131022	W	11/24/2015	KUTA SOFTWARE, LLC MICHAEL KUTA	013071			1,401.00
130703	W	11/04/2015	LACHMILLER ELECTRIC GILLFORD COOLIDGE JR.	000071	RECONCILED:11/30/2015		667.35
130900	W	11/18/2015	LAKESHORE LEARNING MATERIALS	000873	RECONCILED:11/30/2015		757.32
130704	W	11/04/2015	LAMBERTVILLE HARDWARE	012394	RECONCILED:11/30/2015		147.14
131018	W	11/24/2015	LANGENDERFER, JAMES	015087			179.40
130705	W	11/04/2015	LAWSON PRODUCTS, INC.	011455	VOID: 11/05/2015		7,471.88
130815	W	11/11/2015	LAWSON PRODUCTS, INC.	011455	RECONCILED:11/30/2015		9,527.75
130816	W	11/11/2015	LEARNING A-Z VOYAGER EXPANDED LEARNING, INC	012711	RECONCILED:11/30/2015		1,079.20
130817	W	11/11/2015	LEGO E3DUCATION	012078	RECONCILED:11/30/2015		417.17
130706	W	11/04/2015	LIEDEL POWER CLEANING	002059	RECONCILED:11/30/2015		1,295.00

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001598	W	11/05/2015	LINCOLN FINANCIAL GROUP	014304	RECONCILED:11/30/2015		4,775.00
131023	W	11/24/2015	LITERACY RESOURCES, INC.	014739			159.98
130818	W	11/11/2015	LITTLE CAESARS PIZZA	001148	RECONCILED:11/30/2015		12,946.50
130707	W	11/04/2015	LOWE'S COMPANIES INC.	010366	RECONCILED:11/30/2015		755.27
130901	W	11/18/2015	MADLINSKI, DENNIS, JR. MAINT. DEPT.	012348	RECONCILED:11/30/2015		44.75
130902	W	11/18/2015	MAIL IT	004066	RECONCILED:11/30/2015		1,119.08
130819	W	11/11/2015	MAKE MUSIC, INC. SMART MUSIC	013300	RECONCILED:11/30/2015		3,540.00
130903	W	11/18/2015	MARIANNA, INC. BOB RICKER	000613	RECONCILED:11/30/2015		1,354.07
130820	W	11/11/2015	MAUMEE BAY TURF CENTER, LLC	011775	RECONCILED:11/30/2015		5,400.00
130904	W	11/18/2015	MCELHENEY LOCKSMITHS	002607	RECONCILED:11/30/2015		240.48
130905	W	11/18/2015	MCGRAW-HILL GLOBAL EDUCATION HOLDINGS	003769	RECONCILED:11/30/2015		568.34
131024	W	11/24/2015	MCGRAW-HILL GLOBAL EDUCATION HOLDINGS	003769			14,306.50
130708	W	11/04/2015	MELLOCRAFT CO.	012241	RECONCILED:11/30/2015		537.79
130906	W	11/18/2015	MELMS, ASHLEY	015083	RECONCILED:11/30/2015		42.09
130709	W	11/04/2015	MERCER PETROLEUM PO BOX 180	014300	RECONCILED:11/30/2015		745.98
130907	W	11/18/2015	MERRITT, RICHARD MAINTENANCE	000618	RECONCILED:11/30/2015		340.40
130908	W	11/18/2015	METZGERS PREPRESS, INC.	002272	RECONCILED:11/30/2015		632.29
130764	W	11/05/2015	MEYER, KYLE	015068			100.00
130821	W	11/11/2015	MHS, INC. ATTN: CUSTOMER SERVICE	013077	RECONCILED:11/30/2015		310.00
130822	W	11/11/2015	MICHIGAN SAW & CUTTER INC	000079	RECONCILED:11/30/2015		29.95
130710	W	11/04/2015	MIDPORT ELECTRONICS	004214	RECONCILED:11/30/2015		138.24
130823	W	11/11/2015	MIDPORT ELECTRONICS	004214	RECONCILED:11/30/2015		664.93

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131025	W	11/24/2015	MILLER, ROBIN TRANS. DEPT.	000538			75.00
131026	W	11/24/2015	MOMAR INC.	012160	RECONCILED:11/30/2015		432.22
130955	W	11/19/2015	MONSTER GRAPHICS LYNN GAUTHIER II	012640	RECONCILED:11/30/2015		2,095.00
131027	W	11/24/2015	MONSTER GRAPHICS LYNN GAUTHIER II	012640			488.00
130711	W	11/04/2015	MORSE, LISA WERNERT	013127	RECONCILED:11/30/2015		15.99
130956	W	11/19/2015	MORSE, LISA WERNERT	013127	VOID: 11/19/2015		25.42
131028	W	11/24/2015	MORSE, LISA WERNERT	013127			62.49
130712	W	11/04/2015	MOURLAM, CHERIE CENTRAL OFFICE	002496	RECONCILED:11/30/2015		317.95
131029	W	11/24/2015	MR. LIGHTBULB	011760	RECONCILED:11/30/2015		1,229.95
130824	W	11/11/2015	MT BUSINESS TECHNOLOGIES	001656	RECONCILED:11/30/2015		5,811.43
130825	W	11/11/2015	MULTI-FLOW DISPENSERS OF OHIO	012495	RECONCILED:11/30/2015		46.65
130826	W	11/11/2015	MUSICAL RESOURCES	003663	RECONCILED:11/30/2015		290.67
130713	W	11/04/2015	NAGY BUILDING COMPANY LLC	010970	RECONCILED:11/30/2015		13,111.29
130909	W	11/18/2015	NASCO	000320	RECONCILED:11/30/2015		421.20
131030	W	11/24/2015	NASCO	000320			701.12
131073	W	11/25/2015	NATIONAL MEDICAL EXCESS LLC	014490			59,444.12
130714	W	11/04/2015	NBEC	012256	RECONCILED:11/30/2015		687.00
131031	W	11/24/2015	NCS PEARON	010032	RECONCILED:11/30/2015		192.92
130715	W	11/04/2015	NES RENTALS	003372	RECONCILED:11/30/2015		1,220.07
131032	W	11/24/2015	NICHOLS PAPER & SUPPLY CO.	014828			575.89
130827	W	11/11/2015	NICKLES BAKERY INC. ACCTS. REC.	000265	RECONCILED:11/30/2015		2,427.93
130716	W	11/04/2015	NORDMANN ROOFING	003055	RECONCILED:11/30/2015		1,082.00

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RANDY CARNIS							
130828	W	11/11/2015	NORDMANN ROOFING RANDY CARNIS	003055	RECONCILED:11/30/2015		5,710.00
131033	W	11/24/2015	NORDMANN ROOFING RANDY CARNIS	003055	RECONCILED:11/30/2015		775.00
130717	W	11/04/2015	NOVIDEA HEALTHCARE	000563	RECONCILED:11/30/2015		1,219.23
130829	W	11/11/2015	NOVIDEA HEALTHCARE	000563	RECONCILED:11/30/2015		2,177.82
130830	W	11/11/2015	NU CENTURY TEXTILE SERVS.	002543	RECONCILED:11/30/2015		239.65
130831	W	11/11/2015	NWO BEVERAGE, INC.	005100	RECONCILED:11/30/2015		140.00
130832	W	11/11/2015	O E MEYER COMPANY	012478	RECONCILED:11/30/2015		770.08
130718	W	11/04/2015	OAESA	002535	RECONCILED:11/30/2015		275.00
130957	W	11/19/2015	OFFICE DEPOT, INC.	002424	RECONCILED:11/30/2015		39.97
130719	W	11/04/2015	OFFICE MAX ACCT. 647086	005165	RECONCILED:11/30/2015		477.02
130720	W	11/04/2015	OFFICESUPPLY.COM DISCOUNT OFFICE ITEMS INC.	015003	RECONCILED:11/30/2015		218.23
130721	W	11/04/2015	OHIO ACTE	001302	RECONCILED:11/30/2015		65.00
130833	W	11/11/2015	OHIO BCI & I FISCAL SECTION	001427	RECONCILED:11/30/2015		1,390.00
130910	W	11/18/2015	OHIO BUREAU OF EMPLOYMENT SERVICES	000086	RECONCILED:11/30/2015		11.13
130722	W	11/04/2015	OHIO DEPARTMENT OF COMMERCE DIV. OF INDUSTRIAL COMPLIANCE	004660	RECONCILED:11/30/2015		106.50
131034	W	11/24/2015	OHIO DEPARTMENT OF COMMERCE DIV. OF INDUSTRIAL COMPLIANCE	004660			671.00
130834	W	11/11/2015	OHIO DEPARTMENT OF HEALTH STATE OF OHIO	015059	RECONCILED:11/30/2015		80.00
130765	W	11/05/2015	OHIO HIGH SCHOOL SPEECH LEAGUE PAUL MOFFITT, EXC. DIRECTOR	003117	RECONCILED:11/30/2015		125.00
130911	W	11/18/2015	OHIO TURNPIKE & INFRASTRUCTURE COMMISSION	005073	RECONCILED:11/30/2015		248.26
130958	W	11/19/2015	OLD FASHION CANDY CO.	001191	RECONCILED:11/30/2015		1,496.00

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130723	W	11/04/2015	ORIENTAL TRADING CO., INC.	003300	RECONCILED:11/30/2015		217.79
130959	W	11/19/2015	PALMER, CINDY WHITMER HIGH SCHOOL	003850	RECONCILED:11/30/2015		50.00
130766	W	11/05/2015	PARAMOUNT HEALTH CARE FOR WIRE USE ONLY	014500	RECONCILED:11/30/2015		232,969.25
130960	W	11/19/2015	PARAMOUNT HEALTH CARE FOR WIRE USE ONLY	014500	RECONCILED:11/30/2015		365,444.49
131074	W	11/25/2015	PARAMOUNT HEALTH CARE FOR WIRE USE ONLY	014500	RECONCILED:11/30/2015		124,922.19
130912	W	11/18/2015	PEARSON EDUCATION	000179	RECONCILED:11/30/2015		10,722.50
131035	W	11/24/2015	PEDELOSE, ANDGELA	015086	RECONCILED:11/30/2015		154.00
130835	W	11/11/2015	PEPSI-COLA BOTTLING	002117	RECONCILED:11/30/2015		885.36
130961	W	11/19/2015	PEPSI-COLA BOTTLING	002117			363.99
130913	W	11/18/2015	PERRY CORPORATION	010793	RECONCILED:11/30/2015		11.00
131036	W	11/24/2015	PERRY CORPORATION	010793			13.00
131037	W	11/24/2015	PIECES OF LEARNING	013685			44.85
131038	W	11/24/2015	PLAYWORLD MIDSTATES MICHIGAN PLAYGROUNDS, LLC	011890	RECONCILED:11/30/2015		153,458.00
130724	W	11/04/2015	PORTS PETROLEUM CO.	012623	RECONCILED:11/30/2015		14,378.40
130869	W	11/17/2015	POSTAGE BY PHONE RESERVE ACCT. ACCT. # 29137999	004750	RECONCILED:11/30/2015		8,000.00
130725	W	11/04/2015	POSTMASTER	000395	RECONCILED:11/30/2015		450.00
130962	W	11/19/2015	PREMIER CATERING JUDY LODES	000146	RECONCILED:11/30/2015		800.00
130726	W	11/04/2015	PRO-ED, INC.	000697	RECONCILED:11/30/2015		151.80
131039	W	11/24/2015	PROGRESSIVE SWEEPING	004634	RECONCILED:11/30/2015		95.00
130727	W	11/04/2015	PSAT/NMSQT	003262	RECONCILED:11/30/2015		1,395.00
131040	W	11/24/2015	PSAT/NMSQT	003262	RECONCILED:11/30/2015		4,560.00
130963	W	11/19/2015	PUNSALAN, MICHAEL WHITMER HS	013189	RECONCILED:11/30/2015		37.56

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130836	W	11/11/2015	RACO INDUSTRIES	014336	RECONCILED:11/30/2015		161.00
130728	W	11/04/2015	RAMADA HOTEL & CONFERENCE CTR. WESTGATE LTD PARTNERSHIP	001512	RECONCILED:11/30/2015		4,276.07
130964	W	11/19/2015	RAYMOND GEDDES & CO., INC.	001256	RECONCILED:11/30/2015		260.28
131041	W	11/24/2015	REALLY GOOD STUFF	004238	RECONCILED:11/30/2015		1,020.13
130863	W	11/12/2015	RED ROOF INN	010916	RECONCILED:11/30/2015		525.00
131042	W	11/24/2015	RETTIG MUSIC, INC.	005042			6,863.00
130837	W	11/11/2015	ROSE PEST SOLUTIONS BIO-SERV CORP.	014829	RECONCILED:11/30/2015		215.00
130838	W	11/11/2015	RUBBER STAMP SHOP ARTHUR W. WINZENRIED	000570	RECONCILED:11/30/2015		268.50
131043	W	11/24/2015	RUBBER STAMP SHOP ARTHUR W. WINZENRIED	000570	RECONCILED:11/30/2015		992.31
131044	W	11/24/2015	RUSH TRUCK CENTER INTERSTATE BILLING SERVICE	014296			3,784.47
130729	W	11/04/2015	RYONET CORP.	014892	RECONCILED:11/30/2015		2,689.53
130839	W	11/11/2015	SAFEWAY PEST CONTROL KEITH W. HOHENSHELL	000092	RECONCILED:11/30/2015		1,522.00
130840	W	11/11/2015	SALLY BEAUTY COMPANY	000069	RECONCILED:11/30/2015		31.93
130841	W	11/11/2015	SALON CENTRIC	003315	RECONCILED:11/30/2015		49.22
131045	W	11/24/2015	SALON CENTRIC	003315	RECONCILED:11/30/2015		1,107.69
130767	W	11/05/2015	SANDERS, DOUG	015058	RECONCILED:11/30/2015		150.00
130965	W	11/19/2015	SANDERS, DOUG	015058	RECONCILED:11/30/2015		150.00
130730	W	11/04/2015	SAX ARTS & CRAFTS SCHOOL SPECIALTY, INC.	002681	RECONCILED:11/30/2015		66.57
130842	W	11/11/2015	SCHARF, SCOTT JEFFERSON JR. HIGH	011292			228.55
130731	W	11/04/2015	SCHOLASTIC INC.	013574	RECONCILED:11/30/2015		408.37
130843	W	11/11/2015	SCHOLASTIC INC.	013574	RECONCILED:11/30/2015		219.73
901320	M	11/20/2015	SCHOOL EMPLOYEES RETIREMENT	900003			150,522.00

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130914	W	11/18/2015	SCHOOL EMPLOYEES RETIREMENT SYSTEM OF OHIO	000606	RECONCILED:11/30/2015		10,012.82
130844	W	11/11/2015	SCHOOL HEALTH SUPPLY CO.	000232	RECONCILED:11/30/2015		314.05
131046	W	11/24/2015	SCHOOL HEALTH SUPPLY CO.	000232	RECONCILED:11/30/2015		56.85
131047	W	11/24/2015	SCHOOL OUTFITTERS SCHOOL OUTFITTERS	013500	RECONCILED:11/30/2015		319.94
130915	W	11/18/2015	SCHOOL SPECIALTY	001231	RECONCILED:11/30/2015		19,776.97
130966	W	11/19/2015	SCHOOLPRIDE	003345	RECONCILED:11/30/2015		105.00
130967	W	11/19/2015	SCHREINER, JASON WHITMER	010782			561.52
130768	W	11/05/2015	SCHROCK, GREGORY	014322	RECONCILED:11/30/2015		180.00
130732	W	11/04/2015	SELLERS, JEFF STRIPING	000087	RECONCILED:11/30/2015		3,640.00
131079	W	11/30/2015	SHERWIN-WILLIAMS	003543			210.36
130845	W	11/11/2015	SIGN LADY, THE INC.	012289	RECONCILED:11/30/2015		1,251.20
130968	W	11/19/2015	SIGN LADY, THE INC.	012289	RECONCILED:11/30/2015		279.00
130846	W	11/11/2015	SIGNS & SUCH JOSEPH L. GILLEN	001535	RECONCILED:11/30/2015		74.00
131048	W	11/24/2015	SILVERBACK SUPPLY	000062			6,662.40
130769	W	11/05/2015	SIMON, BRUCE	014937	RECONCILED:11/30/2015		100.00
130847	W	11/11/2015	SINCLAIR COMUNITY COLLEGE C/O PAYMENT PROCESSING CTR.	011619	RECONCILED:11/30/2015		300.00
130969	W	11/19/2015	SKILLS USA NATIONAL MEMBERSHIP	013033	RECONCILED:11/30/2015		341.00
130848	W	11/11/2015	SMART SYSTEMS STANDARDIZED FOOD SERVICE	013860	RECONCILED:11/30/2015		3,131.00
130970	W	11/19/2015	SMITH, KAMILYN	015073	RECONCILED:11/30/2015		60.00
130916	W	11/18/2015	SNAP-ON TOOLS KENT W.COUSINO	002608	RECONCILED:11/30/2015		260.97
130971	W	11/19/2015	SNODGRASS, RYAN HARRY WHITMER HIGH SCHOOL	010885	RECONCILED:11/30/2015		28.91

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131080	W	11/30/2015	SNOOK, THOMAS WHITMER H.S.	000271			886.70
130917	W	11/18/2015	SOFO FOODS	003233	RECONCILED:11/30/2015		1,980.84
131049	W	11/24/2015	SPECIALTY GAS GROUP	012631	RECONCILED:11/30/2015		411.21
130849	W	11/11/2015	SQUIBB, JAMIE CTC	011779	RECONCILED:11/30/2015		399.40
130770	W	11/05/2015	STAGE ACCENTS INTERMEDIA INC.	000516	RECONCILED:11/30/2015		271.00
130918	W	11/18/2015	STANDARD STATIONERY SUPPLY CO.	002211	RECONCILED:11/30/2015		2,500.80
130733	W	11/04/2015	STAPLES ADVANTAGE DEPT DET	001017	RECONCILED:11/30/2015		21,312.42
130919	W	11/18/2015	STAPLES ADVANTAGE DEPT DET	001017	RECONCILED:11/30/2015		6,207.60
130850	W	11/11/2015	STARTS AUTO PARTS	001948	RECONCILED:11/30/2015		4,582.71
131050	W	11/24/2015	STARTS AUTO PARTS	001948	RECONCILED:11/30/2015		1,923.73
901319	M	11/20/2015	STATE TEACHERS RETIREMENT	900002			429,702.00
130734	W	11/04/2015	STATE TEACHERS RETIREMENT SYSTEM	000605	RECONCILED:11/30/2015		16,759.65
130920	W	11/18/2015	STATE TEACHERS RETIREMENT SYSTEM	000605	RECONCILED:11/30/2015		15,578.30
130771	W	11/05/2015	STEWART, TYLER	015069	RECONCILED:11/30/2015		100.00
130921	W	11/18/2015	STOUGH & STOUGH ARCHITECTS	000500	RECONCILED:11/30/2015		1,550.00
130735	W	11/04/2015	STRIPE IT UP INC.	015047	RECONCILED:11/30/2015		760.00
130922	W	11/18/2015	STRIPE IT UP INC.	015047			485.00
131051	W	11/24/2015	SUGG, BARBARA TRANSPORTATION DEPT.	010221			44.75
131052	W	11/24/2015	SUNBURST DIGITAL, INC.	001240			99.95
131053	W	11/24/2015	SUPER DUPER PUBLICATIONS	002444	RECONCILED:11/30/2015		132.85
131054	W	11/24/2015	SUPERIOR UNIFORM	003024			2,629.46

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130972	W	11/19/2015	SUTHERLAND, BELINDA	015074	RECONCILED:11/30/2015		120.00
131055	W	11/24/2015	SUTHERLAND, BELINDA	015074	RECONCILED:11/30/2015		209.00
130736	W	11/04/2015	SUTTON, LINDSAY NDA	015061	RECONCILED:11/30/2015		239.00
130737	W	11/04/2015	SWISHER, REBECCA WHITMER H.S.	003092	RECONCILED:11/30/2015		350.00
130851	W	11/11/2015	SYLVAN STUDIOS	003222	RECONCILED:11/30/2015		116.40
130852	W	11/11/2015	T & S TOOL & SUPPLY	002322	RECONCILED:11/30/2015		424.88
131056	W	11/24/2015	TAC ATTN: BRIAN YODER	013374	RECONCILED:11/30/2015		474.43
130923	W	11/18/2015	TAM TED INC. MR. PLUMBER	012777	RECONCILED:11/30/2015		1,625.00
130924	W	11/18/2015	TAS INC.	001655	RECONCILED:11/30/2015		9,442.53
131057	W	11/24/2015	TAYLOR, JILL MCGREGOR ELEM.	003723			71.96
131058	W	11/24/2015	TERMINAL SUPPLY CO.	013617			315.26
130864	W	11/12/2015	TIFFIN COLUMBIAN HIGH SCHOOL	012313	RECONCILED:11/30/2015		256.00
131059	W	11/24/2015	TLC HEALTH CARE SERVICES	011762			59,900.00
130853	W	11/11/2015	TOFT'S DAIRY	002347	RECONCILED:11/30/2015		22,257.60
131060	W	11/24/2015	TOLEDO AUTOMATIC DOOR	001552	RECONCILED:11/30/2015		410.59
130870	W	11/17/2015	TOLEDO CHAPTER-AMER PAYROLL WANDA GLOVER / TOLEDO ZOO	004036			48.00
131061	W	11/24/2015	TOLEDO CHAPTER-AMER PAYROLL WANDA GLOVER / TOLEDO ZOO	004036			260.00
130854	W	11/11/2015	TOLEDO EDISON	000010	RECONCILED:11/30/2015		38.90
130925	W	11/18/2015	TOLEDO EDISON	000010	RECONCILED:11/30/2015		5,811.77
131081	W	11/30/2015	TOLEDO EDISON	000010			1,343.95
131062	W	11/24/2015	TOLEDO ELEVATOR AND MACHINE CO	004937	RECONCILED:11/30/2015		1,178.00
130855	W	11/11/2015	TOLEDO P.E. SUPPLY CO.	002887	RECONCILED:11/30/2015		715.20

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131063	W	11/24/2015	TOLEDO P.E. SUPPLY CO.	002887			167.75
130856	W	11/11/2015	TOLEDO REGIONAL CHAMBER OF COMMERCE	003844	RECONCILED:11/30/2015		395.00
130738	W	11/04/2015	TOLEDO SPRING SERVICE	002662	RECONCILED:11/30/2015		5,720.86
131064	W	11/24/2015	TOLEDO SPRING SERVICE	002662			2,910.00
131065	W	11/24/2015	TORIO, THERESA	013892			87.46
130739	W	11/04/2015	TORRENCE SOUND EQUIPMENT COMPANY	000111	RECONCILED:11/30/2015		344.26
131066	W	11/24/2015	TORRENCE SOUND EQUIPMENT COMPANY	000111	RECONCILED:11/30/2015		462.45
130857	W	11/11/2015	TPC FOOD SERVICE C/O PATRICK REID	011238	RECONCILED:11/30/2015		10,470.96
131067	W	11/24/2015	TRAFFIC SAFETY WAREHOUSE	015071			127.89
130973	W	11/19/2015	TREASURER-STATE OF OHIO DEPARTMENT OF TAXATION	000135	RECONCILED:11/30/2015		228.00
131068	W	11/24/2015	TRIAD TECHNOLOGIES	014205	RECONCILED:11/30/2015		422.26
130740	W	11/04/2015	TTL ASSOCIATES, INC.	015029	RECONCILED:11/30/2015		4,273.75
130741	W	11/04/2015	TUCKER, JODIE CTC	011561	RECONCILED:11/30/2015		386.71
130772	W	11/05/2015	TURNER, CHRISTOPHER	014938			100.00
130858	W	11/11/2015	ULTIMATE OFFICE, INC.	001058	RECONCILED:11/30/2015		91.95
130974	W	11/19/2015	UNITED FUNDRAISING SCHNEEBERGER, JOSEPH	014597			6,062.50
130859	W	11/11/2015	UNITED LABORATORIES	010293	RECONCILED:11/30/2015		5,836.56
130926	W	11/18/2015	UNITED LABORATORIES	010293	RECONCILED:11/30/2015		5,680.24
130742	W	11/04/2015	UNITED PARCEL SERVICES	000116	RECONCILED:11/30/2015		172.06
130743	W	11/04/2015	UNITY SCHOOL BUS PARTS	010375	RECONCILED:11/30/2015		2,001.32
130744	W	11/04/2015	UPSLOPE SOLUTIONS, LLC	015015	RECONCILED:11/30/2015		10,937.00
130860	W	11/11/2015	UPSLOPE SOLUTIONS, LLC	015015	RECONCILED:11/30/2015		6,248.10

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CHECK	TYPE	DATE	VENDOR	VENDOR	STATUS/DATE	BANK CODE	CHECK AMOUNT
130745	W	11/04/2015	US BANK EQUIPMENT FINANCE	015043	RECONCILED:11/30/2015		12,650.49
131069	W	11/24/2015	US BANK EQUIPMENT FINANCE	015043			12,650.49
131070	W	11/24/2015	VERIZON WIRELESS ACCT. #985955088-00001	012897			1,387.19
001600	W	11/05/2015	VISION SERVICE PLAN - (OH)	010004	RECONCILED:11/30/2015		7,744.41
130927	W	11/18/2015	VRIAC	010700	RECONCILED:11/30/2015		21,680.98
130928	W	11/18/2015	W.W. WILLIAMS	014160			1,035.09
130975	W	11/19/2015	WALLACE, BARBARA	000542			150.00
130976	W	11/19/2015	WALLACE, FRANK	004708			150.00
130977	W	11/19/2015	WASHINGTON JR HIGH (419-473-8487)	000040	RECONCILED:11/30/2015		740.00
901316	M	11/06/2015	WASHINGTON LOCAL DENTAL PREMIUM	950001			58,049.22
901314	M	11/06/2015	WASHINGTON LOCAL PARAMOUNT CLAIMS	950003			30,112.34
901315	M	11/06/2015	WASHINGTON LOCAL PARAMOUNT CLAIMS	950003			887,569.13
130746	W	11/04/2015	WASHINGTON LOCAL SCHOOLS NUTRITION SERVICES	003023	RECONCILED:11/30/2015		42.00
130929	W	11/18/2015	WASHINGTON LOCAL SCHOOLS NUTRITION SERVICES	003023			751.49
130747	W	11/04/2015	WESTONE LABS	005673	RECONCILED:11/30/2015		320.00
131071	W	11/24/2015	WESTONE LABS	005673			72.50
130978	W	11/19/2015	WETZEL, MARIE WHITMER	001883			400.00
130861	W	11/11/2015	WEX BANK	015066	RECONCILED:11/30/2015		21.50
130748	W	11/04/2015	WHITMER / CAMPUS CAFE	012300	RECONCILED:11/30/2015		193.30
130930	W	11/18/2015	WHITMER / CAMPUS CAFE	012300			400.00
130979	W	11/19/2015	WHITMER / CAMPUS CAFE	012300			117.00
130980	W	11/19/2015	WHITMER DIGITAL GRAPHIC DESIGN	012800			650.00

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BRIAN ANDERSON							
130773	W	11/05/2015	WHITMER HIGH SCHOOL (419) 473-8490	000030	RECONCILED:11/30/2015		182.00
130981	W	11/19/2015	WHITMER HIGH SCHOOL (419) 473-8490	000030	RECONCILED:11/30/2015		1,410.00
130984	W	11/19/2015	WHITMER HIGH SCHOOL (419) 473-8490	000030	RECONCILED:11/30/2015		256.00
130982	W	11/19/2015	WHITMER HIGH SCHOOL ORACLE YEARBOOK	003202	RECONCILED:11/30/2015		250.00
130862	W	11/11/2015	WICHMAN COMPANY	000302	RECONCILED:11/30/2015		9,432.63
130774	W	11/05/2015	WILKINSON FUND RAISING INC. PAT WILKINSON	003063	RECONCILED:11/30/2015		3,454.50
130983	W	11/19/2015	WILKINSON FUND RAISING INC. PAT WILKINSON	003063	RECONCILED:11/30/2015		649.50
130749	W	11/04/2015	WILLIAMS, JUDITH C. CENTRAL OFFICE	001695			686.14
130931	W	11/18/2015	WIRELESSPRO	014633	RECONCILED:11/30/2015		239.05
130750	W	11/04/2015	WOOD, KELLY NDA	015062			239.00
130751	W	11/04/2015	XEROX CORP.	013711	RECONCILED:11/30/2015		243.37
V VOIDED CHECKS			3	CHECK TOTALS		8,445.30	
R RECONCILED CHECKS			351	CHECK TOTALS		5,644,704.55	

W WARRANT CHECKS			436	CHECK TOTALS		2,531,722.12	
M MEMO CHECKS			7	CHECK TOTALS		1,609,854.86	
B REFUND CHECKS			0	CHECK TOTALS		0.00	
I INVESTMENT CHECKS			0	CHECK TOTALS		0.00	
T TRANSFER CHECKS			0	CHECK TOTALS		0.00	
D DISTRIBUTION CHECKS			0	CHECK TOTALS		0.00	
C PAYROLL CHECKS			2	CHECK TOTALS		3,817,303.75	
MISSING CHECKS			0				
** TOTAL CHECKS (LESS VOIDED)			442	** TOTAL NET		7,950,435.43	
*** TOTAL CHECKS WRITTEN			445	*** GRAND TOTALS		7,958,880.73	

**WASHINGTON LOCAL SCHOOLS
SUMMARY OF INVESTMENT EARNINGS - FYTD
ALL FUNDS - ALL BANKS**

	GENERAL FUND	P.I.-BLDG. FUND	LUNCHROOM FUND	EMPLOYEES MEMORIAL FUND	JODI FRANCIS MEMORIAL FUND	TRILBY SPORTSMAN FUND	BISHOP FUND	LAPOINT MEMORIAL FUND	SELF-FUNDED HEALTH FUND	EMP BENEFITS DENTAL FUND	AUXILIARY SERVICE FUND	TOTAL
Star PLUS	\$19,313.37	5084.34	0.00	28.40	16.26	21.01	12.39	5.45	2487.67	21.48	150.70	27,141.07
Star Ohio	\$645.45											645.45
Fifth/Third	\$8,217.10											\$8,217.10
Fifth/Third-CD	\$0.00											\$0.00
Huntington	\$4.19											\$4.19
Huntington-CD	\$0.00											\$0.00
PNC Bank	\$41.92											\$41.92
PNC Bank-CD	\$0.00											\$0.00
	\$28,222.03	\$5,084.34	\$0.00	\$28.40	\$16.26	\$21.01	\$12.39	\$5.45	\$2,487.67	\$21.48	\$150.70	\$36,049.73

**WASHINGTON LOCAL SCHOOLS
SUMMARY OF INVESTMENT EARNINGS POSTED IN NOVEMBER 2015
ALL FUNDS - ALL BANKS**

	GENERAL FUND	P.I.-BLDG. FUND	LUNCHROOM FUND	EMPLOYEES MEMORIAL FUND	JODI FRANCIS MEMORIAL FUND	TRILBY SPORTSMAN FUND	BISHOP FUND	LAPOINT MEMORIAL FUND	SELF-FUNDED HEALTH FUND	EMP BENEFITS DENTAL FUND	AUXILIARY SERVICE FUND	TOTAL
Star PLUS	\$3,761.52	1139.11	0.00	6.18	3.39	4.37	2.58	1.17	554.71	10.31	51.92	5535.26
Star Ohio	\$113.97											113.97
Fifth/Third	\$1,621.39											\$1,621.39
Fifth/Third-CD	\$0.00											\$0.00
Huntington	\$0.82											\$0.82
Huntington-CD	\$0.00											\$0.00
PNC Bank	\$8.49											\$8.49
PNC Bank-CD	\$0.00											\$0.00
	\$5,506.19	\$1,139.11	\$0.00	\$6.18	\$3.39	\$4.37	\$2.58	\$1.17	\$554.71	\$10.31	\$51.92	\$7,279.93

4. Authorization for Payment of Legal Fees

The Treasurer recommends that the Board of Education approve the following payments of legal fees presented:

Bricker & Eckler	October Services	\$4,730.50
Spengler Nathanson	October Services	\$2,220.00

Moved by: _____ Seconded by: _____

Vote: EK _____ PC _____ TI _____ DH _____ JL _____

5. Purchases over \$25,000

Washington Local Schools Policy 6320—Purchases Limitations

All purchases (purchase order/contract) except utilities and emergency purchases, that are within the amount contained in the appropriation and were originally contemplated in the budgeting process may be made upon authorization of the Treasurer unless the contemplated purchase is for more than \$25,000, in which case prior approval is required from the Board of Education.

Per Policy 6320, the Treasurer recommends that the following requests be approved by the Board of Education:

A. Brondes Ford: Computer Services Van

Request from John Bettis, Transportation Supervisor

Purchase Total.....\$ 37,760.50

B. Mathews Ford: Maintenance & Transportation Vehicles

Request from John Bettis, Transportation Supervisor

- 1. F-350 Truck for Maintenance Dump Truck
- 2. F-350 Truck for Transportation Service Truck

Purchase Total.....\$63,763.00

C. Guardian Alarm: Maintenance & Service – Cameras/DVRs

Request from Jay Merritt, Supervisor of Facilities

January 1, 2016 to December 31, 2016

Purchase Total.....\$45,319.56

D. Guardian Alarm: Alarm Monitoring / Services

Request from Jay Merritt, Supervisor of Facilities

January 1, 2016 to December 31, 2016

Purchase Total.....\$43,220.04

Moved by: _____ Seconded by: _____

Vote: EK _____ PC _____ TI _____ DH _____ JL _____



washington local schools

individual attention. infinite opportunities.

memo

To: Jeff Fouke, Cherie Mourlam
From: John Bettis *JB*
Date: December 7, 2015
Subject: Vehicle Purchase

As you know, In accordance with our Vehicle Replacement Schedule, I have requested quotes for three district vehicles.

- Replacement for **#206, the Transportation service truck** (206 will go to stadium to replace 123, 123 will be auctioned)
- Replacement for **#117, Maintenance dump truck** (this unit will be auctioned, it is basically junk, needs major repairs)
- Replacement for **#204, Computer services vehicle** (we have options for status of this one, swap and sell another or auction this one)

Invitations to quote were sent by e-mail to Brondes Ford, Matthews Ford and Kistler Ford. I only received quotes from Matthews Ford and Brondes Ford.

As you will note on the attachments the quotes are as follows:

- | | | |
|------------------------------------|----------------------------|--------------------------|
| ➤ 206 Replacement: p/u cab/chassis | Brondes \$34,410.00 | Matthews \$33,327 |
| ➤ 117 Replacement: p/u cab/chassis | Brondes <u>\$32,348.50</u> | Matthews <u>\$30,436</u> |
| | \$66,758.50 | \$63,763 |
| ➤ 204 Replacement: Van/Lift | Brondes \$37,760.50 | Mathews \$39,194 |

You will see that Matthews Ford is less expensive on both trucks and Brondes is less expensive on the van.

I am recommending we purchase the trucks from Matthews Ford for \$63,763 and the van from Brondes Ford for \$37,760.50.

JB/sf
Attachments

cc: Rebecca Fuller, Asst. Supervisor



washington local schools

individual attention. infinite opportunities.

Maintenance/Facilities
5201 Douglas Road
Toledo, OH 43613
Telephone 419-473-8440
FAX 419-473-8259

To: Jeffery Fouke
From: Jay Merritt *JM*
Subject: Guardian Alarm-Cameras/DVR's
Date: December 2, 2015

Guardian Alarm provides maintenance and services for all of the districts cameras, DVR's, door entrance monitoring systems and monitors. Under the maintenance agreement all service calls, repairs, parts and replacements are covered at 100%. This contract covers approximately 700 pieces of equipment.

This past year we made over 125 service call requests to Guardian for repairs or assistance and replaced 10 DVR's in the district as well as numerous camera domes. I have attached the Guardian Alarm service rate that would be in effect if we did not have the maintenance agreement.

Washington Local Schools continues to receive good service from Guardian Alarm and I am recommending the payment of \$45,319.56 to cover this maintenance agreement from January 1, 2016 through December 31, 2016.

CC: Cherie Mourlam


JM/emh
Attachment



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individual attention. infinite opportunities.

Maintenance/Facilities
5201 Douglas Road
Toledo, OH 43613
Telephone 419-473-8440
FAX 419-473-8259

To: Jeffery Fouke
From: Jay Merritt 
Date: December 2, 2015

Security alarm billing from Guardian Alarm Services for 24 hour, 7 days a week fire and burglar alarm monitoring and services for all Washington Local Schools facilities is \$43,220.04 from January 1, 2016 to December 31, 2016.

Guardian Alarm continues to do an excellent job monitoring our districts system.

I am recommending payment to Guardian Alarm Services in the amount of \$43,220.04.

CC: Cherie Mourlam

JM/emh

6. FY 2016 Amended Appropriation Measure

The Treasurer recommends the Board approve the FY 2016 Amended Appropriation Measure, at fund level, as presented.

Moved by: _____ Seconded by: _____

Vote: EK _____ PC _____ TI _____ DH _____ JL _____

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001 GENERAL			
1100 REGULAR INSTRUCTION			
100 PERSONAL SERVICES - SALARIES	22,828,768.00	.00	22,828,768.00
200 EMPLOYEES RETIRE. & INSUR. BEN	8,681,606.00	.00	8,681,606.00
400 PURCHASED SERVICES	356,401.00	22,048.55	378,449.55
500 SUPPLIES AND MATERIALS	1,057,026.30	64,682.38	1,121,708.68
600 CAPITAL OUTLAY	485,000.00	86,641.56	571,641.56
Total for 1100 REGULAR INSTRUCTION	33,408,801.30	173,372.49	33,582,173.79
1200 SPECIAL INSTRUCTION			
100 PERSONAL SERVICES - SALARIES	5,122,779.00	.00	5,122,779.00
200 EMPLOYEES RETIRE. & INSUR. BEN	2,138,128.00	.00	2,138,128.00
400 PURCHASED SERVICES	925,004.00	99,600.41	1,024,604.41
500 SUPPLIES AND MATERIALS	39,780.00	4,119.59	43,899.59
800 MISCELLANEOUS OBJECTS	1,876,389.00	.00	1,876,389.00
Total for 1200 SPECIAL INSTRUCTION	10,102,080.00	103,720.00	10,205,800.00
1300 VOCATIONAL INSTRUCTION			
100 PERSONAL SERVICES - SALARIES	1,607,278.00	.00	1,607,278.00
200 EMPLOYEES RETIRE. & INSUR. BEN	622,742.00	.00	622,742.00
400 PURCHASED SERVICES	96,059.00	8,236.57	104,295.57
500 SUPPLIES AND MATERIALS	107,933.00	4,973.03	112,906.03
600 CAPITAL OUTLAY	400,000.00	88,748.43	488,748.43
Total for 1300 VOCATIONAL INSTRUCTION	2,834,012.00	101,958.03	2,935,970.03
1900 OTHER INSTRUCTION			
100 PERSONAL SERVICES - SALARIES	167,643.00	.00	167,643.00
200 EMPLOYEES RETIRE. & INSUR. BEN	65,324.00	.00	65,324.00
400 PURCHASED SERVICES	3,284,000.00	.00	3,284,000.00
Total for 1900 OTHER INSTRUCTION	3,516,967.00	.00	3,516,967.00
2100 SUPPORT SERVICES - PUPILS			
100 PERSONAL SERVICES - SALARIES	3,550,333.00	.00	3,550,333.00
200 EMPLOYEES RETIRE. & INSUR. BEN	1,370,427.00	300.00	1,370,727.00
400 PURCHASED SERVICES	554,309.00	45,982.19	600,291.19
500 SUPPLIES AND MATERIALS	58,918.70	2,674.61	61,593.31
800 MISCELLANEOUS OBJECTS	1,100.00	150.00	1,250.00
Total for 2100 SUPPORT SERVICES - PUPILS	5,535,087.70	49,106.80	5,584,194.50
2200 SUPP SERV- INSTRUCTIONAL STAFF			

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100 PERSONAL SERVICES - SALARIES	1,259,469.00	.00	1,259,469.00
200 EMPLOYEES RETIRE. & INSUR. BEN	559,593.00	1,631.87	561,224.87
400 PURCHASED SERVICES	33,527.00	600.00	34,127.00
500 SUPPLIES AND MATERIALS	142,000.00	35,886.27	177,886.27
800 MISCELLANEOUS OBJECTS	749.00	.00	749.00
Total for 2200 SUPP SERV- INSTRUCTIONAL STAFF	1,995,338.00	38,118.14	2,033,456.14
2300 SUPPORT SERV.-BD. OF EDUCATION			
100 PERSONAL SERVICES - SALARIES	20,000.00	.00	20,000.00
200 EMPLOYEES RETIRE. & INSUR. BEN	1,793.00	.00	1,793.00
400 PURCHASED SERVICES	144,167.00	2,771.44	146,938.44
500 SUPPLIES AND MATERIALS	4,400.00	249.71	4,649.71
800 MISCELLANEOUS OBJECTS	64,109.00	.00	64,109.00
Total for 2300 SUPPORT SERV.-BD. OF EDUCATION	234,469.00	3,021.15	237,490.15
2400 SUPPORT SERV- ADMINISTRATIVE			
100 PERSONAL SERVICES - SALARIES	3,363,359.00	.00	3,363,359.00
200 EMPLOYEES RETIRE. & INSUR. BEN	1,630,476.00	9,154.04	1,639,630.04
400 PURCHASED SERVICES	265,412.00	44,423.19	309,835.19
500 SUPPLIES AND MATERIALS	53,074.00	4,584.84	57,658.84
800 MISCELLANEOUS OBJECTS	34,870.00	500.00	35,370.00
Total for 2400 SUPPORT SERV- ADMINISTRATIVE	5,347,191.00	58,662.07	5,405,853.07
2500 FISCAL SERVICES			
100 PERSONAL SERVICES - SALARIES	505,433.00	.00	505,433.00
200 EMPLOYEES RETIRE. & INSUR. BEN	260,101.00	741.61	260,842.61
400 PURCHASED SERVICES	78,021.00	39,401.24	117,422.24
500 SUPPLIES AND MATERIALS	15,171.00	2,888.16	18,059.16
800 MISCELLANEOUS OBJECTS	769,230.00	.00	769,230.00
Total for 2500 FISCAL SERVICES	1,627,956.00	43,031.01	1,670,987.01
2600 SUPPORT SERVICES - BUSINESS			
100 PERSONAL SERVICES - SALARIES	276,425.00	.00	276,425.00
200 EMPLOYEES RETIRE. & INSUR. BEN	160,883.00	.00	160,883.00
400 PURCHASED SERVICES	35,000.00	3,191.95	38,191.95
500 SUPPLIES AND MATERIALS	2,968.00	.00	2,968.00
800 MISCELLANEOUS OBJECTS	857.00	.00	857.00
Total for 2600 SUPPORT SERVICES - BUSINESS	476,133.00	3,191.95	479,324.95
2700 OPERATION & MAINT OF PLANT SER			
100 PERSONAL SERVICES - SALARIES	3,384,538.00	.00	3,384,538.00
200 EMPLOYEES RETIRE. & INSUR. BEN	1,360,585.00	.00	1,360,585.00

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	2015 Appropriations	Prior FY Carry Over	Total Appropriation
400 PURCHASED SERVICES	3,312,525.00	144,352.99	3,456,877.99
500 SUPPLIES AND MATERIALS	750,295.00	65,254.58	815,549.58
800 MISCELLANEOUS OBJECTS	1,370.00	.00	1,370.00
Total for 2700 OPERATION & MAINT OF PLANT SER	8,809,313.00	209,607.57	9,018,920.57
2800 SUPPORT SERV - PUPIL TRANSPOR.			
100 PERSONAL SERVICES - SALARIES	1,684,242.00	.00	1,684,242.00
200 EMPLOYEES RETIRE. & INSUR. BEN	863,904.00	.00	863,904.00
400 PURCHASED SERVICES	342,000.00	72,361.73	414,361.73
500 SUPPLIES AND MATERIALS	627,044.00	54,005.87	681,049.87
800 MISCELLANEOUS OBJECTS	550.00	.00	550.00
Total for 2800 SUPPORT SERV - PUPIL TRANSPOR.	3,517,740.00	126,367.60	3,644,107.60
2900 SUPPORT SERVICES - CENTRAL			
100 PERSONAL SERVICES - SALARIES	546,308.00	.00	546,308.00
200 EMPLOYEES RETIRE. & INSUR. BEN	268,776.00	.00	268,776.00
400 PURCHASED SERVICES	343,214.00	24,430.00	367,644.00
500 SUPPLIES AND MATERIALS	127,390.00	611.04	128,001.04
600 CAPITAL OUTLAY	75,000.00	.00	75,000.00
800 MISCELLANEOUS OBJECTS	1,665.00	.00	1,665.00
Total for 2900 SUPPORT SERVICES - CENTRAL	1,362,353.00	25,041.04	1,387,394.04
3100 FOOD SERVICES OPERATIONS			
400 PURCHASED SERVICES	3,361.00	.00	3,361.00
Total for 3100 FOOD SERVICES OPERATIONS	3,361.00	.00	3,361.00
3200 COMMUNITY RECREATION SERVICES			
800 MISCELLANEOUS OBJECTS	18,000.00	.00	18,000.00
Total for 3200 COMMUNITY RECREATION SERVICES	18,000.00	.00	18,000.00
4100 ACADEMIC & SUBJECT ORIENTED			
100 PERSONAL SERVICES - SALARIES	98,864.00	.00	98,864.00
200 EMPLOYEES RETIRE. & INSUR. BEN	14,309.00	.00	14,309.00
Total for 4100 ACADEMIC & SUBJECT ORIENTED	113,173.00	.00	113,173.00
4300 OCCUPATION ORIENTED ACTIVITIES			
100 PERSONAL SERVICES - SALARIES	21,108.00	.00	21,108.00
200 EMPLOYEES RETIRE. & INSUR. BEN	1,836.00	.00	1,836.00
Total for 4300 OCCUPATION ORIENTED ACTIVITIES	22,944.00	.00	22,944.00

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	2015 Appropriations	Prior FY Carry Over	Total Appropriation
4500 SPORT ORIENTED ACTIVITIES			
100 PERSONAL SERVICES - SALARIES	523,589.00	.00	523,589.00
200 EMPLOYEES RETIRE. & INSUR. BEN	70,698.00	.00	70,698.00
400 PURCHASED SERVICES	122,000.00	18,224.55	140,224.55
500 SUPPLIES AND MATERIALS	50,000.00	5,550.00	55,550.00
Total for 4500 SPORT ORIENTED ACTIVITIES	766,287.00	23,774.55	790,061.55
4600 SCHL & PUBLIC SERV CO-CURRIC.			
100 PERSONAL SERVICES - SALARIES	53,964.00	.00	53,964.00
200 EMPLOYEES RETIRE. & INSUR. BEN	3,819.00	.00	3,819.00
Total for 4600 SCHL & PUBLIC SERV CO-CURRIC.	57,783.00	.00	57,783.00
5300 ARCHITECTURE & ENGINEERING SER			
400 PURCHASED SERVICES	20,000.00	20,256.25	40,256.25
Total for 5300 ARCHITECTURE & ENGINEERING SER	20,000.00	20,256.25	40,256.25
5600 BUILDING IMPROVEMENT SERVICES			
600 CAPITAL OUTLAY	700,000.00	.00	700,000.00
Total for 5600 BUILDING IMPROVEMENT SERVICES	700,000.00	.00	700,000.00
7200 TRANSFERS			
900 OTHER USES OF FUNDS	235,000.00	.00	235,000.00
Total for 7200 TRANSFERS	235,000.00	.00	235,000.00
7400 ADVANCES OUT			
900 OTHER USES OF FUNDS	400,000.00	.00	400,000.00
Total for 7400 ADVANCES OUT	400,000.00	.00	400,000.00
Total for 001 GENERAL	81,103,989.00	979,228.65	82,083,217.65
003 PERMANENT IMPROVEMENT			
1100 REGULAR INSTRUCTION			
600 CAPITAL OUTLAY	265,000.00	24,183.54	289,183.54
Total for 1100 REGULAR INSTRUCTION	265,000.00	24,183.54	289,183.54
1200 SPECIAL INSTRUCTION			

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	2015 Appropriations	Prior FY Carry Over	Total Appropriation
600 CAPITAL OUTLAY	25,000.00	.00	25,000.00
Total for 1200 SPECIAL INSTRUCTION	25,000.00	.00	25,000.00
2100 SUPPORT SERVICES - PUPILS			
600 CAPITAL OUTLAY	30,000.00	.00	30,000.00
Total for 2100 SUPPORT SERVICES - PUPILS	30,000.00	.00	30,000.00
2200 SUPP SERV- INSTRUCTIONAL STAFF			
600 CAPITAL OUTLAY	10,000.00	.00	10,000.00
Total for 2200 SUPP SERV- INSTRUCTIONAL STAFF	10,000.00	.00	10,000.00
2400 SUPPORT SERV- ADMINISTRATIVE			
600 CAPITAL OUTLAY	45,000.00	3,000.00	48,000.00
800 MISCELLANEOUS OBJECTS	1,000.00	.00	1,000.00
Total for 2400 SUPPORT SERV- ADMINISTRATIVE	46,000.00	3,000.00	49,000.00
2500 FISCAL SERVICES			
600 CAPITAL OUTLAY	10,000.00	.00	10,000.00
800 MISCELLANEOUS OBJECTS	39,000.00	.00	39,000.00
Total for 2500 FISCAL SERVICES	49,000.00	.00	49,000.00
2600 SUPPORT SERVICES - BUSINESS			
600 CAPITAL OUTLAY	1,000.00	.00	1,000.00
Total for 2600 SUPPORT SERVICES - BUSINESS	1,000.00	.00	1,000.00
2700 OPERATION & MAINT OF PLANT SER			
400 PURCHASED SERVICES	160,000.00	19,137.25	169,137.25
600 CAPITAL OUTLAY	50,000.00	12,808.61	62,808.61
700	102,000.00	.00	102,000.00
Total for 2700 OPERATION & MAINT OF PLANT SER	302,000.00	31,945.86	333,945.86
2800 SUPPORT SERV - PUPIL TRANSPOR.			
600 CAPITAL OUTLAY	433,000.00	.00	433,000.00
Total for 2800 SUPPORT SERV - PUPIL TRANSPOR.	433,000.00	.00	433,000.00
3100 FOOD SERVICES OPERATIONS			

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	2015 Appropriations	Prior FY Carry Over	Total Appropriation
600 CAPITAL OUTLAY	30,000.00	.00	30,000.00
Total for 3100 FOOD SERVICES OPERATIONS	30,000.00	.00	30,000.00
4100 ACADEMIC & SUBJECT ORIENTED			
600 CAPITAL OUTLAY	19,000.00	4,791.78	23,791.78
Total for 4100 ACADEMIC & SUBJECT ORIENTED	19,000.00	4,791.78	23,791.78
4500 SPORT ORIENTED ACTIVITIES			
600 CAPITAL OUTLAY	10,000.00	.00	10,000.00
Total for 4500 SPORT ORIENTED ACTIVITIES	10,000.00	.00	10,000.00
5600 BUILDING IMPROVEMENT SERVICES			
600 CAPITAL OUTLAY	5,835,000.00	748,901.76	6,583,901.76
Total for 5600 BUILDING IMPROVEMENT SERVICES	5,835,000.00	748,901.76	6,583,901.76
6100 REPAYMENT OF DEBT			
810 REDEMPTION OF PRINCIPAL	250,000.00	.00	250,000.00
820 INTEREST	312,850.00	.00	312,850.00
Total for 6100 REPAYMENT OF DEBT	562,850.00	.00	562,850.00
Total for 003 PERMANENT IMPROVEMENT	7,617,850.00	812,822.94	8,430,672.94
004 BUILDING			
5600 BUILDING IMPROVEMENT SERVICES			
600 CAPITAL OUTLAY	.00	9,775.80	9,775.80
Total for 5600 BUILDING IMPROVEMENT SERVICES	.00	9,775.80	9,775.80
Total for 004 BUILDING	.00	9,775.80	9,775.80
006 FOOD SERVICE			
2700 OPERATION & MAINT OF PLANT SER			
400 PURCHASED SERVICES	75,000.00	6,000.00	81,000.00
Total for 2700 OPERATION & MAINT OF PLANT SER	75,000.00	6,000.00	81,000.00
3100 FOOD SERVICES OPERATIONS			
100 PERSONAL SERVICES - SALARIES	1,158,733.00	.00	1,158,733.00

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	2015 Appropriations	Prior FY Carry Over	Total Appropriation
200 EMPLOYEES RETIRE. & INSUR. BEN	549,898.00	.00	549,898.00
400 PURCHASED SERVICES	10,000.00	.00	10,000.00
500 SUPPLIES AND MATERIALS	930,432.00	18,400.00	948,832.00
600 CAPITAL OUTLAY	16,237.00	.00	16,237.00
800 MISCELLANEOUS OBJECTS	500.00	.00	500.00
Total for 3100 FOOD SERVICES OPERATIONS	2,665,800.00	18,400.00	2,684,200.00
7400 ADVANCES OUT			
900 OTHER USES OF FUNDS	115,000.00	.00	115,000.00
Total for 7400 ADVANCES OUT	115,000.00	.00	115,000.00
Total for 006 FOOD SERVICE	2,855,800.00	24,400.00	2,880,200.00
007 SPECIAL TRUST			
2500 FISCAL SERVICES			
800 MISCELLANEOUS OBJECTS	4,000.00	.00	4,000.00
Total for 2500 FISCAL SERVICES	4,000.00	.00	4,000.00
2900 SUPPORT SERVICES - CENTRAL			
400 PURCHASED SERVICES	5,000.00	.00	5,000.00
500 SUPPLIES AND MATERIALS	20,000.00	.00	20,000.00
Total for 2900 SUPPORT SERVICES - CENTRAL	25,000.00	.00	25,000.00
4600 SCHL & PUBLIC SERV CO-CURRIC.			
800 MISCELLANEOUS OBJECTS	21,000.00	.00	21,000.00
Total for 4600 SCHL & PUBLIC SERV CO-CURRIC.	21,000.00	.00	21,000.00
Total for 007 SPECIAL TRUST	50,000.00	.00	50,000.00
008 ENDOWMENT			
4600 SCHL & PUBLIC SERV CO-CURRIC.			
800 MISCELLANEOUS OBJECTS	2,000.00	.00	2,000.00
Total for 4600 SCHL & PUBLIC SERV CO-CURRIC.	2,000.00	.00	2,000.00
Total for 008 ENDOWMENT	2,000.00	.00	2,000.00
009 UNIFORM SCHOOL SUPPLIES			
1100 REGULAR INSTRUCTION			

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500 SUPPLIES AND MATERIALS	83,520.00	13,078.39	96,598.39
Total for 1100 REGULAR INSTRUCTION	83,520.00	13,078.39	96,598.39
1300 VOCATIONAL INSTRUCTION			
500 SUPPLIES AND MATERIALS	80,665.00	.00	80,665.00
Total for 1300 VOCATIONAL INSTRUCTION	80,665.00	.00	80,665.00
Total for 009 UNIFORM SCHOOL SUPPLIES	164,185.00	13,078.39	177,263.39
011 ROTARY-SPECIAL SERVICES			
1300 VOCATIONAL INSTRUCTION			
500 SUPPLIES AND MATERIALS	86,500.00	17,741.33	104,241.33
Total for 1300 VOCATIONAL INSTRUCTION	86,500.00	17,741.33	104,241.33
Total for 011 ROTARY-SPECIAL SERVICES	86,500.00	17,741.33	104,241.33
018 PUBLIC SCHOOL SUPPORT			
1200 SPECIAL INSTRUCTION			
500 SUPPLIES AND MATERIALS	6,700.00	790.83	7,490.83
Total for 1200 SPECIAL INSTRUCTION	6,700.00	790.83	7,490.83
2200 SUPP SERV- INSTRUCTIONAL STAFF			
400 PURCHASED SERVICES	9,000.00	.00	9,000.00
500 SUPPLIES AND MATERIALS	47,400.00	2,033.06	49,433.06
Total for 2200 SUPP SERV- INSTRUCTIONAL STAFF	56,400.00	2,033.06	58,433.06
3200 COMMUNITY RECREATION SERVICES			
400 PURCHASED SERVICES	10,000.00	.00	10,000.00
500 SUPPLIES AND MATERIALS	11,500.00	255.00	11,755.00
800 MISCELLANEOUS OBJECTS	23,000.00	.00	23,000.00
Total for 3200 COMMUNITY RECREATION SERVICES	44,500.00	255.00	44,755.00
Total for 018 PUBLIC SCHOOL SUPPORT	107,600.00	3,078.89	110,678.89
019 OTHER GRANT			
1100 REGULAR INSTRUCTION			
500 SUPPLIES AND MATERIALS	554.06	150.00	704.06

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	2015 Appropriations	Prior FY Carry Over	Total Appropriation
Total for 1100 REGULAR INSTRUCTION	554.06	150.00	704.06
1200 SPECIAL INSTRUCTION			
500 SUPPLIES AND MATERIALS	94.96	.00	94.96
Total for 1200 SPECIAL INSTRUCTION	94.96	.00	94.96
1300 VOCATIONAL INSTRUCTION			
500 SUPPLIES AND MATERIALS	593.19	.00	593.19
Total for 1300 VOCATIONAL INSTRUCTION	593.19	.00	593.19
2100 SUPPORT SERVICES - PUPILS			
500 SUPPLIES AND MATERIALS	165.55	.00	165.55
Total for 2100 SUPPORT SERVICES - PUPILS	165.55	.00	165.55
Total for 019 OTHER GRANT	1,407.76	150.00	1,557.76
022 DISTRICT AGENCY			
4500 SPORT ORIENTED ACTIVITIES			
100 PERSONAL SERVICES - SALARIES	1,855.00	.00	1,855.00
200 EMPLOYEES RETIRE. & INSUR. BEN	285.00	.00	285.00
400 PURCHASED SERVICES	15,176.00	.00	15,176.00
Total for 4500 SPORT ORIENTED ACTIVITIES	17,316.00	.00	17,316.00
Total for 022 DISTRICT AGENCY	17,316.00	.00	17,316.00
024 EMPLOYEE BENEFITS SELF INS.			
2900 SUPPORT SERVICES - CENTRAL			
200 EMPLOYEES RETIRE. & INSUR. BEN	9,875,000.00	46,788.16	9,921,788.16
400 PURCHASED SERVICES	635,000.00	306.92	635,306.92
Total for 2900 SUPPORT SERVICES - CENTRAL	10,510,000.00	47,095.08	10,557,095.08
Total for 024 EMPLOYEE BENEFITS SELF INS.	10,510,000.00	47,095.08	10,557,095.08
200 STUDENT MANAGED ACTIVITY			
4100 ACADEMIC & SUBJECT ORIENTED			
400 PURCHASED SERVICES	34,635.00	900.00	35,535.00
500 SUPPLIES AND MATERIALS	32,910.00	.00	32,910.00
800 MISCELLANEOUS OBJECTS	5,100.00	.00	5,100.00

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	2015 Appropriations	Prior FY Carry Over	Total Appropriation
Total for 4100 ACADEMIC & SUBJECT ORIENTED	72,645.00	900.00	73,545.00
4300 OCCUPATION ORIENTED ACTIVITIES			
400 PURCHASED SERVICES	56,895.00	.00	56,895.00
500 SUPPLIES AND MATERIALS	42,125.00	.00	42,125.00
600 CAPITAL OUTLAY	1,200.00	.00	1,200.00
800 MISCELLANEOUS OBJECTS	1,250.00	.00	1,250.00
Total for 4300 OCCUPATION ORIENTED ACTIVITIES	101,470.00	.00	101,470.00
4500 SPORT ORIENTED ACTIVITIES			
400 PURCHASED SERVICES	58,625.00	2,758.25	61,383.25
500 SUPPLIES AND MATERIALS	48,000.00	5,823.85	53,823.85
Total for 4500 SPORT ORIENTED ACTIVITIES	106,625.00	8,582.10	115,207.10
4600 SCHL & PUBLIC SERV CO-CURRIC.			
400 PURCHASED SERVICES	29,680.00	894.00	30,574.00
500 SUPPLIES AND MATERIALS	39,440.00	.00	39,440.00
Total for 4600 SCHL & PUBLIC SERV CO-CURRIC.	69,120.00	894.00	70,014.00
Total for 200 STUDENT MANAGED ACTIVITY	349,860.00	10,376.10	360,236.10
300 DISTRICT MANAGED ACTIVITY			
3200 COMMUNITY RECREATION SERVICES			
500 SUPPLIES AND MATERIALS	3,000.00	.00	3,000.00
Total for 3200 COMMUNITY RECREATION SERVICES	3,000.00	.00	3,000.00
4100 ACADEMIC & SUBJECT ORIENTED			
400 PURCHASED SERVICES	27,000.00	.00	27,000.00
500 SUPPLIES AND MATERIALS	54,500.00	.00	54,500.00
600 CAPITAL OUTLAY	3,000.00	.00	3,000.00
Total for 4100 ACADEMIC & SUBJECT ORIENTED	84,500.00	.00	84,500.00
4500 SPORT ORIENTED ACTIVITIES			
400 PURCHASED SERVICES	280,700.00	1,025.00	281,725.00
500 SUPPLIES AND MATERIALS	272,407.00	3,438.79	275,845.79
600 CAPITAL OUTLAY	16,000.00	3,496.96	19,496.96
Total for 4500 SPORT ORIENTED ACTIVITIES	569,107.00	7,960.75	577,067.75
4600 SCHL & PUBLIC SERV CO-CURRIC.			

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	2015 Appropriations	Prior FY Carry Over	Total Appropriation
400 PURCHASED SERVICES	90,780.00	.00	90,780.00
500 SUPPLIES AND MATERIALS	140,475.00	8,771.80	149,246.80
600 CAPITAL OUTLAY	6,500.00	.00	6,500.00
Total for 4600 SCHL & PUBLIC SERV CO-CURRIC.	237,755.00	8,771.80	246,526.80
Total for 300 DISTRICT MANAGED ACTIVITY	894,362.00	16,732.55	911,094.55
401 AUXILIARY SERVICES			
3200 COMMUNITY RECREATION SERVICES			
400 PURCHASED SERVICES	988,000.00	149,162.86	1,137,162.86
Total for 3200 COMMUNITY RECREATION SERVICES	988,000.00	149,162.86	1,137,162.86
Total for 401 AUXILIARY SERVICES	988,000.00	149,162.86	1,137,162.86
451 DATA COMMUNICATION FUND			
1100 REGULAR INSTRUCTION			
400 PURCHASED SERVICES	19,800.00	.00	19,800.00
Total for 1100 REGULAR INSTRUCTION	19,800.00	.00	19,800.00
Total for 451 DATA COMMUNICATION FUND	19,800.00	.00	19,800.00
461 VOCATIONAL EDUC. ENHANCEMENTS			
1100 REGULAR INSTRUCTION			
100 PERSONAL SERVICES - SALARIES	10,000.00	.00	10,000.00
200 EMPLOYEES RETIRE. & INSUR. BEN	1,645.00	.00	1,645.00
500 SUPPLIES AND MATERIALS	2,500.00	.00	2,500.00
600 CAPITAL OUTLAY	2,500.00	.00	2,500.00
Total for 1100 REGULAR INSTRUCTION	16,645.00	.00	16,645.00
7400 ADVANCES OUT			
900 OTHER USES OF FUNDS	5,000.00	.00	5,000.00
Total for 7400 ADVANCES OUT	5,000.00	.00	5,000.00
Total for 461 VOCATIONAL EDUC. ENHANCEMENTS	21,645.00	.00	21,645.00
499 MISCELLANEOUS STATE GRANT FUND			
2100 SUPPORT SERVICES - PUPILS			
100 PERSONAL SERVICES - SALARIES	94,305.58	.00	94,305.58

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	2015 Appropriations	Prior FY Carry Over	Total Appropriation
200 EMPLOYEES RETIRE. & INSUR. BEN	15,936.85	.00	15,936.85
400 PURCHASED SERVICES	1,000.00	.00	1,000.00
Total for 2100 SUPPORT SERVICES - PUPILS	111,242.43	.00	111,242.43
7400 ADVANCES OUT			
900 OTHER USES OF FUNDS	15,000.00	.00	15,000.00
Total for 7400 ADVANCES OUT	15,000.00	.00	15,000.00
Total for 499 MISCELLANEOUS STATE GRANT FUND	126,242.43	.00	126,242.43
516 IDEA PART B GRANTS			
1200 SPECIAL INSTRUCTION			
100 PERSONAL SERVICES - SALARIES	1,142,638.47	.00	1,142,638.47
200 EMPLOYEES RETIRE. & INSUR. BEN	474,061.19	.00	474,061.19
500 SUPPLIES AND MATERIALS	20,700.00	.00	20,700.00
600 CAPITAL OUTLAY	5,012.88	987.12	6,000.00
Total for 1200 SPECIAL INSTRUCTION	1,642,412.54	987.12	1,643,399.66
2100 SUPPORT SERVICES - PUPILS			
400 PURCHASED SERVICES	10,240.00	.00	10,240.00
500 SUPPLIES AND MATERIALS	18,223.28	48.14	18,271.42
600 CAPITAL OUTLAY	10,492.00	85.00	10,577.00
Total for 2100 SUPPORT SERVICES - PUPILS	38,955.28	133.14	39,088.42
2200 SUPP SERV- INSTRUCTIONAL STAFF			
100 PERSONAL SERVICES - SALARIES	13,800.00	.00	13,800.00
200 EMPLOYEES RETIRE. & INSUR. BEN	2,626.74	.00	2,626.74
400 PURCHASED SERVICES	6,850.00	.00	6,850.00
Total for 2200 SUPP SERV- INSTRUCTIONAL STAFF	23,276.74	.00	23,276.74
3200 COMMUNITY RECREATION SERVICES			
400 PURCHASED SERVICES	44,669.09	.00	44,669.09
Total for 3200 COMMUNITY RECREATION SERVICES	44,669.09	.00	44,669.09
7400 ADVANCES OUT			
900 OTHER USES OF FUNDS	95,000.00	.00	95,000.00
Total for 7400 ADVANCES OUT	95,000.00	.00	95,000.00

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	2015 Appropriations	Prior FY Carry Over	Total Appropriation
Total for 516 IDEA PART B GRANTS	1,844,313.65	1,120.26	1,845,433.91
524 VOC ED: CARL D. PERKINS - 1984			
1300 VOCATIONAL INSTRUCTION			
500 SUPPLIES AND MATERIALS	43,725.50	1,571.12	45,296.62
600 CAPITAL OUTLAY	15,400.00	.00	15,400.00
Total for 1300 VOCATIONAL INSTRUCTION	59,125.50	1,571.12	60,696.62
2200 SUPP SERV- INSTRUCTIONAL STAFF			
100 PERSONAL SERVICES - SALARIES	21,414.00	.00	21,414.00
200 EMPLOYEES RETIRE. & INSUR. BEN	3,514.18	.00	3,514.18
400 PURCHASED SERVICES	40,000.00	.00	40,000.00
Total for 2200 SUPP SERV- INSTRUCTIONAL STAFF	64,928.18	.00	64,928.18
2400 SUPPORT SERV- ADMINISTRATIVE			
100 PERSONAL SERVICES - SALARIES	3,800.00	.00	3,800.00
200 EMPLOYEES RETIRE. & INSUR. BEN	602.71	.00	602.71
Total for 2400 SUPPORT SERV- ADMINISTRATIVE	4,402.71	.00	4,402.71
7400 ADVANCES OUT			
900 OTHER USES OF FUNDS	25,000.00	.00	25,000.00
Total for 7400 ADVANCES OUT	25,000.00	.00	25,000.00
Total for 524 VOC ED: CARL D. PERKINS - 1984	153,456.39	1,571.12	155,027.51
551 LIMITED ENGLISH PROFICIENCY			
1100 REGULAR INSTRUCTION			
100 PERSONAL SERVICES - SALARIES	11,568.51	.00	11,568.51
200 EMPLOYEES RETIRE. & INSUR. BEN	5,054.02	.00	5,054.02
Total for 1100 REGULAR INSTRUCTION	16,622.53	.00	16,622.53
2200 SUPP SERV- INSTRUCTIONAL STAFF			
400 PURCHASED SERVICES	3,500.00	.00	3,500.00
Total for 2200 SUPP SERV- INSTRUCTIONAL STAFF	3,500.00	.00	3,500.00
7400 ADVANCES OUT			
900 OTHER USES OF FUNDS	10,000.00	.00	10,000.00

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	2015 Appropriations	Prior FY Carry Over	Total Appropriation
Total for 7400 ADVANCES OUT	10,000.00	.00	10,000.00
Total for 551 LIMITED ENGLISH PROFICIENCY	30,122.53	.00	30,122.53
572 TITLE I DISADVANTAGED CHILDREN			
1100 REGULAR INSTRUCTION			
100 PERSONAL SERVICES - SALARIES	98,637.80	.00	98,637.80
200 EMPLOYEES RETIRE. & INSUR. BEN	57,012.27	.00	57,012.27
Total for 1100 REGULAR INSTRUCTION	155,650.07	.00	155,650.07
1200 SPECIAL INSTRUCTION			
100 PERSONAL SERVICES - SALARIES	1,370,538.56	.00	1,370,538.56
200 EMPLOYEES RETIRE. & INSUR. BEN	523,299.99	.00	523,299.99
400 PURCHASED SERVICES	2,711.86	.00	2,711.86
500 SUPPLIES AND MATERIALS	86,602.96	16,644.03	103,246.99
600 CAPITAL OUTLAY	73,000.00	.00	73,000.00
Total for 1200 SPECIAL INSTRUCTION	2,056,153.37	16,644.03	2,072,797.40
2100 SUPPORT SERVICES - PUPILS			
200 EMPLOYEES RETIRE. & INSUR. BEN	628.66	.00	628.66
Total for 2100 SUPPORT SERVICES - PUPILS	628.66	.00	628.66
2200 SUPP SERV- INSTRUCTIONAL STAFF			
100 PERSONAL SERVICES - SALARIES	40,000.00	.00	40,000.00
200 EMPLOYEES RETIRE. & INSUR. BEN	6,580.00	.00	6,580.00
400 PURCHASED SERVICES	71,750.00	15,240.00	86,990.00
500 SUPPLIES AND MATERIALS	1,500.00	.00	1,500.00
Total for 2200 SUPP SERV- INSTRUCTIONAL STAFF	119,830.00	15,240.00	135,070.00
3200 COMMUNITY RECREATION SERVICES			
400 PURCHASED SERVICES	24,130.28	2,338.51	26,468.79
500 SUPPLIES AND MATERIALS	16,025.46	3,077.64	19,103.10
Total for 3200 COMMUNITY RECREATION SERVICES	40,155.74	5,416.15	45,571.89
7400 ADVANCES OUT			
900 OTHER USES OF FUNDS	95,000.00	.00	95,000.00
Total for 7400 ADVANCES OUT	95,000.00	.00	95,000.00
Total for 572 TITLE I DISADVANTAGED CHILDREN	2,467,417.84	37,300.18	2,504,718.02

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	2015 Appropriations	Prior FY Carry Over	Total Appropriation
590 IMPROVING TEACHER QUALITY			
1100 REGULAR INSTRUCTION			
100 PERSONAL SERVICES - SALARIES	167,301.91	.00	167,301.91
200 EMPLOYEES RETIRE. & INSUR. BEN	82,233.76	.00	82,233.76
Total for 1100 REGULAR INSTRUCTION	249,535.67	.00	249,535.67
3200 COMMUNITY RECREATION SERVICES			
400 PURCHASED SERVICES	5,635.41	.00	5,635.41
Total for 3200 COMMUNITY RECREATION SERVICES	5,635.41	.00	5,635.41
7400 ADVANCES OUT			
900 OTHER USES OF FUNDS	40,000.00	.00	40,000.00
Total for 7400 ADVANCES OUT	40,000.00	.00	40,000.00
Total for 590 IMPROVING TEACHER QUALITY	295,171.08	.00	295,171.08
Grand Total All Funds	109,707,038.68	2,123,634.15	111,830,672.83

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Fund Class/Name	Fund	2015 Appropriations
*** Governmental Fund Types ***		
General Fund		
GENERAL	001	81,103,989.00
Total General Fund		81,103,989.00
Special Revenue		
SPECIAL TRUST	007	29,000.00
PUBLIC SCHOOL SUPPORT	018	107,600.00
OTHER GRANT	019	1,407.76
DISTRICT MANAGED ACTIVITY	300	894,362.00
AUXILIARY SERVICES	401	988,000.00
DATA COMMUNICATION FUND	451	19,800.00
VOCATIONAL EDUC. ENHANCEMENTS	461	21,645.00
MISCELLANEOUS STATE GRANT FUND	499	126,242.43
IDEA PART B GRANTS	516	1,844,313.65
VOC ED: CARL D. PERKINS - 1984	524	153,456.39
LIMITED ENGLISH PROFICIENCY	551	30,122.53
TITLE I DISADVANTAGED CHILDREN	572	2,467,417.84
IMPROVING TEACHER QUALITY	590	295,171.08
Total Special Revenue		6,978,538.68
Capital Projects		
PERMANENT IMPROVEMENT	003	7,617,850.00
BUILDING	004	.00
Total Capital Projects		7,617,850.00
*** Proprietary Fund Types ***		
Enterprise		
FOOD SERVICE	006	2,855,800.00
UNIFORM SCHOOL SUPPLIES	009	164,185.00
ROTARY-SPECIAL SERVICES	011	86,500.00
Total Enterprise		3,106,485.00
Internal Service		
EMPLOYEE BENEFITS SELF INS.	024	10,510,000.00
Total Internal Service		10,510,000.00
*** Fiduciary Fund Types ***		
Agency Fund		

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Fund Class/Name	Fund	2015 Appropriations
DISTRICT AGENCY	022	17,316.00
STUDENT MANAGED ACTIVITY	200	349,860.00
Total Agency Fund		367,176.00
Private Purpose Trust Fund		
SPECIAL TRUST	007	21,000.00
ENDOWMENT	008	2,000.00
Total Private Purpose Trust Fund		23,000.00
Total Appropriations - All Fund Types		109,707,038.68

7. Amendment: Permanent Improvement Stadium Renovation Fund Restriction

The Treasurer recommends that the Board of Education amend the Permanent Improvement Stadium Renovation Fund Restriction to include artificial surface replacement **and scoreboard replacement.**

Moved by: _____ Seconded by: _____

Vote: EK _____ PC _____ TI _____ DH _____ JL _____

8. Legal Assistance Fund

The Treasurer recommends the Board approve payment of \$250.00 to OSBA Legal Assistance Fund Consultant Service pursuant to O.R.C. Section 3313.171 for January 1, 2016 through December 31, 2016.

Moved by: _____ Seconded by: _____

Vote: EK _____ PC _____ TI _____ DH _____ JL _____



Ohio School Boards Association
Legal Assistance Fund
 8050 N. High Street, Suite 100
 Columbus, Ohio 43235-6481
 (614) 540-4000

Invoice number 15-7353523-LAF

November 20, 2015

District Treasurer
 Washington Local
 3505 W Lincolnshire Blvd
 Toledo OH 43606-1299

AMOUNT DUE \$ 250.00

AMOUNT ENCLOSED \$ _____

DUE DATE December 31, 2015

OSBA Legal Assistance Fund tax identification
 number is 31-0934576

Return top portion with check payable to the OSBA Legal Assistance Fund and send to the address above.

Invoice number 15-7353523-LAF

November 20, 2015

District Treasurer
 Washington Local
 3505 W Lincolnshire Blvd
 Toledo OH 43606-1299

AMOUNT DUE \$ 250.00

AMOUNT ENCLOSED \$ _____

DUE DATE December 31, 2015

OSBA Legal Assistance Fund tax identification
 number is 31-0934576

DATE	PO NUMBER	DESCRIPTION	AMOUNT
11/20/15		OSBA LEGAL ASSISTANCE FUND CONSULTANT SERVICE OSBA Legal Assistance Fund (LAF) Consultant Service Contract pursuant to R.C. Section 3313.171 (January 1, 2016 through December 31, 2016) LAF membership should be charged to Account No. 001-2310-418 Checks MUST be made payable to the OSBA Legal Assistance Fund	250.00

AMOUNT DUE \$ 250.00



Ohio School Boards
Association

TO: Treasurers
FROM: Sara C. Clark, Director of Legal Services
DATE: November 2015
SUBJECT: 2016 LEGAL ASSISTANCE FUND MEMBERSHIP

I am writing to encourage your board to consider becoming a member of OSBA's Legal Assistance Fund (LAF) for 2016. I have sent a similar letter to your board president and superintendent under separate cover.

Since 1977, LAF has provided supportive assistance to boards of education in cases or controversies of statewide significance. Qualifying districts may request and receive:

- ❖ financial assistance to pay for a portion of litigation expenses
- ❖ an amicus curiae brief to be filed on behalf of the district
- ❖ legal research or consultation to assist the district's attorney

In 2015, LAF provided support in eight cases involving matters of statewide significance. These cases involved issues such as school funding, child abuse reporting, property tax exemptions, open meetings laws and community school accountability. For the first time in many years, OSBA's legal advocacy efforts found their way to the U.S. Supreme Court, where LAF filed amicus briefs in two separate cases. Our briefs are making a difference, and are contributing toward favorable judicial decisions that can have a very positive impact on your district and its students.

As a benefit of LAF membership, you will receive a yearly subscription to *School Law Summary (SLS)*. Four electronic issues will keep you up to speed on major developments in state and federal case law affecting education in Ohio.

Please make joining LAF a priority. Through your support, we can continue to focus on legal issues that impact all Ohio school districts.

To join, please place consideration of joining LAF on your next board meeting agenda. **Enclosed is an invoice for your convenience.** Please return the top portion to OSBA with a check payable to the Legal Assistance Fund.

If you have any questions or if there is anything we can do to provide assistance, please call Lenore Winfrey, senior administrative associate of legal services at (614) 540-4000 or (855) OSBA-LAW.

Enclosure.

8050 North High Street
Suite 100
Columbus, Ohio 43235-6481

(614) 540-4000
(800) 589-OSBA
(614) 540-4100 [fax]
www.ohioschoolboards.org

OSBA leads the way to educational excellence by serving Ohio's public school board members and the diverse districts they represent through superior service, unwavering advocacy and creative solutions.

9. Ohio School Boards Association & National School Boards Association Dues

The Treasurer recommends that the Board authorize payment of the following dues for the period of 01/01/2016 to 12/31/2016:

- Ohio School Boards Association (OSBA) dues in the amount of \$8,304.00, \$250.00 for the *Virtual Transportation Supervisor* subscription, \$340.00 for the *School Management News* subscriptions, \$130.00 for the *OSBA Briefcase* subscription.
- National School Boards Association (NSBA) for the National Affiliate Membership in the amount of \$4,165.00.

Moved by: _____ Seconded by: _____

Vote: EK _____ PC _____ TI _____ DH _____ JL _____



Ohio School Boards Association
 8050 N. High Street, Suite 100
 Columbus, Ohio 43235-6481
 (614) 540-4000

Invoice number 15-10049502

November 30, 2015

District Treasurer
 Washington Local
 3505 W Lincolnshire Blvd
 Toledo OH 43606-1299

AMOUNT DUE \$ _____

AMOUNT ENCLOSED \$ _____

DUE DATE December 31, 2015

OSBA'S tax identification number is 31-4414897

DATE	PO NUMBER	DESCRIPTION	AMOUNT
11/30/2015		ANNUAL MEMBERSHIP DUES (Acct. 001-2310-841) January — December 2016 Dues based on your district's ADM and cost per pupil data from the Ohio Department of Education for the 2012-13 school year. Any increase or decrease in dues from the previous year is caused by a change in your district's ADM and/or cost per pupil. A portion of your dues will fund expenses associated with board members representing OSBA and its member districts at the state and national level.	\$8,304
		CHECK DESIRED SUBSCRIPTION ITEMS (Please add any off the below subscription fees to your membership dues for the final invoice amount.)	
		_____ Annual Virtual Transportation Supervisor Subscription (Up to 15 names on the subscription roster - to be included with the membership roster, which will be sent to the district after receiving membership payment.)	\$ 250
		_____ Annual OSBA Briefcase Subscription - Electronic Copy (Up to 15 names on the subscription roster - to be included with the membership roster, which will be sent to the district after receiving membership payment. All subscribers must receive Briefcase electronically to qualify.)	FREE
		_____ Annual OSBA Briefcase Subscription - Hard Copy (Acct. 001-2310-542) (Up to 15 names on the subscription roster - to be included with the membership roster, which will be sent to the district after receiving membership payment)	\$ 130
		_____ Annual School Management News Subscription - Electronic Copy (Acct. 001-2412-542) (Up to 15 names on the subscription roster - to be included with the membership roster, which will be sent to the district after receiving membership payment.)	\$ 150
		_____ Annual School Management News Subscription - Hard Copy (Acct. 001-2412-542) (Up to 15 names on the subscription roster - to be included with the membership roster, which will be sent to the district after receiving membership payment.)	\$ 190

OSBA leads the way to educational excellence by serving Ohio's public school board members and the diverse districts they represent through superior service, unwavering advocacy and creative solutions.

AMOUNT DUE \$ _____



Ohio School Boards
Association

To: Treasurers
From: Rick Lewis, CAE, Executive Director
Date: November 30, 2015
Re: **OSBA 2016 MEMBERSHIP DUES**

Enclosed is your district's invoice for 2016 membership in the Ohio School Boards Association. The invoice also reflects the subscription cost to a new service, Virtual Transportation Supervisor, along with the OSBA *Briefcase* and *School Management News*.

Your dues amount is based on 2013-14 school year data from the Ohio Department of Education. The dues are calculated using your district's ADM and cost per pupil from that year.

We believe the value of our programs, services and information makes OSBA membership a smart expenditure, and we are counting on each of our members to continue their strong participation with the association in 2016. Your entire management team receives many services for your membership dues. Legislative representation, information and research on issues critical to school management, and access to experts in policy, labor and management relations, insurance, communication, school law and school funding are just a few of the basic services available free to all members. We have also enclosed the savings your district received due to your 2015 membership.

The Virtual Transportation Supervisor subscription will offer districts transportation guidance at an affordable cost and provide networking opportunities for school administrators responsible for student transportation services. More information on the subscription and its benefits is enclosed.

OSBA is again offering the *Briefcase* subscription free of charge to districts that elect to receive it electronically. However, if anyone in the district wants to receive a hard copy of the publication, the district subscription rate of \$130 will apply. Your district can also choose to receive an electronic subscription of *School Management News* at a reduced rate.

Information on updating your membership roster for 2016, along with the subscriptions, will be emailed to you after receipt of your membership. We ask your assistance in seeing that OSBA membership is placed on your next board agenda.

We look forward to working with you in the coming year. If you have any questions regarding this invoice, please contact Jeff Chambers, OSBA director of communication, at (800) 589-6722 or jchambers@ohioschoolboards.org.

RL:mp

Enclosures

8050 North High Street
Suite 100
Columbus, Ohio 43235-6481

(614) 540-4000
(800) 589-OSBA
(614) 540-4100 [fax]
www.ohioschoolboards.org

OSBA leads the way to educational excellence by serving Ohio's public school board members and the diverse districts they represent through superior service, unwavering advocacy and creative solutions.

2015 OSBA Services

During 2015, Washington Local Schools, is benefiting and using the following OSBA services:

Membership services:

OSBA, in collaboration with the Ohio General Assembly, provided more than \$190 million above Gov. John R. Kasich's education funding proposal for the biennial budget and maintained transition aid (guarantees) to districts so that there are no big losses from fiscal year 2015 to fiscal years 2016-17.

OSBA successfully lobbied for:

- adding a capacity measure to the funding formula that takes into account the local capacity to raise revenues;
- providing financial aid to address CAUV issues in districts with a significant amount of agricultural land;
- reducing the frequency, length and type of assessments, as well as shortening the turnaround time for results;
- protecting the ability of local districts to provide/sell services to conversion schools;
- increasing supplemental funding for transportation in low-density districts and full funding for the state share of transportation.

Membership services also include FREE business travel accidental death and dismemberment (AD&D) insurance totaling \$100,000 for school board members. The 11 telephone call(s) to OSBA's attorneys made this year saved your district \$2750.00. The 3 staff members of your district that attended the 2014 Capital Conference at no charge saved your district \$825.00.

Endorsed Programs

Program name	Savings
Power4Schools	\$100,735.00
SchoolPlan	
Workers Comp	
NSBA National Connection	

OSBA leads the way to educational excellence by serving Ohio's public school board members and the diverse districts they represent through superior service, unwavering advocacy and creative solutions.





National School Boards Association

1680 Duke Street, Alexandria, VA22314-3493
Phone: 703-838-6722 FAX: 703-548-5560
Federal ID #: 36-2210015

Bill To:

Washington Local Schools
3505 W Lincolnshire Blvd
Toledo OH 43606-1231

Invoice

Invoice # 215162
Invoice Date 09/10/2015
PO #
ID # 0000091150
Bill To # 0000091150

Student Enrollment: 6,923

NSBA's National Connection Fees		\$4,165.00
Enrollment Category:	2,500 - 7,499	
For The Period:	01/01/2016 To 12/31/2016	
		\$4,165.00

Your district's National Affiliate fees include subscriptions to American School Board Journal at the non-deductible discounted rate of \$30 per subscription, for your full school board and superintendent.

Please send payments to:

National School Boards Association PO Box 1807, Merrifield, VA, 22116-8007

Please detach and return with your remittance

Washington Local Schools
3505 W Lincolnshire Blvd
Toledo OH 43606-1231

Invoice # 215162 **Bill To ID #** 0000091150
Invoice Date 09/10/2015 **ID #** 0000091150

<input type="checkbox"/> Check Enclosed (made payable to NSBA in U.S.Funds)	
<input type="checkbox"/> VISA <input type="checkbox"/> Master Card <input type="checkbox"/> AMEX	Exp Date ____/____
CVV _____	
Card # _____	
Name as it appears on card _____	
(Please Print)	
Cardholder's Signature _____	
Cardholder's Phone no _____	
Cardholder's Zipcode _____	
Total Due	\$4,165.00 Amount Paid \$ _____

Please send payments to:

National School Boards Association
PO Box 1807, Merrifield, VA, 22116-8007

10. Establish Date for 2016 Organizational Meeting

The Treasurer recommends the Board set the date and time for the 2016 Organizational Meeting, as required by law, as follows:

January 6, 2016 at 5:00 p.m.

Moved by: _____ Seconded by: _____

Vote: EK _____ PC _____ TI _____ DH _____ JL _____

11. Election of President Pro Tem

The Treasurer recommends the Board elect a President Pro Tem to open the 2016 Organizational Meeting and conduct Election of Officers.

Nomination: _____ by: _____

Nomination: _____ by: _____

Nomination: _____ by: _____

Moved by: _____ Seconded by: _____

Vote: EK _____ PC _____ TI _____ DH _____ JL _____

12. Gifts and Donations

The Superintendent recommends that the Board accept the gifts and donations as presented:

A. Mr. Paul William Bohland

- 970 Santa Fe Court, Temperance, MI 48182
- Donated a 1994 Dodge Dakota pickup to the Whitmer CTC Automotive Technology program

B. Parent Club Council

c/o Sarah Knaggs, President, 5217 Bridlington, Toledo 43623

- \$200 Cash donation to the Whitmer High School Option IV program

Moved by: _____ Seconded by: _____

Vote: EK _____ PC _____ TI _____ DH _____ JL _____

13. Board of Education Policies

RECOMMENDATION # 1 OF 2

The Superintendent recommends that the Board hold first reading on the Board of Education policy as presented:

- A. 7510 – Use of District Premises (Revised)

**To be used if a motion is made to waive first reading:

Moved by: _____ Seconded by: _____

Vote: EK _____ PC _____ TI _____ DH _____ JL _____

RECOMMENDATION IF FIRST READING IS WAIVED:

The Superintendent recommends that the Board approve the Board of Education policies as presented:

- A. 7510 – Use of District Premises (Revised)

Moved by: _____ Seconded by: _____

Vote: EK _____ PC _____ TI _____ DH _____ JL _____

RECOMMENDATION #2 of 2

The Superintendent recommends that the Board hold second reading and approve the Board of Education policies as presented:

- A. 1130 – Conflict of Interest (Revised)
- B. 1630.01; 3430.01; 4430.01 – FMLA Leave (Revised)
- C. 2260.01 – Section 504/ADA Prohibition Against Discrimination Based on Disability (New)
- D. 5430 – Class Rank (Revised)
- E. 8210 – School Calendar (Revised)
- F. 8420 – Emergency Situations at Schools (Revised)
- G. 8500 – Food Services (Revised)

Moved by: _____ Seconded by: _____

Vote: EK _____ PC _____ TI _____ DH _____ JL _____



washington local schools

TO: Patrick Hickey
FROM: Rachael Novak
DATE: December 5, 2015
RE: Policy Recommendations

The Policy Committee established under the TAWLS Collective Bargaining Agreement – Article 12, Section 1, met on October 28, 2015, to provide input concerning the adoption of new policies or revisions of existing policies that affect teachers in their assigned duties.

The committee reached agreement on the following policies under their review. All policy revisions are consistent with NEOLA recommendations.

Policy 7510 – Use of District Premises (Revised)

Ohio Revised Code Sections 3313.75 through 3313.78 were amended by House Bill 290 to replace all references to “schoolhouses, facilities, and school grounds” with the term “school premises.” This new term is defined to include “all indoor and outdoor structures, facilities, and land owned, rented, or leased by a school or school district.” Additionally, the Bill amended the above-referenced laws to include the following terms: 1) “General Public” – which refers to members of the community and includes both students (during non-school hours) and employees of a school district (when not working in the scope of their employment); 2) “Non-school Hours” – which refers to: a) any time prior to and after regular classroom instruction on a day that school is in session; b) any day that school is not in session, including weekends, holidays, and vacation breaks; and 3) “Recreational Meetings and Entertainments” – which refers to all indoor or outdoor games or physical activities, either organized or unorganized, that are undertaken for exercise, relaxation, diversion, sport, or pleasure.”

The Bill also enacted new Section 3313.791 to provide boards of education and their employees acting within the scope of their employment with qualified immunity from liability. While boards of education and their employees currently have general immunity under the Political Subdivision Sovereign Immunity Law (Chapter 2744), the new law specifically provides immunity from liability for injury, death, or loss to person or property allegedly arising from the use of school premises by others.

With the exception of the recommended changes identified in the preceding paragraph, the revisions to these documents reflect the current state of the law and should be adopted to maintain accurate policies/guidelines/forms.

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Washington Local School District

Bylaws & Policies

7510 - USE OF DISTRICT FACILITIES PREMISES

The Board of Education believes that school premises should be made available for community purposes, provided that such use does not infringe on the original and necessary purpose of the property or interfere with the educational program of the schools.

For purposes of this policy, the terms “school premises” or “premises” refers to all indoor and outdoor structures, facilities, and land owned, rented, or leased by the Board. The term “non-school hours” refers to times prior to and after regular classroom instruction on a day that school is in session, and any day that school is not in session, including weekends, holidays, and vacation breaks.

Use of District ~~facilities~~ **premises** will be subject to charges prescribed in AG 7510 and to terms and conditions on building permit applications. The Board of Education hereby grants authorization to the Superintendent to reduce rental charges only in unusual or extraordinary circumstances, on a case-by-case basis, and to so notify the Board of such reductions.

SCOUTS AND RELATED GROUPS

A school group, organized within and sponsored by WLS, may be granted permission to use school ~~facilities~~ **premises** outside of regular school hours by the Superintendent/designee without charge to the organization.

There shall be no charge for one (1) meeting per month for Mothers' Clubs, Athletics Clubs, or Booster organizations at which there are no money-making projects. Two (2) free nights annually will be allowed for fund-raising activities of these organizations; however, it is the intent that such organizations limit these openings to two (2) per year.

Scouts, Brownies, 4-H Groups, etc.

Boy Scouts, 4-H, Girl Scouts, and Brownies shall be limited to one (1) opening per week; Cub Scouts shall be limited to one (1) opening per month.

- A. One (1) afternoon opening per week shall be permitted for any scout troop meeting regularly in a building.
- B. Boy Scouts and Girl Scouts meeting regularly in a building shall be permitted one (1) two-hour night opening per week; Cub Scouts shall be permitted one (1) two-hour night opening per month.

Special groups, such as Scouts, shall be permitted to hold one (1) honors' or awards' banquet per year without charge to the organization, if a building is needed for this purpose. One (1) free night per year will be allowed for fund-raising activities. The schedule of minimum fees for money-making activities beyond the one (1) free night per year follows:

- A. For fund-raising festivals, carnivals, dinners, dances, etc., the special group shall compensate at the rate established for custodial service in the building for that time period.
- B. For lawn activities, when the building is not open for use, no fee shall be required but a request for use of the lawn must be approved on a building opening at least five (5) days in advance.

Citizens residing in the School District may use District building and shall pay minimum fees to cover District custodial costs, provided the group using the facility is made up of more than fifty percent (50%) Washington Local residents. Costs would include normal custodial fees and food service costs.

STADIUM RENTAL

Permission to use the stadium will be granted by the same procedure as other openings.

All activities shall be fully supervised to prevent damage to buildings, grounds, and equipment. The organization sponsoring the activity shall be held fully responsible for all such damages.

No equipment, device, or displays shall be erected in such manner as to impair the grounds, field, bleachers, or stadium in any way.

USE BY THE GENERAL PUBLIC

The District is interested in cooperating with local organizations desiring to use ~~facilities~~ **premises** insofar as regular activities are not interrupted.

Under no condition will a facility be opened unless there is a person in charge who is regularly employed by the District.

All requests for use of ~~facilities~~ **premises** shall be made directly to the **Treasurer's Office**. ~~Business Office~~. Prior to any contract being issued, approval shall be required from the principal of the requested building.

The schedule of fees for use of ~~facilities~~ **premises** shall be charged as listed in AG 7510.

Persons, organizations, or groups using ~~facilities~~ **premises** shall be liable to the District for any damage to the facility as provided in R.C. 3313.79.

Persons, organizations, or groups using ~~facilities~~ **premises** shall indemnify and hold harmless the Board and/or School District from any and all claims or demands for cost, loss, injury, or damage to persons or property arising from the use of said ~~facilities~~ **premises** including any costs or attorney fees incurred by the District.

No liability shall attach to this District, or any of its employees and officers, specifically as a consequence of permitting access to school premises.

USE BY RELIGIOUS GROUPS, CIVIC OR CHARITABLE ORGANIZATIONS

Inasmuch as public schools are open for use by religious groups, organizations, etc., when not in use for school programs and activities, all requests for ~~facilities~~ **premises** shall be made at least one (1) calendar week in advance and subject to fees to be outlined in AG 7510. Under no condition will a facility be opened unless there is a person in charge who is regularly employed by the District.

All requests for use of ~~facilities~~ **premises** shall be made directly to the Business Office. Prior to any contract being issued, approval shall be required from the principal of the requested building.

WHITMER ATHLETIC DEPARTMENT REIMBURSEMENT - OHSAA EVENTS

Stadium Rentals: The Whitmer Athletic Department will receive fifty percent (50%) of the rental fee for OHSAA regular and post-season event rentals.

Fieldhouse Rentals: The Whitmer Athletic Department will receive 100% of the rental fee for OHSAA rentals.

The rental group will be responsible for all custodial and rental charges including clean up.

R.C. 3313.75 - .79, **3313.791**, 3501.29
P.L. 98-377

Revised 9/18/07
Revised 3/19/08
Revised 11/20/13

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washington local schools

TO: Patrick Hickey
FROM : Rachael Novak
DATE: November 5, 2015
RE: Policy Recommendations

The Policy Committee established under the TAWLS Collective Bargaining Agreement – Article 12, Section 1, met on October 28, 2015, *to provide input concerning the adoption of new policies or revisions of existing policies that affect teachers in their assigned duties.*

The committee reached agreement on the following policies under their review. All policy revisions are consistent with NEOLA recommendations.

Policy 1130 – Conflict of Interest (Revised)

This policy has been revised to include language from the recently issued Federal regulations (EDGAR). Specific language regarding financial interest in a contract, gratuities, and gifts has been added.

These revisions reflect the current state of the law and should be adopted to maintain accurate policies and administrative guidelines.

Policy 1630.01/3430.01/4430.01 – FMLA Leave (Revised)

These policies have been revised to incorporate the U.S Department of Labor’s (DOL) final regulations issued in February 2015. The new regulation provides further clarification regarding leave for pregnancy or the birth of a child. The new regulation also provides a definition of spouse that covers all persons lawfully entered into marriages provided the marriages were lawful in the location they occurred at the time they were entered into – this is known as the “place of celebration” rule. The new regulations took effect on March 27, 2015. These regulations are consistent with the U.S. Supreme Court’s recent decision in Obergefell v. Hodges (2015), in which the Court held that the U.S. Constitution requires States to license a marriage between two people of the same sex and to recognize a marriage between two people of the same sex when the marriage was lawfully licensed.

These revisions reflect the current state of the law and should be adopted to maintain accurate policies and administrative guidelines.

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Policy 2260.01 – Section 504/ADA Prohibition against discrimination based on disability, including procedures for the identification, evaluation, and placement of students suspected of having a disability and the right to FAPE (New)

TRANSGENDERED ATHLETES – NEOLA will not be issuing a specific transgender policy for student athletes. NEOLA believes if districts have adopted our most recent version of policies 2260 Non-Discrimination (2013), 2260.01 504/ADA (2014), and 5517 Anti-Harassment (2014), the district is in good shape regarding transgender issues. The district will need to adopt policy 2260.01 in order to be current with the suggested changes.

Policy 5430 – Class Rank (Revised)

Recently, the district has moved to the honors band system to recognize our high school students. It is recommended that we make an additional change to our practice by eliminating the official Valedictorian and Salutatorian announcement. Whitmer High School will still have a class rank, resulting in two top students in each class. The administration will continue to recognize all the Summa Cum Laude graduates. The difference will be that any student in Summa Cum Laude category can apply to be one of the two graduation speakers.

This change is proposed as a result of the negative effects that occur when emphasis is placed on these awards. It is evident that people try to manipulate the system in order to gain points. The administration has spent countless hours communicating with parents about the ill effects of this type of behavior. Instead, they would like to encourage our parents to celebrate the fact that their child is graduating with a GPA that is above a 4.0. Ultimately, it is the feeling of the Whitmer Administration that by eliminating the Valedictorian and Salutatorian, the attention will shift toward the academic value behind the honors, AP and now college credit + classes.

PREVIOUS PROPOSAL:

The “Cum Laude” recognition program will replace the practice of awarding the top ranked 5% seniors. At the graduation ceremony, graduates will be recognized in the following categories: summa cum laude, magna cum laude, and cum laude. The process of determining qualifying grade point averages will begin after 7 semesters, and a final calculation of G.P.A. will be determined at the end of the senior year.

The categories for distinction under the proposed “Cum Laude” graduation recognition program are as follows:

Summa Cum Laude - meaning “with the highest praise” is the highest recognition awarded at graduation. To graduate summa cum laude, a student must achieve a 4.0 or higher grade point average on a weighted 4.0 scale. These students will be awarded a blue and gold cord to wear at graduation. (2014 – 19 students)

Magna Cum Laude – meaning “with great praise” is the second highest recognition awarded at graduation. To qualify for magna cum laude, a student must achieve a 3.750 – 3.999 grade point average on a weighted 4.0 scale. These students will be awarded a gold cord to wear at graduation. (2014 – 30 students)

Cum Laude – meaning “with praise” is the third recognition awarded at graduation. To qualify for cum laude, a student must achieve a 3.500 – 3.749 grade point average on a weighted 4.0 scale. These students will be awarded a blue cord to wear at graduation. (2014 – 43 students)

Policy 8210 – School Calendar (Revised)

H.B. 59, approved by the Legislature in 2013, changed the way minimum school years are calculated. The law change moved from a school calendar that provided for schools to be in session for a specified number of school days to a school calendar based on student attendance for instructional purposes for a total minimum number of hours. The change did not apply to districts with collective bargaining agreements that addressed the school calendar, executed prior to July 1, 2014. The law requires, however, that the district must comply with the new school calendar mandates using hours of instruction upon the expiration of that collective bargaining agreement. This policy reflects the current state of the law and should be adopted to maintain accurate policies.

Policy 8420 – Emergency Situations at Schools (Revised)

HB 178 amended O.R.C. 3737.73 dealing with requirements for drills or rapid dismissals and school safety drills. This legislation changes current requirements for such drills.

With respect to “fire drills or rapid dismissals,” the law now requires principals to conduct these drills at least six times rather than the nine that were previously required. These drills are to be conducted during the school year at times and frequencies as set forth in rules adopted by the State Fire Marshal.

Previously, a school safety drill was required to be conducted on or before December 1st. This deadline has been removed. Now, school safety drills must be conducted at least three times during the school year and at least one school safety drill must include a scenario where students are secured in the building in response to an act of violence as opposed to rapidly dismissed.

At least 72 hours advance written notice of school safety drills have to be provided to appropriate law enforcement prior to the date the drill will be held. Additionally, principals must provide follow-up written certification regarding each school safety drill to appropriate law enforcement by December 5th of each year.

The new law also changes the drill frequency. Before, no general drill or rapid dismissal had to be conducted in any month during the school year as long as nine drills or rapid dismissals were conducted in any school year. Now, at least one drill or rapid dismissal or one school safety drill must be conducted during each month of the school year. It is still permissible for a drill or rapid dismissal and a school safety drill to be conducted during the same month. The first emergency evacuation drill of each school year is still required to be conducted within 10 days of the beginning of classes.

These revisions reflect the current state of the law and should be adopted to maintain accurate policies.

Policy 8500 – Food Services (Revised)

This policy was revised to include language regarding meal substitution as required by Federal regulation. Language regarding operational requirements of the United States Department of Agriculture has been added and references to the District’s Conflict of Interest policies are included (as required in the recently issued Federal regulations (EDGAR).

These revisions reflect the current state of the law and should be adopted to maintain accurate policies and administrative guidelines.

1130 - CONFLICT OF INTEREST PRIVATE PRACTICE

A. **The proper performance of school business is dependent upon the maintenance of unquestionably high standards of honesty, integrity, impartiality, and professional conduct by Board of Education employees. Further, such characteristics are essential to the Board's commitment to earn and keep the public's confidence in the School District. For these reasons, the Board adopts the following guidelines to assure that conflicts of interest do not occur. These guidelines are not intended to be all inclusive, nor to substitute for good judgment on the part of all employees.**

1. No employee shall engage in or have a financial interest, directly or indirectly, in any activity that conflicts or raises a reasonable question of conflict with his/her duties and responsibilities in the school system.
2. Employees shall not engage in business, private practice of their profession, the rendering of services, or the sale of goods of any type where advantage is taken of any professional relationship they may have with any student, client, or parents of such students or clients in the course of their employment with the School District.

Included, by way of illustration rather than limitation are the following:

- a. **the provision of any private lessons or services for a fee**
- b. the use, sale, or improper divulging of any privileged information about a student or client gained in the course of the employee's employment or through his/her access to **School** District records
- c. the referral of any student or client for lessons or services to any private business or professional practitioner if there is any expectation of reciprocal referrals, sharing of fees, or other remuneration for such referrals
- d. the requirement of students or clients to purchase any private goods or services provided by an employee or any business or professional practitioner with whom any employee has a financial relationship, as a condition of receiving any grades, credits, promotions, approvals, or recommendations.

3. Employees shall not make use of materials, equipment, or facilities of the School District in private practice. Examples would be the use of facilities before, during, or after regular business hours for service to private practice clients, or the checking out of items from an instructional materials center for private practice.

B. Exceptions to Part A of this policy shall be approved by the Superintendent before entering into any private relationship.

C. Employees may not participate in the selection, award, or administration of a contract supported by a Federal grant/award if s/he has a real or apparent conflict of interest. Such a conflict of interest would arise when the employee, any member of his/her immediate family, his/her partner, or an organization which employs or is about to employ any of the parties described in this section, has a financial or other interest in or a tangible personal benefit from a firm considered for a contract.

No employee may solicit or accept gratuities, favors, or anything of monetary value from contractors or parties to subcontracts involved with Federal grant funds.

Violation of this policy shall result in discipline, which may include termination from employment.

R.C. Chapter 102, R.C. 2921.42, R.C. 2921.43
Ohio Ethics Commission Advisory Opinions No. 92-014 and 2001-03
2 C.F.R. 200.318

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FMLA LEAVE

Qualifying Reasons for FMLA and Military Family Leave

In accordance with the Family and Medical Leave Act of 1993, as amended, ("FMLA"), eligible staff members may take up to twelve (12) work weeks of job-protected, unpaid leave, or substitute appropriate paid leave if the staff member has earned or accrued it, for the following reasons:

- A. the birth and/or care of a newborn child of the staff member, within one (1) year of the child's birth;
- B. the placement with the staff member of a child for adoption or foster care, within one (1) year of the child's placement;
- C. the staff member is needed to provide physical and/or psychological care for a spouse, child or parent with a serious health condition;
- D. the staff member's own serious health condition makes him/her unable to perform the functions of his/her position; or
- E. any qualifying exigency (as defined in applicable Federal regulations) arising out of the fact that the staff member's spouse, son, daughter, or parent is a covered-military member (i.e. a member of the National Guard or Reserves, but not a member of the Regular Armed Forces) on covered active duty (or has been notified of an impending call or order to covered active duty) in support of a contingency operationthe Armed Forces ("Qualifying Exigency Leave").

In addition, an eligible staff member who is a spouse, son, daughter, parent or next of kin of a covered service member with a serious injury or illness may take up to a total of twenty-six (26) work weeks of job-protected, unpaid leave, or substitute appropriate paid leave if the staff member has earned or accrued it, during a "single twelve (12) month period" to provide physical and/or psychological care for the covered service member ("Military Caregiver Leave"). ~~A covered service member is defined as a current member of the Armed Forces, including a member of the National Guard or Reserves, who is undergoing medical treatment, recuperation, or therapy, is otherwise in outpatient status, or is otherwise on the temporary disability retired list, for a serious injury or illness. Serious injury or illness for purposes of Military Caregiver Leave is defined as an injury or illness incurred by a service member in the line of duty on active duty that may render the service member medically unfit to perform the duties of his/her office, grade, rank, or rating. The "single twelve (12) month period" for leave to care for a covered service member with a serious injury or illness begins the first day the staff member takes leave for this reason and ends twelve (12) months later, regardless of the twelve (12) month period established below for general FMLA leave. During the "single twelve (12) month period", an eligible staff member is limited to a combined total of twenty six (26) work weeks of unpaid leave for any FMLA qualifying reason.~~

~~(Only twelve (12) of the twenty-six (26) work weeks total may be for a FMLA-qualifying reason other than to care for a covered service member.)"~~

Eligible Employees

Staff members are "eligible" if they have worked for the Board for at least twelve (12) months, and for at least 1,250 hours over the twelve (12) months prior to the leave request. All full-time instructional employees are deemed to meet the 1,250 hour requirement. Months and hours that ~~members of the National Guard or Reserve~~ employees who performed USERRA covered service would have worked if they had not been called up for military service counts towards the staff member's eligibility for FMLA leave. While the twelve (12) months of employment need not be consecutive, employment periods prior to a break in service of seven (7) years or more will not be counted unless the break is occasioned by the staff member's fulfillment of his/her ~~National Guard or Reserve military~~ USERRA-covered service obligation, or a written agreement exists concerning the Board's intention to rehire the staff member after the break in service.

Twelve (12) Month Period

Twelve (12) month period is defined as the twelve (12) month period measured forward from the date the staff member's first FMLA leave begins (i.e. the "leave year" is specific to each individual staff member).

Serious Health Condition

Serious health condition is defined as an illness, injury, impairment, or physical or mental condition that involves inpatient care or continuing treatment by a healthcare provider. As utilized in this policy, the term "incapacity" means an inability to work, attend school or perform other regular daily activities due to the serious health condition, treatment therefore, or recovery therefrom. The term "treatment" includes (but is not limited to) examinations to determine if a serious health condition exists and evaluations of the condition. (Treatment does not include routine physical examinations, eye examinations, or dental examinations.)

- A. Inpatient care means an overnight stay in a hospital, hospice, or residential medical-care facility, including any period of incapacity or subsequent treatment in connection with such inpatient care.
- B. Continuing treatment by a healthcare provider, includes any one or more of the following: 1.) "incapacity and treatment"; 2.) any incapacity related to pregnancy, or for prenatal care; 3.) any incapacity **experienced by an expectant mother** or treatment for such incapacity due to a chronic serious health condition; 4.) a period of incapacity that is permanent or long-term due to a condition for which treatment may not be effective (e.g. Alzheimer's, a severe stroke, terminal stages of a disease); or 5.) any period of absence to receive multiple treatments (including any period of recovery therefrom) by a healthcare provider or by a provider of healthcare services under

orders of, or on referral by, a healthcare provider for a.) restorative surgery after an accident, or other injury or b.) a condition that would likely result in a period of incapacity of more than three (3) consecutive, full calendar days in the absence of medical intervention or treatment, such as cancer (chemotherapy, radiation, etc.), severe arthritis (physical therapy), or kidney disease (dialysis).

1. "Incapacity and treatment" involves a period of incapacity of more than three (3) consecutive, full calendar days, and any subsequent treatment or period of incapacity relating to the same condition, that also involves a.) treatment two (2) or more times, within thirty (30) days of the first day of incapacity, unless extenuating circumstances exist, by a healthcare provider, by a nurse under direct supervision of a healthcare provider, or by a provider of healthcare services (e.g. physical therapist) under orders of, or on referral by, a healthcare provider, or b.) treatment by a healthcare provider on at least one (1) occasion that results in a regimen of continuing treatment under the supervision of the healthcare provider.

- a. Treatment by a healthcare provider as referenced above involves an in-person visit to a healthcare provider. The first (or only) in-person treatment visit must take place within seven (7) days of the first day of incapacity. The healthcare provider is responsible for determining whether additional treatment visits or a regimen of continuing treatment is necessary within the thirty (30) day period.
 - b. Regimen of continuing treatment includes a course of prescription medication (e.g. antibiotics), or therapy requiring special equipment to resolve or alleviate the health condition (e.g. oxygen).
 - c. A regimen of continuing treatment that includes the taking of over-the-counter medications such as aspirin, antihistamines, or salves; or bed-rest, drinking fluids, exercise, and other similar activities that can be initiated without a visit to a healthcare provider, is not, by itself, sufficient to constitute a regimen of continuing treatment for purposes of FMLA leave.
2. **An expectant mother is entitled to FMLA leave for** incapacity due to pregnancy even if she does not receive treatment from a healthcare provider during the absence, **and even if** the absence **need** does not last for more than three (3) consecutive, full calendar days.
 3. A chronic serious health condition is one that: a.) requires periodic visits (i.e. at least twice a year) for treatment by a healthcare provider, or by a nurse under direct supervision of a healthcare provider; b.) continues over an extended period of time (including recurring episodes of a single underlying condition); c.) and may cause episodic rather than a continuing period of incapacity (e.g. asthma, diabetes, epilepsy, etc.). A visit to a healthcare provider is not necessary for each absence, and each absence need not last more than three (3) consecutive, full calendar days.
 4. With regard to permanent or long-term conditions, the employee or family member must be under the continuing supervision of, but need not be receiving active treatment by, a healthcare provider.
- C.** Conditions for which cosmetic treatment are administered (e.g. most treatments for acne or plastic surgery) are not "serious health conditions" unless inpatient hospital care is required or complications develop. Ordinarily, unless complications arise, the common cold, the flu, ear aches, upset stomachs, minor ulcers, headaches other than migraines, routine dental or orthodontia problems, periodontal disease, etc., are conditions that do not meet the definition of a serious health condition and do not qualify for FMLA leave.

Intermittent and Reduced Schedule Leave

The Superintendent may allow a staff member to take FMLA leave intermittently (i.e. leave in separate blocks of time for a single qualifying reason) or on a reduced schedule leave (i.e. reducing the employee's usual weekly or daily work schedule) for reason (A) or (B) on page one. A staff member is entitled to take FMLA leave on an intermittent or reduced schedule leave when medically necessary as indicated in reasons (C) and (D) on page one. A staff member may also take FMLA leave on an intermittent or reduced schedule leave for Qualifying Exigency Leave (i.e. reason (E) on page one). Finally, Military Caregiver Leave may be taken on an intermittent or reduced schedule leave when medically necessary. Regardless, the taking of FMLA leave intermittently or on a reduced schedule leave results in the total reduction of the twelve (12) or twenty-six (26) weeks only by the amount of leave actually taken. If the intermittent or reduced schedule leave is foreseeable based on planned medical treatment for the employee, a family member or a covered service member, the Superintendent may require the staff member to transfer temporarily, during the period the intermittent or reduced schedule leave is required, to an available alternative position for which the staff member is qualified and which better accommodates recurring periods of leave than the staff member's regular position. The alternative position shall have equivalent pay and benefits but not necessarily equivalent duties. The Superintendent may also transfer the staff member to a part-time job with the same hourly rate of pay and benefits, provided the staff member is not required to take more leave than is medically necessary. Instructional staff members (i.e. individuals whose principal function is to teach and instruct students in a class, a small group, or an individual setting) who request intermittent leave or a reduced schedule leave because of reasons (C) or (D) on page one or pursuant to Military Caregiver Leave and the leave would exceed twenty percent (20%) of the total number of working days over the period of anticipated leave must elect either to:

- A. take leave for a period or periods of a particular duration, not greater than the duration of the planned treatment; or
- B. transfer temporarily to an available alternative position offered by the Superintendent for which the instructional staff member is qualified, and that has equivalent pay and benefits and that better accommodates the recurring periods of leave than the staff member's regular position.

When leave is needed for planned medical treatment, the staff member must make a reasonable effort to schedule the treatment so as not to unduly disrupt the District's operations, subject to the approval of the healthcare provider.

If the Superintendent agrees to permit FMLA leave intermittently or on a reduced schedule leave for reason (A) or (B) on page one, the Board may also require the staff member to transfer temporarily, during the period the intermittent or reduced schedule leave is required, to an available alternative position for which the staff member is qualified and which better accommodates recurring periods of leave than does the staff member's regular position.

Staff Member Notice Requirements (Forms available at the U.S. Department of Labor Website: www.dol.gov)

Staff members seeking to use FMLA leave (including Military Caregiver Leave) are required to provide thirty (30) days advance notice of the need to take FMLA leave when the need is foreseeable and such notice is practicable. If leave is foreseeable less than thirty (30) days in advance, the staff member must provide notice as soon as practicable - generally, either the same or next business day. When the need for leave is not foreseeable, the staff member must provide notice as soon as practicable under the facts and circumstances of the particular case. Absent unusual circumstances, staff members must comply with the Board's usual and customary notice and procedural requirements for requesting leave. Failure to provide timely notice may result in the leave being delayed or denied, and/or possible disciplinary action.

Staff members must provide "sufficient information" for the Superintendent to determine whether the FMLA may apply to the leave request. Depending on the situation, such information may include that the employee is incapacitated due to pregnancy, has been hospitalized overnight, is unable to perform the functions of the job, that the staff member or his/her qualifying family member is under the continuing care of a healthcare provider, that the requested leave is for a particular qualifying exigency related to ~~the~~ a qualifying family member's covered active duty or call to covered active duty status of a covered military member, or that the leave is due to a qualifying family member who is a covered service member with a serious injury or illness. The information may also include the anticipated timing and duration of the leave.

When a staff member seeks leave for a FMLA-qualifying reason for the first time, the staff member need not expressly assert FMLA rights or even mention the FMLA. When an employee seeks leave, however, due to a FMLA-qualifying reason for which the District has previously provided the staff member FMLA-protected leave, the staff member must specifically reference either the qualifying reason for leave or the need for FMLA leave.

Substitution of Paid Leave

The Board shall require the staff member to "substitute" (i.e. run concurrently) any of his/her earned or accrued paid leave (e.g. sick leave, personal leave, compensatory time) for unpaid FMLA leave. An employee's ability to substitute accrued paid leave is determined by the terms and conditions of the District's normal leave policy. A staff member electing to use any type of paid leave concurrently with FMLA leave must follow the same terms and conditions of the Board's policy that apply to other employees for use of such leave. The staff member is always entitled to unpaid FMLA leave if s/he does not meet the Board's conditions for taking paid leave. On occasion the Board may waive any procedural requirements for the taking of any type of paid leave.

If the staff member has not earned or accrued adequate paid leave to encompass the entire twelve (12) work week period of FMLA leave or a twenty-six (26) work week period of Military Caregiver Leave, the additional weeks of leave to obtain the twelve (12) work weeks of FMLA leave or twenty-six (26) work weeks of Military Caregiver Leave the staff member is entitled to shall be unpaid. Whenever a staff member uses paid leave in substitution for unpaid FMLA leave/Military Caregiver Leave, such leave counts toward the twelve (12) work week/twenty-six (26) work week maximum leave allowance provided by this policy and Federal law.

District Notice Requirements (Forms available at the U.S. Department of Labor Website: www.dol.gov)

The Superintendent is directed to post the Department of Labor approved Notice explaining employees' rights and responsibilities under the FMLA. Additionally, this general notice shall be included in employee handbooks or other written guidance to staff members concerning benefits or leave rights or, in the alternative, distributed to each new staff member upon hiring.

When a staff member requests FMLA leave or the District acquires knowledge that leave may be for a FMLA purpose, the Superintendent shall notify the staff member of his/her eligibility to take leave, and inform the staff member of his/her rights and responsibilities under the FMLA (including the consequences of failing to meet those obligations). Along with the Notice of Rights and Responsibilities, the Superintendent will attach any medical certification that may be required, and a copy of the employee's essential job functions. If the Superintendent determines the staff member is not eligible for FMLA leave, the Superintendent must state at least one (1) reason why the staff member is not eligible. Such notice may be given orally or in writing and should be given within five (5) business days of the request for FMLA leave, absent extenuating circumstances. When oral notice is given, it must be followed by written notice within five (5) business days. Staff member eligibility is determined (and notice provided) at the commencement of the first instance of leave for each FMLA-qualifying reason in the applicable twelve (12) month period. All FMLA absences for the same qualifying reason are considered a single leave and staff member eligibility as to that reason for leave does not change during the applicable twelve (12) month period. If at the time a staff member provides notice of a subsequent need for FMLA leave during the applicable twelve (12) month period due to a different FMLA-qualifying reason and the staff member's eligibility status has not changed, no additional eligibility notice is required. If, however, the staff member's eligibility status has changed, the Superintendent must notify the staff member of the change in eligibility status within five (5) business days, absent extenuating circumstances.

If the specific information provided by the Notice of Rights and Responsibilities changes, the Superintendent shall, within five (5) business days of receipt of the staff member's first notice of need for leave subsequent to any changes, provide written notice referencing the prior notice and setting forth any of the information in the Notice of Rights and Responsibilities that has changed.

When the Superintendent has sufficient information to determine that leave is being taken for a FMLA-qualifying reason (e.g. after receiving certification), the Superintendent shall notify the staff member whether the leave will be designated and

counted as FMLA leave. Leave that qualifies as **both** Military Caregiver Leave and leave to care for a qualifying family member with a serious health condition (i.e. reason (C)) must be considered as Military Caregiver Leave in the first instance. This designation must be in writing and must be given within five (5) business days of the determination, absent extenuating circumstances. Additionally, when appropriate, the Superintendent shall notify the staff member of the number of hours, days and weeks that will be counted against the employee's FMLA entitlement, and whether the employee will be required to provide a fitness-for-duty certification to return to work.

Only one Designation Notice is required for each FMLA-qualifying reason per applicable twelve (12) month period, regardless of whether the leave taken due to the qualifying reason will be a continuous block of leave or as intermittent or on a reduced schedule leave. If the Superintendent determines the leave will not be designated as FMLA-qualifying (e.g. if the leave is not for a reason covered by the FMLA or the staff member's FMLA leave entitlement has been exhausted), the Superintendent shall notify the staff member of that determination. If the staff member is required to substitute paid leave for unpaid FMLA leave, or if paid leave taken under an existing leave plan is being counted as FMLA leave, the "Designation Notice" shall include this information. Additionally, the "Designation Notice" shall notify the staff member if s/he is required to present a fitness-for-duty certification to be restored to employment. Further, if the fitness-for-duty certification is required to address the staff member's ability to perform the essential functions of his/her job, that will be indicated on the Designation Notice, and a list of the essential functions of the staff member's position will be included.

If the information provided to the staff member in the Designation Notice changes, the Superintendent shall provide, within five (5) business days of receipt of the staff member's first notice of need for leave subsequent to any change, written notice of the change.

In the case of intermittent or reduced-leave schedule leave, only one such notice is required unless the circumstances regarding the leave have changed.

Limits on FMLA When Both Spouses are Employed by the Board

When ~~an eligible husband and wife~~**spouses** are both employed by the Board, they are limited to a combined total of twelve (12) workweeks of FMLA leave during any twelve (12) month period if the leave is taken for reason (A) or (B) on page one, or to care for the staff member's parent who has a serious health condition.

Where the **spouses** ~~husband and wife~~spouses both use a portion of the total twelve (12) week FMLA leave entitlement for reason (A) or (B) on page one, or to care for a parent, the **spouses** ~~husband and wife~~ are each entitled to the difference between the amount s/he has taken individually and the twelve (12) weeks of FMLA leave for other purposes.

When ~~an eligible husband and wife~~**spouses** are both employed by the Board, they are limited to a combined total of twenty-six (26) workweeks of Military Caregiver Leave during the "single twelve (12) month period" if the leave is taken for reason (A) or (B) on page one, or to care for the staff member's parent who has a serious health condition, or to care for a covered service member with a serious injury or illness.

Certification

When FMLA leave is taken for either reason (C) or (D) on page one, the staff member must provide medical certification from the healthcare provider of the eligible staff member or his/her immediate family member. The staff member may either:

- A. submit the completed medical certification to the Superintendent; or
- B. direct the healthcare provider to transfer the completed medical certification directly to the Superintendent, which will generally require the staff member to furnish the healthcare provider with a HIPAA-compliant authorization.

If the staff member fails to provide appropriate medical certification, any leave taken by the employee shall not constitute FMLA leave.

When the need for FMLA leave is foreseeable and at least thirty (30) days notice has been provided, the staff member must provide the medical certification before the leave begins. When this is not possible, the employee must provide the requested certification to the Superintendent within fifteen (15) calendar days after the staff member requests FMLA leave unless it is not practicable under the circumstances to do so despite the staff member's diligent and good faith efforts.

The Board reserves the right to require second or third opinions (at the Board's expense), and periodic recertification of a serious health condition. If a third opinion is sought, that opinion shall be binding and final. The staff member may either:

- A. submit the opinion of the second healthcare provider, and the

opinion of the third healthcare provider if applicable, to the Superintendent;

- B. direct the second or third healthcare provider to transfer his/her opinion directly to the Superintendent, which will generally require the staff member to furnish the healthcare provider with a HIPAA-compliant authorization.

In the event that the staff member fails to provide the medical opinion of the second or third healthcare provider, if applicable, any leave taken by the staff member shall not constitute FMLA leave.

Recertification

Recertification may be required no more often than every thirty (30) days in connection with an absence by the staff member unless the condition will last for more than thirty (30) days. For conditions that are certified as having a minimum duration of more than thirty (30) days, the District will not request recertification until the specified period has passed, except that in all cases the staff member must submit recertification every six (6) months in connection with an absence by the employee. Additionally, the Superintendent may require a staff member to provide recertification in less than thirty (30) days if the staff member requests an extension of leave, the circumstances described in the previous certification have changed significantly, or if the District receives information that casts doubt upon the staff member's stated reason for the absence or the continuing validity of the certification. Finally, staff members must provide a new medical certification each leave year for medical conditions that last longer than one (1) year.

Staff members requesting Qualifying Exigency Leave are required to submit to the Superintendent a copy of the covered military member's active duty orders and certification providing the appropriate facts related to the particular qualifying exigency for which leave is sought, including contact information if the leave involves meeting with a third party.

Staff members requesting Military Caregiver Leave are required to submit to the Superintendent certification completed by an authorized healthcare provider or a copy of an Invitational Travel Order (ITO) or Invitational Travel Authorization (ITA) issued to any member of the covered service member's family.

The Board authorizes its healthcare provider, human resource professional, to authenticate or clarify a medical certification of a serious health condition, or an ITO or ITA (i.e. medical certification provided for reasons (C) or (D) on page one or Military Caregiver Leave). Additionally, the Superintendent is authorized to contact the individual or entity named in the Qualified Exigency Leave certification for purposes of verifying the existence and nature of the meeting.

Job Restoration & Maintenance of Health Benefits

Upon return from FMLA leave, the Board shall restore the staff member to his/her former position, or to an equivalent position with equivalent pay, benefits, and other terms and conditions of employment. During FMLA leave, the Board shall maintain the staff member's current coverage under the Board's group health insurance program on the same conditions as coverage would have been provided if the staff member had been continuously working during the leave period. If the staff member was paying all or part of the premium payments prior to going on FMLA leave, the staff member must continue to pay his/her share during the leave.

Any leave or return from leave during the last five (5) weeks of an academic term shall be reviewed individually by the Superintendent to minimize disruption to the students' program.

The staff member shall not accrue any sick leave, vacation, or other benefits during a period of unpaid FMLA leave.

The use of FMLA leave shall not result in the loss of any employment benefit that the staff member earned or was entitled to before using FMLA leave (), nor shall it be counted against the staff member under a no fault attendance policy. If a bonus or other payment, however, is based on the achievement of a specified goal such as hours worked or perfect attendance, and the employee does not meet the goal due to FMLA leave, payment shall be denied unless it is paid to an employee on equivalent leave status for a reason that does not qualify as FMLA leave.

A staff member shall have no greater right to restoration or to other benefits and conditions of employment than if the employee had been continuously employed.

If the staff member fails to return to work at the end of the leave for reasons other than the continuation, recurrence, or onset of a serious health condition that entitles the staff member to leave pursuant to reasons (C) or (D) on page one or Military Caregiver Leave, or for circumstances beyond the control of the staff member, the staff member shall reimburse the Board for the health insurance premiums paid by the Board during the unpaid FMLA leave period.

Generally, a staff member may not be required to take more FMLA leave than necessary to resolve the circumstance that precipitated the need for leave.

A staff member who fraudulently obtains FMLA leave is not protected by this policy's job restoration or maintenance of health benefits provisions.

The Superintendent shall prepare any guidelines that are appropriate for this policy and verify that the policy is posted properly.

Copies of this policy shall be available to staff members upon request.

**BOARD OF EDUCATION
WASHINGTON LOCAL SCHOOL DISTRICT**

ADMINISTRATION
1630.01/page 12 of 12

29 U.S.C. 2601 et seq. (as amended)
29 C.F.R. Part 825
45 C.F.R. Part 160, 164

Revised 2/24/10

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3430.01 - FMLA LEAVE

Qualifying Reasons for FMLA and Military Family Leave

In accordance with the Family and Medical Leave Act of 1993, as amended, ("FMLA"), eligible staff members may take up to twelve (12) work weeks of job-protected, unpaid leave, or substitute appropriate paid leave if the staff member has earned or accrued it, for the following reasons:

- A. the birth and/or care of a newborn child of the staff member, within one (1) year of the child's birth;
- B. the placement with the staff member of a child for adoption or foster care, within one (1) year of the child's placement;
- C. the staff member is needed to provide physical and/or psychological care for a spouse, child or parent with a serious health condition;
- D. the staff member's own serious health condition makes him/her unable to perform the functions of his/her position; or
- E. any qualifying exigency (as defined in applicable Federal regulations) arising out of the fact that the staff member's spouse, son, daughter, or parent is a covered military member (i.e. a member of the National Guard or Reserves, but not a member of the Regular Armed Forces) on covered active duty (or has been notified of an impending call or order to covered active duty) in support of a contingency operation the Armed Forces ("Qualifying Exigency Leave").

In addition, an eligible staff member who is a spouse, son, daughter, parent or next of kin of a covered service member with a serious injury or illness may take up to a total of twenty-six (26) work weeks of job-protected, unpaid leave, or substitute appropriate paid leave if the staff member has earned or accrued it, during a "single twelve (12) month period" to provide physical and/or psychological care for the covered service member ("Military Caregiver Leave"). ~~A covered service member is defined as a current member of the Armed Forces, including a member of the National Guard or Reserves, who is undergoing medical treatment, recuperation, or therapy, is otherwise in outpatient status, or is otherwise on the temporary disability retired list, for a serious injury or illness. Serious injury or illness for purposes of Military Caregiver Leave is defined as an injury or illness incurred by a service member in the line of duty on active duty that may render the service member medically unfit to perform the duties of his/her office, grade, rank, or rating. The "single twelve (12) month period" for leave to care for a covered service member with a serious injury or illness begins the first day the staff member takes leave for this reason and ends twelve (12) months later, regardless of the twelve (12) month period established below for general FMLA leave. During the "single twelve (12) month period", an eligible staff member is limited to a combined total of twenty six (26) work weeks of unpaid leave for any FMLA-qualifying reason.~~

~~(Only twelve (12) of the twenty six (26) work weeks total may be for a FMLA qualifying reason other than to care for a covered service member.)~~

Eligible Employees

Staff members are "eligible" if they have worked for the Board for at least twelve (12) months, and for at least 1,250 hours over the twelve (12) months prior to the leave request. All full-time instructional employees are deemed to meet the 1,250 hour requirement. Months and hours that ~~members of the National Guard or Reserve~~ employees who performed USERRA covered service would have worked if they had not been called up for military service counts towards the staff member's eligibility for FMLA leave. While the twelve (12) months of employment need not be consecutive, employment periods prior to a break in service of seven (7) years or more will not be counted unless the break is occasioned by the staff member's fulfillment of his/her ~~National Guard or Reserve military~~ USERRA-covered service obligation, or a written agreement exists concerning the Board's intention to rehire the staff member after the break in service.

Twelve (12) Month Period

Twelve (12) month period is defined as the twelve (12) month period measured forward from the date the staff member's first FMLA leave begins (i.e. the "leave year" is specific to each individual staff member).

Serious Health Condition

Serious health condition is defined as an illness, injury, impairment, or physical or mental condition that involves inpatient care or continuing treatment by a healthcare provider. As utilized in this policy, the term "incapacity" means an inability to work, attend school or perform other regular daily activities due to the serious health condition, treatment therefore, or recovery therefrom. The term "treatment" includes (but is not limited to) examinations to determine if a serious health condition exists and evaluations of the condition. (Treatment does not include routine physical examinations, eye examinations, or dental examinations.)

- A. Inpatient care means an overnight stay in a hospital, hospice, or residential medical-care facility, including any period of incapacity or subsequent treatment in connection with such inpatient care.

- B. Continuing treatment by a healthcare provider, includes any one or more of the following: 1.) "incapacity and treatment"; 2.) any incapacity related to pregnancy, or for prenatal care; 3.) any incapacity **experienced by an expectant mother** or treatment for such incapacity due to a chronic serious health condition; 4.) a period of incapacity that is permanent or long-term due to a condition for which treatment may not be effective (e.g. Alzheimer's, a severe stroke, terminal stages of a disease); or 5.) any period of absence to receive multiple treatments (including any period of recovery therefrom) by a healthcare provider or by a provider of healthcare services under

orders of, or on referral by, a healthcare provider for a.) restorative surgery after an accident, or other injury or b.) a condition that would likely result in a period of incapacity of more than three (3) consecutive, full calendar days in the absence of medical intervention or treatment, such as cancer (chemotherapy, radiation, etc.), severe arthritis (physical therapy), or kidney disease (dialysis).

1. "Incapacity and treatment" involves a period of incapacity of more than three (3) consecutive, full calendar days, and any subsequent treatment or period of incapacity relating to the same condition, that also involves a.) treatment two (2) or more times, within thirty (30) days of the first day of incapacity, unless extenuating circumstances exist, by a healthcare provider, by a nurse under direct supervision of a healthcare provider, or by a provider of healthcare services (e.g. physical therapist) under orders of, or on referral by, a healthcare provider, or b.) treatment by a healthcare provider on at least one (1) occasion that results in a regimen of continuing treatment under the supervision of the healthcare provider.

- a. Treatment by a healthcare provider as referenced above involves an in-person visit to a healthcare provider. The first (or only) in-person treatment visit must take place within seven (7) days of the first day of incapacity. The healthcare provider is responsible for determining whether additional treatment visits or a regimen of continuing treatment is necessary within the thirty (30) day period.
 - b. Regimen of continuing treatment includes a course of prescription medication (e.g. antibiotics), or therapy requiring special equipment to resolve or alleviate the health condition (e.g. oxygen).
 - c. A regimen of continuing treatment that includes the taking of over-the-counter medications such as aspirin, antihistamines, or salves; or bed-rest, drinking fluids, exercise, and other similar activities that can be initiated without a visit to a healthcare provider, is not, by itself, sufficient to constitute a regimen of continuing treatment for purposes of FMLA leave.
2. **An expectant mother is entitled to FMLA leave for** incapacity due to pregnancy even if she does not receive treatment from a healthcare provider during the absence, **and even if** the absence **need** does not last for more than three (3) consecutive, full calendar days.
 3. A chronic serious health condition is one that: a.) requires periodic visits (i.e. at least twice a year) for treatment by a healthcare provider, or by a nurse under direct supervision of a healthcare provider; b.) continues over an extended period of time (including recurring episodes of a single underlying condition); c.) and may cause episodic rather than a continuing period of incapacity (e.g. asthma, diabetes, epilepsy, etc.). A visit to a healthcare provider is not necessary for each absence, and each absence need not last more than three (3) consecutive, full calendar days.
 4. With regard to permanent or long-term conditions, the employee or family member must be under the continuing supervision of, but need not be receiving active treatment by, a healthcare provider.
- C.** Conditions for which cosmetic treatment are administered (e.g. most treatments for acne or plastic surgery) are not "serious health conditions" unless inpatient hospital care is required or complications develop. Ordinarily, unless complications arise, the common cold, the flu, ear aches, upset stomachs, minor ulcers, headaches other than migraines, routine dental or orthodontia problems, periodontal disease, etc., are conditions that do not meet the definition of a serious health condition and do not qualify for FMLA leave.

Intermittent and Reduced Schedule Leave

The Superintendent may allow a staff member to take FMLA leave intermittently (i.e. leave in separate blocks of time for a single qualifying reason) or on a reduced schedule leave (i.e. reducing the employee's usual weekly or daily work schedule) for reason (A) or (B) on page one. A staff member is entitled to take FMLA leave on an intermittent or reduced schedule leave when medically necessary as indicated in reasons (C) and (D) on page one. A staff member may also take FMLA leave on an intermittent or reduced schedule leave for Qualifying Exigency Leave (i.e. reason (E) on page one). Finally, Military Caregiver Leave may be taken on an intermittent or reduced schedule leave when medically necessary. Regardless, the taking of FMLA leave intermittently or on a reduced schedule leave results in the total reduction of the twelve (12) or twenty-six (26) weeks only by the amount of leave actually taken. If the intermittent or reduced schedule leave is foreseeable based on planned medical treatment for the employee, a family member or a covered service member, the Superintendent may require the staff member to transfer temporarily, during the period the intermittent or reduced schedule leave is required, to an available alternative position for which the staff member is qualified and which better accommodates recurring periods of leave than the staff member's regular position. The alternative position shall have equivalent pay and benefits but not necessarily equivalent duties. The Superintendent may also transfer the staff member to a part-time job with the same hourly rate of pay and benefits, provided the staff member is not required to take more leave than is medically necessary. Instructional staff members (i.e. individuals whose principal function is to teach and instruct students in a class, a small group, or an individual setting) who request intermittent leave or a reduced schedule leave because of reasons (C) or (D) on page one or pursuant to Military Caregiver Leave and the leave would exceed twenty percent (20%) of the total number of working days over the period of anticipated leave must elect either to:

- A. take leave for a period or periods of a particular duration, not greater than the duration of the planned treatment; or
- B. transfer temporarily to an available alternative position offered by the Superintendent for which the instructional staff member is qualified, and that has equivalent pay and benefits and that better accommodates the recurring periods of leave than the staff member's regular position.

When leave is needed for planned medical treatment, the staff member must make a reasonable effort to schedule the treatment so as not to unduly disrupt the District's operations, subject to the approval of the healthcare provider.

If the Superintendent agrees to permit FMLA leave intermittently or on a reduced schedule leave for reason (A) or (B) on page one, the Board may also require the staff member to transfer temporarily, during the period the intermittent or reduced schedule leave is required, to an available alternative position for which the staff member is qualified and which better accommodates recurring periods of leave than does the staff member's regular position.

Staff Member Notice Requirements (Forms available at the U.S. Department of Labor Website: www.dol.gov)

Staff members seeking to use FMLA leave (including Military Caregiver Leave) are required to provide thirty (30) days advance notice of the need to take FMLA leave when the need is foreseeable and such notice is practicable. If leave is foreseeable less than thirty (30) days in advance, the staff member must provide notice as soon as practicable - generally, either the same or next business day. When the need for leave is not foreseeable, the staff member must provide notice as soon as practicable under the facts and circumstances of the particular case. Absent unusual circumstances, staff members must comply with the Board's usual and customary notice and procedural requirements for requesting leave. Failure to provide timely notice may result in the leave being delayed or denied, and/or possible disciplinary action.

Staff members must provide "sufficient information" for the Superintendent to determine whether the FMLA may apply to the leave request. Depending on the situation, such information may include that the employee is incapacitated due to pregnancy, has been hospitalized overnight, is unable to perform the functions of the job, that the staff member or his/her qualifying family member is under the continuing care of a healthcare provider, that the requested leave is for a particular qualifying exigency related to ~~the~~ a qualifying family member's covered active duty or call to covered active duty status of a covered military member, or that the leave is due to a qualifying family member who is a covered service member with a serious injury or illness. The information may also include the anticipated timing and duration of the leave.

When a staff member seeks leave for a FMLA-qualifying reason for the first time, the staff member need not expressly assert FMLA rights or even mention the FMLA. When an employee seeks leave, however, due to a FMLA-qualifying reason for which the District has previously provided the staff member FMLA-protected leave, the staff member must specifically reference either the qualifying reason for leave or the need for FMLA leave.

Substitution of Paid Leave

The Board shall require the staff member to "substitute" (i.e. run concurrently) any of his/her earned or accrued paid leave (e.g. sick leave, personal leave, compensatory time) for unpaid FMLA leave. An employee's ability to substitute accrued paid leave is determined by the terms and conditions of the District's normal leave policy. A staff member electing to use any type of paid leave concurrently with FMLA leave must follow the same terms and conditions of the Board's policy that apply to other employees for use of such leave. The staff member is always entitled to unpaid FMLA leave if s/he does not meet the Board's conditions for taking paid leave. On occasion the Board may waive any procedural requirements for the taking of any type of paid leave.

If the staff member has not earned or accrued adequate paid leave to encompass the entire twelve (12) work week period of FMLA leave or a twenty-six (26) work week period of Military Caregiver Leave, the additional weeks of leave to obtain the twelve (12) work weeks of FMLA leave or twenty-six (26) work weeks of Military Caregiver Leave the staff member is entitled to shall be unpaid. Whenever a staff member uses paid leave in substitution for unpaid FMLA leave/Military Caregiver Leave, such leave counts toward the twelve (12) work week/twenty-six (26) work week maximum leave allowance provided by this policy and Federal law.

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When a staff member requests FMLA leave or the District acquires knowledge that leave may be for a FMLA purpose, the Superintendent shall notify the staff member of his/her eligibility to take leave, and inform the staff member of his/her rights and responsibilities under the FMLA (including the consequences of failing to meet those obligations). Along with the Notice of Rights and Responsibilities, the Superintendent will attach any medical certification that may be required, and a copy of the employee's essential job functions. If the Superintendent determines the staff member is not eligible for FMLA leave, the Superintendent must state at least one (1) reason why the staff member is not eligible. Such notice may be given orally or in writing and should be given within five (5) business days of the request for FMLA leave, absent extenuating circumstances. When oral notice is given, it must be followed by written notice within five (5) business days. Staff member eligibility is determined (and notice provided) at the commencement of the first instance of leave for each FMLA-qualifying reason in the applicable twelve (12) month period. All FMLA absences for the same qualifying reason are considered a single leave and staff member eligibility as to that reason for leave does not change during the applicable twelve (12) month period. If at the time a staff member provides notice of a subsequent need for FMLA leave during the applicable twelve (12) month period due to a different FMLA-qualifying reason and the staff member's eligibility status has not changed, no additional eligibility notice is required. If, however, the staff member's eligibility status has changed, the Superintendent must notify the staff member of the change in eligibility status within five (5) business days, absent extenuating circumstances.

If the specific information provided by the Notice of Rights and Responsibilities changes, the Superintendent shall, within five (5) business days of receipt of the staff member's first notice of need for leave subsequent to any changes, provide written notice referencing the prior notice and setting forth any of the information in the Notice of Rights and Responsibilities that has changed.

When the Superintendent has sufficient information to determine that leave is being taken for a FMLA-qualifying reason (e.g. after receiving certification), the Superintendent shall notify the staff member whether the leave will be designated and

counted as FMLA leave. Leave that qualifies as **both** Military Caregiver Leave and leave to care for a qualifying family member with a serious health condition (i.e. reason (C)) must be considered as Military Caregiver Leave in the first instance. This designation must be in writing and must be given within five (5) business days of the determination, absent extenuating circumstances. Additionally, when appropriate, the Superintendent shall notify the staff member of the number of hours, days and weeks that will be counted against the employee's FMLA entitlement, and whether the employee will be required to provide a fitness-for-duty certification to return to work.

Only one Designation Notice is required for each FMLA-qualifying reason per applicable twelve (12) month period, regardless of whether the leave taken due to the qualifying reason will be a continuous block of leave or as intermittent or on a reduced schedule leave. If the Superintendent determines the leave will not be designated as FMLA-qualifying (e.g. if the leave is not for a reason covered by the FMLA or the staff member's FMLA leave entitlement has been exhausted), the Superintendent shall notify the staff member of that determination. If the staff member is required to substitute paid leave for unpaid FMLA leave, or if paid leave taken under an existing leave plan is being counted as FMLA leave, the "Designation Notice" shall include this information. Additionally, the "Designation Notice" shall notify the staff member if s/he is required to present a fitness-for-duty certification to be restored to employment. Further, if the fitness-for-duty certification is required to address the staff member's ability to perform the essential functions of his/her job, that will be indicated on the Designation Notice, and a list of the essential functions of the staff member's position will be included.

If the information provided to the staff member in the Designation Notice changes, the Superintendent shall provide, within five (5) business days of receipt of the staff member's first notice of need for leave subsequent to any change, written notice of the change.

In the case of intermittent or reduced-leave schedule leave, only one such notice is required unless the circumstances regarding the leave have changed.

Limits on FMLA When Both Spouses are Employed by the Board

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When ~~an eligible husband and wife~~**spouses** are both employed by the Board, they are limited to a combined total of twenty-six (26) workweeks of Military Caregiver Leave during the "single twelve (12) month period" if the leave is taken for reason (A) or (B) on page one, or to care for the staff member's parent who has a serious health condition, or to care for a covered service member with a serious injury or illness.

Certification

When FMLA leave is taken for either reason (C) or (D) on page one, the staff member must provide medical certification from the healthcare provider of the eligible staff member or his/her immediate family member. The staff member may either:

- A. submit the completed medical certification to the Superintendent; or
- B. direct the healthcare provider to transfer the completed medical certification directly to the Superintendent, which will generally require the staff member to furnish the healthcare provider with a HIPAA-compliant authorization.

If the staff member fails to provide appropriate medical certification, any leave taken by the employee shall not constitute FMLA leave.

When the need for FMLA leave is foreseeable and at least thirty (30) days notice has been provided, the staff member must provide the medical certification before the leave begins. When this is not possible, the employee must provide the requested certification to the Superintendent within fifteen (15) calendar days after the staff member requests FMLA leave unless it is not practicable under the circumstances to do so despite the staff member's diligent and good faith efforts.

The Board reserves the right to require second or third opinions (at the Board's expense), and periodic recertification of a serious health condition. If a third opinion is sought, that opinion shall be binding and final. The staff member may either:

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opinion of the third healthcare provider if applicable, to the Superintendent;

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In the event that the staff member fails to provide the medical opinion of the second or third healthcare provider, if applicable, any leave taken by the staff member shall not constitute FMLA leave.

Recertification

Recertification may be required no more often than every thirty (30) days in connection with an absence by the staff member unless the condition will last for more than thirty (30) days. For conditions that are certified as having a minimum duration of more than thirty (30) days, the District will not request recertification until the specified period has passed, except that in all cases the staff member must submit recertification every six (6) months in connection with an absence by the employee. Additionally, the Superintendent may require a staff member to provide recertification in less than thirty (30) days if the staff member requests an extension of leave, the circumstances described in the previous certification have changed significantly, or if the District receives information that casts doubt upon the staff member's stated reason for the absence or the continuing validity of the certification. Finally, staff members must provide a new medical certification each leave year for medical conditions that last longer than one (1) year.

Staff members requesting Qualifying Exigency Leave are required to submit to the Superintendent a copy of the covered military member's active duty orders and certification providing the appropriate facts related to the particular qualifying exigency for which leave is sought, including contact information if the leave involves meeting with a third party.

Staff members requesting Military Caregiver Leave are required to submit to the Superintendent certification completed by an authorized healthcare provider or a copy of an Invitational Travel Order (ITO) or Invitational Travel Authorization (ITA) issued to any member of the covered service member's family.

The Board authorizes its healthcare provider, human resource professional, to authenticate or clarify a medical certification of a serious health condition, or an ITO or ITA (i.e. medical certification provided for reasons (C) or (D) on page one or Military Caregiver Leave). Additionally, the Superintendent is authorized to contact the individual or entity named in the Qualified Exigency Leave certification for purposes of verifying the existence and nature of the meeting.

Job Restoration & Maintenance of Health Benefits

Upon return from FMLA leave, the Board shall restore the staff member to his/her former position, or to an equivalent position with equivalent pay, benefits, and other terms and conditions of employment. During FMLA leave, the Board shall maintain the staff member's current coverage under the Board's group health insurance program on the same conditions as coverage would have been provided if the staff member had been continuously working during the leave period. If the staff member was paying all or part of the premium payments prior to going on FMLA leave, the staff member must continue to pay his/her share during the leave.

Any leave or return from leave during the last five (5) weeks of an academic term shall be reviewed individually by the Superintendent to minimize disruption to the students' program.

The staff member shall not accrue any sick leave, vacation, or other benefits during a period of unpaid FMLA leave.

The use of FMLA leave shall not result in the loss of any employment benefit that the staff member earned or was entitled to before using FMLA leave (), nor shall it be counted against the staff member under a no fault attendance policy. If a bonus or other payment, however, is based on the achievement of a specified goal such as hours worked or perfect attendance, and the employee does not meet the goal due to FMLA leave, payment shall be denied unless it is paid to an employee on equivalent leave status for a reason that does not qualify as FMLA leave.

A staff member shall have no greater right to restoration or to other benefits and conditions of employment than if the employee had been continuously employed.

If the staff member fails to return to work at the end of the leave for reasons other than the continuation, recurrence, or onset of a serious health condition that entitles the staff member to leave pursuant to reasons (C) or (D) on page one or Military Caregiver Leave, or for circumstances beyond the control of the staff member, the staff member shall reimburse the Board for the health insurance premiums paid by the Board during the unpaid FMLA leave period.

Generally, a staff member may not be required to take more FMLA leave than necessary to resolve the circumstance that precipitated the need for leave.

A staff member who fraudulently obtains FMLA leave is not protected by this policy's job restoration or maintenance of health benefits provisions.

The Superintendent shall prepare any guidelines that are appropriate for this policy and verify that the policy is posted properly.

Copies of this policy shall be available to staff members upon request.

**BOARD OF EDUCATION
WASHINGTON LOCAL SCHOOL DISTRICT**

PROFESSIONAL STAFF
3430.01/page 12 of 12

29 U.S.C. 2601 et seq. (as amended)
29 C.F.R. Part 825
45 C.F.R. Part 160, 164

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FMLA LEAVE

Qualifying Reasons for FMLA and Military Family Leave

In accordance with the Family and Medical Leave Act of 1993, as amended, ("FMLA"), eligible staff members may take up to twelve (12) work weeks of job-protected, unpaid leave, or substitute appropriate paid leave if the staff member has earned or accrued it, for the following reasons:

- A. the birth and/or care of a newborn child of the staff member, within one (1) year of the child's birth;
- B. the placement with the staff member of a child for adoption or foster care, within one (1) year of the child's placement;
- C. the staff member is needed to provide physical and/or psychological care for a spouse, child or parent with a serious health condition;
- D. the staff member's own serious health condition makes him/her unable to perform the functions of his/her position; or
- E. any qualifying exigency (as defined in applicable Federal regulations) arising out of the fact that the staff member's spouse, son, daughter, or parent is a covered military member (i.e. a member of the National Guard or Reserves, but not a member of the Regular Armed Forces) on covered active duty (or has been notified of an impending call or order to covered active duty) in support of a contingency operation of the Armed Forces ("Qualifying Exigency Leave").

In addition, an eligible staff member who is a spouse, son, daughter, parent or next of kin of a covered service member with a serious injury or illness may take up to a total of twenty-six (26) work weeks of job-protected, unpaid leave, or substitute appropriate paid leave if the staff member has earned or accrued it, during a "single twelve (12) month period" to provide physical and/or psychological care for the covered service member ("Military Caregiver Leave"). ~~A covered service member is defined as a current member of the Armed Forces, including a member of the National Guard or Reserves, who is undergoing medical treatment, recuperation, or therapy, is otherwise in outpatient status, or is otherwise on the temporary disability retired list, for a serious injury or illness. Serious injury or illness for purposes of Military Caregiver Leave is defined as an injury or illness incurred by a service member in the line of duty on active duty that may render the service member medically unfit to perform the duties of his/her office, grade, rank, or rating. The "single twelve (12) month period" for leave to care for a covered service member with a serious injury or illness begins the first day the staff member takes leave for this reason and ends twelve (12) months later, regardless of the twelve (12) month period established below for general FMLA leave. During the "single twelve (12) month period", an eligible staff member is limited to a combined total of twenty six (26) work weeks of unpaid leave for any FMLA qualifying reason.~~

(Only twelve (12) of the twenty six (26) work weeks total may be for a FMLA qualifying reason other than to care for a covered service member.)").

Eligible Employees

Staff members are "eligible" if they have worked for the Board for at least twelve (12) months, and for at least 1,250 hours over the twelve (12) months prior to the leave request. All full-time instructional employees are deemed to meet the 1,250 hour requirement. Months and hours that ~~members of the National Guard or Reserve~~ employees who performed USERRA covered service would have worked if they had not been called up for military service counts towards the staff member's eligibility for FMLA leave. While the twelve (12) months of employment need not be consecutive, employment periods prior to a break in service of seven (7) years or more will not be counted unless the break is occasioned by the staff member's fulfillment of his/her ~~National Guard or Reserve military~~ USERRA-covered service obligation, or a written agreement exists concerning the Board's intention to rehire the staff member after the break in service.

Twelve (12) Month Period

Twelve (12) month period is defined as the twelve (12) month period measured forward from the date the staff member's first FMLA leave begins (i.e. the "leave year" is specific to each individual staff member).

Serious Health Condition

Serious health condition is defined as an illness, injury, impairment, or physical or mental condition that involves inpatient care or continuing treatment by a healthcare provider. As utilized in this policy, the term "incapacity" means an inability to work, attend school or perform other regular daily activities due to the serious health condition, treatment therefore, or recovery therefrom. The term "treatment" includes (but is not limited to) examinations to determine if a serious health condition exists and evaluations of the condition. (Treatment does not include routine physical examinations, eye examinations, or dental examinations.)

- A. Inpatient care means an overnight stay in a hospital, hospice, or residential medical-care facility, including any period of incapacity or subsequent treatment in connection with such inpatient care.
- B. Continuing treatment by a healthcare provider, includes any one or more of the following: 1.) "incapacity and treatment"; 2.) any incapacity related to pregnancy, or for prenatal care; 3.) any incapacity **experienced by an expectant mother** or treatment for such incapacity due to a chronic serious health condition; 4.) a period of incapacity that is permanent or long-term due to a condition for which treatment may not be effective (e.g. Alzheimer's, a severe stroke, terminal stages of a disease); or 5.) any period of absence to receive multiple treatments (including any period of recovery therefrom) by a healthcare provider or by a provider of healthcare services under

orders of, or on referral by, a healthcare provider for a.) restorative surgery after an accident, or other injury or b.) a condition that would likely result in a period of incapacity of more than three (3) consecutive, full calendar days in the absence of medical intervention or treatment, such as cancer (chemotherapy, radiation, etc.), severe arthritis (physical therapy), or kidney disease (dialysis).

1. "Incapacity and treatment" involves a period of incapacity of more than three (3) consecutive, full calendar days, and any subsequent treatment or period of incapacity relating to the same condition, that also involves a.) treatment two (2) or more times, within thirty (30) days of the first day of incapacity, unless extenuating circumstances exist, by a healthcare provider, by a nurse under direct supervision of a healthcare provider, or by a provider of healthcare services (e.g. physical therapist) under orders of, or on referral by, a healthcare provider, or b.) treatment by a healthcare provider on at least one (1) occasion that results in a regimen of continuing treatment under the supervision of the healthcare provider.

- a. Treatment by a healthcare provider as referenced above involves an in-person visit to a healthcare provider. The first (or only) in-person treatment visit must take place within seven (7) days of the first day of incapacity. The healthcare provider is responsible for determining whether additional treatment visits or a regimen of continuing treatment is necessary within the thirty (30) day period.
 - b. Regimen of continuing treatment includes a course of prescription medication (e.g. antibiotics), or therapy requiring special equipment to resolve or alleviate the health condition (e.g. oxygen).
 - c. A regimen of continuing treatment that includes the taking of over-the-counter medications such as aspirin, antihistamines, or salves; or bed-rest, drinking fluids, exercise, and other similar activities that can be initiated without a visit to a healthcare provider, is not, by itself, sufficient to constitute a regimen of continuing treatment for purposes of FMLA leave.
2. **An expectant mother is entitled to FMLA leave for** incapacity due to pregnancy even if she does not receive treatment from a healthcare provider during the absence, **and even if** the absence **need** does not last for more than three (3) consecutive, full calendar days.
 3. A chronic serious health condition is one that: a.) requires periodic visits (i.e. at least twice a year) for treatment by a healthcare provider, or by a nurse under direct supervision of a healthcare provider; b.) continues over an extended period of time (including recurring episodes of a single underlying condition); c.) and may cause episodic rather than a continuing period of incapacity (e.g. asthma, diabetes, epilepsy, etc.). A visit to a healthcare provider is not necessary for each absence, and each absence need not last more than three (3) consecutive, full calendar days.
 4. With regard to permanent or long-term conditions, the employee or family member must be under the continuing supervision of, but need not be receiving active treatment by, a healthcare provider.
- C.** Conditions for which cosmetic treatment are administered (e.g. most treatments for acne or plastic surgery) are not "serious health conditions" unless inpatient hospital care is required or complications develop. Ordinarily, unless complications arise, the common cold, the flu, ear aches, upset stomachs, minor ulcers, headaches other than migraines, routine dental or orthodontia problems, periodontal disease, etc., are conditions that do not meet the definition of a serious health condition and do not qualify for FMLA leave.

Intermittent and Reduced Schedule Leave

The Superintendent may allow a staff member to take FMLA leave intermittently (i.e. leave in separate blocks of time for a single qualifying reason) or on a reduced schedule leave (i.e. reducing the employee's usual weekly or daily work schedule) for reason (A) or (B) on page one. A staff member is entitled to take FMLA leave on an intermittent or reduced schedule leave when medically necessary as indicated in reasons (C) and (D) on page one. A staff member may also take FMLA leave on an intermittent or reduced schedule leave for Qualifying Exigency Leave (i.e. reason (E) on page one). Finally, Military Caregiver Leave may be taken on an intermittent or reduced schedule leave when medically necessary. Regardless, the taking of FMLA leave intermittently or on a reduced schedule leave results in the total reduction of the twelve (12) or twenty-six (26) weeks only by the amount of leave actually taken. If the intermittent or reduced schedule leave is foreseeable based on planned medical treatment for the employee, a family member or a covered service member, the Superintendent may require the staff member to transfer temporarily, during the period the intermittent or reduced schedule leave is required, to an available alternative position for which the staff member is qualified and which better accommodates recurring periods of leave than the staff member's regular position. The alternative position shall have equivalent pay and benefits but not necessarily equivalent duties. The Superintendent may also transfer the staff member to a part-time job with the same hourly rate of pay and benefits, provided the staff member is not required to take more leave than is medically necessary. Instructional staff members (i.e. individuals whose principal function is to teach and instruct students in a class, a small group, or an individual setting) who request intermittent leave or a reduced schedule leave because of reasons (C) or (D) on page one or pursuant to Military Caregiver Leave and the leave would exceed twenty percent (20%) of the total number of working days over the period of anticipated leave must elect either to:

- A. take leave for a period or periods of a particular duration, not greater than the duration of the planned treatment; or
- B. transfer temporarily to an available alternative position offered by the Superintendent for which the instructional staff member is qualified, and that has equivalent pay and benefits and that better accommodates the recurring periods of leave than the staff member's regular position.

When leave is needed for planned medical treatment, the staff member must make a reasonable effort to schedule the treatment so as not to unduly disrupt the District's operations, subject to the approval of the healthcare provider.

If the Superintendent agrees to permit FMLA leave intermittently or on a reduced schedule leave for reason (A) or (B) on page one, the Board may also require the staff member to transfer temporarily, during the period the intermittent or reduced schedule leave is required, to an available alternative position for which the staff member is qualified and which better accommodates recurring periods of leave than does the staff member's regular position.

Staff Member Notice Requirements (Forms available at the U.S. Department of Labor Website: www.dol.gov)

Staff members seeking to use FMLA leave (including Military Caregiver Leave) are required to provide thirty (30) days advance notice of the need to take FMLA leave when the need is foreseeable and such notice is practicable. If leave is foreseeable less than thirty (30) days in advance, the staff member must provide notice as soon as practicable - generally, either the same or next business day. When the need for leave is not foreseeable, the staff member must provide notice as soon as practicable under the facts and circumstances of the particular case. Absent unusual circumstances, staff members must comply with the Board's usual and customary notice and procedural requirements for requesting leave. Failure to provide timely notice may result in the leave being delayed or denied, and/or possible disciplinary action.

Staff members must provide "sufficient information" for the Superintendent to determine whether the FMLA may apply to the leave request. Depending on the situation, such information may include that the employee is incapacitated due to pregnancy, has been hospitalized overnight, is unable to perform the functions of the job, that the staff member or his/her qualifying family member is under the continuing care of a healthcare provider, that the requested leave is for a particular qualifying exigency related to ~~the~~ a qualifying family member's covered active duty or call to covered active duty status of a covered military member, or that the leave is due to a qualifying family member who is a covered service member with a serious injury or illness. The information may also include the anticipated timing and duration of the leave.

When a staff member seeks leave for a FMLA-qualifying reason for the first time, the staff member need not expressly assert FMLA rights or even mention the FMLA. When an employee seeks leave, however, due to a FMLA-qualifying reason for which the District has previously provided the staff member FMLA-protected leave, the staff member must specifically reference either the qualifying reason for leave or the need for FMLA leave.

Substitution of Paid Leave

The Board shall require the staff member to "substitute" (i.e. run concurrently) any of his/her earned or accrued paid leave (e.g. sick leave, personal leave, compensatory time) for unpaid FMLA leave. An employee's ability to substitute accrued paid leave is determined by the terms and conditions of the District's normal leave policy. A staff member electing to use any type of paid leave concurrently with FMLA leave must follow the same terms and conditions of the Board's policy that apply to other employees for use of such leave. The staff member is always entitled to unpaid FMLA leave if s/he does not meet the Board's conditions for taking paid leave. On occasion the Board may waive any procedural requirements for the taking of any type of paid leave.

If the staff member has not earned or accrued adequate paid leave to encompass the entire twelve (12) work week period of FMLA leave or a twenty-six (26) work week period of Military Caregiver Leave, the additional weeks of leave to obtain the twelve (12) work weeks of FMLA leave or twenty-six (26) work weeks of Military Caregiver Leave the staff member is entitled to shall be unpaid. Whenever a staff member uses paid leave in substitution for unpaid FMLA leave/Military Caregiver Leave, such leave counts toward the twelve (12) work week/twenty-six (26) work week maximum leave allowance provided by this policy and Federal law.

District Notice Requirements (Forms available at the U.S. Department of Labor Website: www.dol.gov)

The Superintendent is directed to post the Department of Labor approved Notice explaining employees' rights and responsibilities under the FMLA. Additionally, this general notice shall be included in employee handbooks or other written guidance to staff members concerning benefits or leave rights or, in the alternative, distributed to each new staff member upon hiring.

When a staff member requests FMLA leave or the District acquires knowledge that leave may be for a FMLA purpose, the Superintendent shall notify the staff member of his/her eligibility to take leave, and inform the staff member of his/her rights and responsibilities under the FMLA (including the consequences of failing to meet those obligations). Along with the Notice of Rights and Responsibilities, the Superintendent will attach any medical certification that may be required, and a copy of the employee's essential job functions. If the Superintendent determines the staff member is not eligible for FMLA leave, the Superintendent must state at least one (1) reason why the staff member is not eligible. Such notice may be given orally or in writing and should be given within five (5) business days of the request for FMLA leave, absent extenuating circumstances. When oral notice is given, it must be followed by written notice within five (5) business days. Staff member eligibility is determined (and notice provided) at the commencement of the first instance of leave for each FMLA-qualifying reason in the applicable twelve (12) month period. All FMLA absences for the same qualifying reason are considered a single leave and staff member eligibility as to that reason for leave does not change during the applicable twelve (12) month period. If at the time a staff member provides notice of a subsequent need for FMLA leave during the applicable twelve (12) month period due to a different FMLA-qualifying reason and the staff member's eligibility status has not changed, no additional eligibility notice is required. If, however, the staff member's eligibility status has changed, the Superintendent must notify the staff member of the change in eligibility status within five (5) business days, absent extenuating circumstances.

If the specific information provided by the Notice of Rights and Responsibilities changes, the Superintendent shall, within five (5) business days of receipt of the staff member's first notice of need for leave subsequent to any changes, provide written notice referencing the prior notice and setting forth any of the information in the Notice of Rights and Responsibilities that has changed.

When the Superintendent has sufficient information to determine that leave is being taken for a FMLA-qualifying reason (e.g. after receiving certification), the Superintendent shall notify the staff member whether the leave will be designated and

counted as FMLA leave. Leave that qualifies as **both** Military Caregiver Leave and leave to care for a qualifying family member with a serious health condition (i.e. reason (C)) must be considered as Military Caregiver Leave in the first instance. This designation must be in writing and must be given within five (5) business days of the determination, absent extenuating circumstances. Additionally, when appropriate, the Superintendent shall notify the staff member of the number of hours, days and weeks that will be counted against the employee's FMLA entitlement, and whether the employee will be required to provide a fitness-for-duty certification to return to work.

Only one Designation Notice is required for each FMLA-qualifying reason per applicable twelve (12) month period, regardless of whether the leave taken due to the qualifying reason will be a continuous block of leave or as intermittent or on a reduced schedule leave. If the Superintendent determines the leave will not be designated as FMLA-qualifying (e.g. if the leave is not for a reason covered by the FMLA or the staff member's FMLA leave entitlement has been exhausted), the Superintendent shall notify the staff member of that determination. If the staff member is required to substitute paid leave for unpaid FMLA leave, or if paid leave taken under an existing leave plan is being counted as FMLA leave, the "Designation Notice" shall include this information. Additionally, the "Designation Notice" shall notify the staff member if s/he is required to present a fitness-for-duty certification to be restored to employment. Further, if the fitness-for-duty certification is required to address the staff member's ability to perform the essential functions of his/her job, that will be indicated on the Designation Notice, and a list of the essential functions of the staff member's position will be included.

If the information provided to the staff member in the Designation Notice changes, the Superintendent shall provide, within five (5) business days of receipt of the staff member's first notice of need for leave subsequent to any change, written notice of the change.

In the case of intermittent or reduced-leave schedule leave, only one such notice is required unless the circumstances regarding the leave have changed.

Limits on FMLA When Both Spouses are Employed by the Board

When an ~~eligible husband and wife~~ **spouses** are both employed by the Board, they are limited to a combined total of twelve (12) workweeks of FMLA leave during any twelve (12) month period if the leave is taken for reason (A) or (B) on page one, or to care for the staff member's parent who has a serious health condition.

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When FMLA leave is taken for either reason (C) or (D) on page one, the staff member must provide medical certification from the healthcare provider of the eligible staff member or his/her immediate family member. The staff member may either:

- A. submit the completed medical certification to the Superintendent; or
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If the staff member fails to provide appropriate medical certification, any leave taken by the employee shall not constitute FMLA leave.

When the need for FMLA leave is foreseeable and at least thirty (30) days notice has been provided, the staff member must provide the medical certification before the leave begins. When this is not possible, the employee must provide the requested certification to the Superintendent within fifteen (15) calendar days after the staff member requests FMLA leave unless it is not practicable under the circumstances to do so despite the staff member's diligent and good faith efforts.

The Board reserves the right to require second or third opinions (at the Board's expense), and periodic recertification of a serious health condition. If a third opinion is sought, that opinion shall be binding and final. The staff member may either:

- A. submit the opinion of the second healthcare provider, and the

opinion of the third healthcare provider if applicable, to the Superintendent;

- B. direct the second or third healthcare provider to transfer his/her opinion directly to the Superintendent, which will generally require the staff member to furnish the healthcare provider with a HIPAA-compliant authorization.

In the event that the staff member fails to provide the medical opinion of the second or third healthcare provider, if applicable, any leave taken by the staff member shall not constitute FMLA leave.

Recertification

Recertification may be required no more often than every thirty (30) days in connection with an absence by the staff member unless the condition will last for more than thirty (30) days. For conditions that are certified as having a minimum duration of more than thirty (30) days, the District will not request recertification until the specified period has passed, except that in all cases the staff member must submit recertification every six (6) months in connection with an absence by the employee. Additionally, the Superintendent may require a staff member to provide recertification in less than thirty (30) days if the staff member requests an extension of leave, the circumstances described in the previous certification have changed significantly, or if the District receives information that casts doubt upon the staff member's stated reason for the absence or the continuing validity of the certification. Finally, staff members must provide a new medical certification each leave year for medical conditions that last longer than one (1) year.

Staff members requesting Qualifying Exigency Leave are required to submit to the Superintendent a copy of the covered military member's active duty orders and certification providing the appropriate facts related to the particular qualifying exigency for which leave is sought, including contact information if the leave involves meeting with a third party.

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The Board authorizes its healthcare provider, human resource professional, to authenticate or clarify a medical certification of a serious health condition, or an ITO or ITA (i.e. medical certification provided for reasons (C) or (D) on page one or Military Caregiver Leave). Additionally, the Superintendent is authorized to contact the individual or entity named in the Qualified Exigency Leave certification for purposes of verifying the existence and nature of the meeting.

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Upon return from FMLA leave, the Board shall restore the staff member to his/her former position, or to an equivalent position with equivalent pay, benefits, and other terms and conditions of employment. During FMLA leave, the Board shall maintain the staff member's current coverage under the Board's group health insurance program on the same conditions as coverage would have been provided if the staff member had been continuously working during the leave period. If the staff member was paying all or part of the premium payments prior to going on FMLA leave, the staff member must continue to pay his/her share during the leave.

Any leave or return from leave during the last five (5) weeks of an academic term shall be reviewed individually by the Superintendent to minimize disruption to the students' program.

The staff member shall not accrue any sick leave, vacation, or other benefits during a period of unpaid FMLA leave.

The use of FMLA leave shall not result in the loss of any employment benefit that the staff member earned or was entitled to before using FMLA leave (), nor shall it be counted against the staff member under a no fault attendance policy. If a bonus or other payment, however, is based on the achievement of a specified goal such as hours worked or perfect attendance, and the employee does not meet the goal due to FMLA leave, payment shall be denied unless it is paid to an employee on equivalent leave status for a reason that does not qualify as FMLA leave.

A staff member shall have no greater right to restoration or to other benefits and conditions of employment than if the employee had been continuously employed.

If the staff member fails to return to work at the end of the leave for reasons other than the continuation, recurrence, or onset of a serious health condition that entitles the staff member to leave pursuant to reasons (C) or (D) on page one or Military Caregiver Leave, or for circumstances beyond the control of the staff member, the staff member shall reimburse the Board for the health insurance premiums paid by the Board during the unpaid FMLA leave period.

Generally, a staff member may not be required to take more FMLA leave than necessary to resolve the circumstance that precipitated the need for leave.

A staff member who fraudulently obtains FMLA leave is not protected by this policy's job restoration or maintenance of health benefits provisions.

The Superintendent shall prepare any guidelines that are appropriate for this policy and verify that the policy is posted properly.

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**BOARD OF EDUCATION
WASHINGTON LOCAL SCHOOL DISTRICT**

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29 U.S.C. 2601 et seq. (as amended)
29 C.F.R. Part 825
45 C.F.R. Part 160, 164

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2260.01 - SECTION 504/ADA PROHIBITION AGAINST DISCRIMINATION BASED ON DISABILITY

Pursuant to Section 504 of the Rehabilitation Act of 1973 ("Section 504"), the Americans with Disabilities Act of 1990, as amended ("ADA"), and the implementing regulations (collectively "Section 504/ADA"), no otherwise qualified individual with a disability shall, solely by reason of his/her disability, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance. The Board of Education does not discriminate in admission or access to, or participation or treatment in its programs or activities. As such, the Board's policies and practices will not discriminate against students with disabilities and will make accessible to qualified individuals with disabilities its facilities, programs, and activities. No discrimination will be knowingly permitted against any individual with a disability on the sole basis of that disability in any of the programs, activities, policies, and/or practices in the District.

"An individual with a disability" means a person who has, had a record of, or is regarded as having, a physical or mental impairment that substantially limits one or more major life activities. Major life activities are functions such as caring for one's self, performing manual tasks, walking, seeing, hearing, eating, sleeping, standing, lifting, bending, speaking, breathing, learning, reading, concentrating, thinking, communicating, and working.

Major life activities also include the operation of a major bodily function, including, but not limited to, functions of the immune system, normal cell growth, digestive, bowel, bladder, neurological, brain, respiratory, circulatory, endocrine, and reproductive functions.

An impairment that is episodic in nature or in remission is considered a disability if it would substantially limit a major life activity when active.

The determination of whether an impairment substantially limits a major life activity must be made without regard to the ameliorative effects of mitigating measures such as medication, medical supplies, equipment or appliances, low-vision devices (not including ordinary eyeglasses or contact lenses), prosthetics (including limbs and devices), hearing aids and cochlear implants or other implantable hearing devices, mobility devices, oxygen therapy equipment or supplies, assistive technology, reasonable accommodations or auxiliary aids or services, or learned behavioral or adaptive neurological modifications.

With respect to public preschool, elementary and secondary educational services, a qualified person with a disability means a disabled person:

- A. who is of an age during which nondisabled persons are provided educational services;
- B. who is of any age during which it is mandatory under Ohio law to provide educational services to disabled persons; or
- C. to whom the State is required to provide a free appropriate public education pursuant to the Individuals with Disabilities Education

With respect to vocational education services, a qualified person with a disability means a disabled person who meets the academic and technical standards requisite to admission or participation in the vocational program or activity.

Compliance Officer(s)

The Board designates the Assistant Superintendent and the Director of Human Resources to serve as the District's 504 Compliance Officer(s)/ADA Coordinator(s) (hereinafter referred to as the "District Compliance Officer(s)").

The name(s), title(s), and contact information of this/these individual(s) will be published annually on the School District's web site.

Building Principals shall serve as Building Section 504/ADA Compliance Officer(s) ("Building Compliance Officers").

The District Compliance Officer(s) are responsible for coordinating the District's efforts to comply with and fulfill its responsibilities under Section 504 and Title II of the ADA. A copy of Section 504 and the ADA, including copies of their implementing regulations, may be obtained from the District Compliance Officer.

The District Compliance Officer(s) will oversee the investigation of any complaints of discrimination based on disability, which may be filed pursuant to the Board's adopted internal complaint procedure, and will attempt to resolve such complaints.

The Board will provide for the prompt and equitable resolution of complaints alleging violations of Section 504/ADA. See below. The Board will further establish and implement a system of procedural safeguards in accordance with Section 504, including the right to an impartial due process hearing. See AG 2260.01B.

Training

The District Compliance Officer(s) will also oversee the training of employees in the District so that all employees understand their rights and responsibilities under Section 504 and the ADA, and are informed of the Board's policies, administrative guidelines and practices with respect to fully implementing and complying with the requirements of Section 504/ADA.

The Board will provide in-service training and consultation to staff responsible for the education of persons with disabilities, as necessary and appropriate.

Facilities

No qualified person with a disability will, because the District's facilities are inaccessible to or unusable by persons with disabilities, be denied the benefits of, be excluded from participation in, or otherwise be subjected to discrimination under any program or activity to which Section 504/ADA applies.

For facilities constructed or altered after June 3, 1977, the District will comply with applicable accessibility standards. For those existing facilities constructed prior to June 3, 1977, the District is committed to operating its programs and activities so that they are readily accessible to persons with disabilities. This includes, but is not limited to, providing accommodations to parents with disabilities who desire access to their child's educational program or meetings pertinent thereto. Programs and activities will be designed and scheduled so that the location

and nature of the facility or area will not deny a student with a disability the opportunity to participate on the same basis as students without disabilities.

Education

The Board is committed to identifying, evaluating, and providing a free appropriate public education (FAPE) to students within its jurisdiction who have a physical or mental impairment that substantially limits one or more major life activities, regardless of the nature or severity of their disabilities. An appropriate education, may include regular or special education and related aids and services to accommodate the unique needs of students with disabilities. For disabled students who are not eligible for specially designed instruction under the IDEIA, the special education and related aids and services (including accommodations/modifications/interventions) they need in order to have their needs met as adequately as the needs of nondisabled students are met, shall be delineated, along with their placement, in a Section 504 Plan (Form 2260.01A F13). Parents/guardians/custodians ("parents") are invited and encouraged to participate fully in the evaluation process and development of a Section 504 Plan.

The Board is committed to educating (or providing for the education of) each qualified person with a disability who resides within the District with persons who are not disabled to the maximum extent appropriate. Generally, the District will place a person with a disability in the regular educational environment unless it is demonstrated that the education of the person in the regular environment, even with the use of supplementary aids and services cannot be achieved satisfactorily. If the District places a person in a setting other than the regular educational environment, it shall take into account the proximity of the alternate setting to the person's home.

The Board will provide non-academic extracurricular services and activities in such a manner as is necessary to afford qualified persons with disabilities an equal opportunity for participation in such services and activities. Non-academic and extracurricular services and activities may include counseling services, physical recreational athletics, transportation, health services, recreational activities, special interests groups or clubs sponsored by the District, referrals to agencies that provide assistance to persons with disabilities, and employment of students. In providing or arranging for the provision of meals and recess periods, and non-academic and extracurricular services and activities, including those listed above, the District will verify that persons with disabilities participate with persons without disabilities in such services and activities to the maximum extent appropriate.

Notice

Notice of the Board's policy on nondiscrimination in education practices and the identity of the District's Compliance Officer(s) will be posted throughout the District, and published in the District's recruitment statements or general information publications.

Complaint Procedures

If a person believes that s/he has been discriminated against on the basis of his/her disability, the person may utilize the following complaint procedures as a means of reaching, at the lowest possible administrative level, a prompt and equitable resolution of the matter.

In accordance with Section 504 of the Rehabilitation Act of 1973 and its implementing regulations ("Section 504"), parents and students will be notified of their right to file an internal complaint regarding an alleged violation, misinterpretation or misapplication of Section 504. In addition, students and their parents will be notified of their right to file a complaint with the U.S. Department of Education's Office for Civil Rights. Finally, students and parents will be advised of their right to request a due process hearing before an Impartial Hearing Officer (IHO)

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regarding the identification, evaluation or educational placement of persons with disabilities, and their right to examine relevant education records.

Internal complaints and requests for due process hearings must be put in writing and must identify the specific circumstances or areas of dispute that have given rise to the complaint or the request for a hearing, and offer possible solutions to the dispute. The complaint or request for due process hearing must be filed with a District Compliance Officer within specified time limits. The District's Compliance Officer is available to assist individuals in filing a complaint or request.

Internal Complaint Procedures

An internal complaint may be filed by a student and/or parent. A student and/or parent may initiate the internal complaint procedure when s/he/they believe that a violation, misapplication or misinterpretation of Section 504 has occurred. Additionally, the following procedure may be used for any disagreement with respect to actions regarding the identification, evaluation, or educational program or placement of students who are identified as disabled or believed to be disabled pursuant to Section 504, and are not eligible under the IDEIA, except in the case of disciplinary actions where the provisions of the Student Code of Conduct apply. Use of the internal complaint procedure is not a prerequisite to the pursuit of other remedies, including the filing of a complaint with the U.S. Department of Education's Office for Civil Rights or requesting a due process hearing.

- Step 1** **Investigation by the Building Compliance Officer:** A student or parent may initiate an investigation by filing a written internal complaint with the Building Compliance Officer. The complaint should fully describe the circumstances giving rise to the dispute and how the child is adversely affected. The complaint must be filed as soon as possible, but not longer than thirty (30) calendar days after disclosure of the facts giving rise to the complaint. The Building Compliance Officer shall conduct an impartial investigation of the complaint. As part of the investigation, the Building Compliance Officer shall permit the complainant to present witnesses and other evidence in support of the complaint. The investigation shall be completed within fifteen (15) school days of the written complaint being filed. The Building Compliance Officer will notify the complainant in writing of his/her decision.
- Step 2** **Appeal to the District Compliance Officer:** If the complaint is not resolved satisfactorily at Step 1, the student or parent may appeal the Building Compliance Officer's decision in writing to the District Compliance Officer. The appeal must be made within five (5) school days following receipt of the Building Compliance Officer's decision. The District Compliance Officer will review the case, may conduct an informal hearing, and will notify all parties in writing of his/her decision within ten (10) school days of receiving the appeal.
- Step 3** **If the complaint is not resolved satisfactorily at Step 2, the student or parent may request a due process hearing, provided the complaint involves an issue related to the identification, evaluation, or placement of the student.**

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If it is determined that the Complainant was subjected to unlawful discrimination, the Building and District COs must identify what corrective action will be taken to stop, remedy, and prevent the recurrence of the discrimination/retaliation. The corrective action should be reasonable, timely, age-appropriate and effective, and tailored to the specific situation.

OCR Complaint

At any time, if a student or parent believes that s/he has been subjected to discrimination based upon his/her disability in violation of Section 504 or the ADA, the individual may file a complaint with the U.S. Department of Education's Office for Civil Rights ("OCR"). The OCR can be reached at:

U.S. Department of Education
Office for Civil Rights
Cleveland Office
1350 Euclid Avenue, Suite 325
Cleveland, Ohio 44115
(216) 522-4970
FAX: (216) 522-2573
TDD: (216) 522-4944
E-mail: OCR.Cleveland@ed.gov
Web: <http://www.ed.gov/ocr>

Except in extraordinary circumstances, the OCR does not review the result of individual placement and other educational decisions, so long as the District complies with the "process" requirements of Subpart D of Section 504.

Retaliation

Retaliation against a person who makes a report or files a complaint alleging unlawful discrimination, or participates as a witness in an investigation, is prohibited. Specifically, the Board will not retaliate against, coerce, intimidate, threaten or interfere with any individual because the person opposed any act or practice made unlawful by Section 504 or the ADA, or because that individual made a charge, testified, assisted or participated in any manner in an investigation, proceeding, or hearing under those laws, or because that individual exercised, enjoyed, aided or encouraged any other person in the exercise or enjoyment of any right granted or protected by those laws.

29 U.S.C. 794, Section 504 Rehabilitation Act of 1973, as amended
34 C.F.R. Part 104
42 U.S.C. 12101 et seq., Americans with Disabilities Act of 1990, as amended

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Washington Local School District

Bylaws & Policies

5430 - CLASS RANK

The Board of Education acknowledges the usefulness of a system of computing grade point averages and class ranking for high school students, both to inform students of their relative academic placement among their peers and to provide students, prospective employers, and institutions of higher learning with a predictive device so that each student is more likely to be placed in an environment conducive to success.

The Board authorizes a system of class ranking, by grade point average, for students in grade(s) 9-12.

The grades of students transferring to the high school will be recognized.

Prior to the class of 2020, no student shall be eligible for graduation honors of Valedictorian or Salutatorian unless they have been enrolled for five (5) consecutive semester(s) prior to the final semester utilized for purposes of determining such honors.

Procedures for the computation of grade point averages and the assignment of class rank to implement this policy which shall include:

- A. a provision for students completing graduation requirements before their class;
- B. a statement of the methods for such computation and assignment to be made available for those to whom a student's grade point average or rank in class is released;
- C. recognition of the heavier burden of certain work, classes, courses, etc.

Beginning with the class of 2014, students with grade point averages 3.5 or higher will be recognized using Latin Honors using the following categories: Summa Cum Laude, Magna Cum Laude, and Cum Laude. Graduating students will be identified in the graduation program and will be awarded honors to wear during the senior assembly and at graduation.

The categories for distinction under the “Latin Honors” graduation recognition are as follow:

Summa Cum Laude—meaning “with the highest praise” is the highest recognition awarded at graduation. To graduate summa cum laude, a student must achieve a 4.0 or higher grade point average on a weighted 4.0 scale.

Magna Cum Laude—meaning “with great praise” is the second highest recognition awarded at graduation. To qualify for magna cum laude, a student must achieve a 3.750 – 3.9999 grade point average on a weighted 4.0 scale.

Cum Laude—meaning “with praise” is the third recognition awarded at graduation. To qualify for cum laude, a student must achieve a 3.500 – 3.749 grade point average on a weighted 4.0 scale

Beginning with the graduating class of 2020, students will be recognized using the Latin Honors in place of Valedictorian and Salutatorian. Determination for graduation honors will be based on a student's cumulative grade point average at the end of the 8th semester of high school. Students achieving Summa Cum Laude honors wishing to deliver a speech during the graduation ceremony will be permitted to complete the application process.

Weighted Grades 9-12

Letter grades 9-12 will be interpreted according to the following weighted point value to compute grade point average (GPA) and class rank:

Beginning with school year 2008-09

Grade	Points	Honor Points Advanced Placement	
A	4	4.5	5
B	3	3.5	4
C	2	2.5	3
D	1	1.5	2
F	0	0	0

Beginning with school year 2014-15

Grade	Points	Honor Points Advanced Placement	
A	4.0	4.5	5.0
A-	3.7	4.2	4.7
B+	3.3	3.8	4.3
B	3.0	3.5	4.0
B-	2.7	3.2	3.7
C+	2.3	2.8	3.3
C	2.0	2.5	3.0
C-	1.7	2.2	2.7
D+	1.3	1.8	2.3
D	1.0	1.5	2.0
D-	0.7	1.2	1.7
F	0	0	0

Adopted 3/19/08
 Revised 11/20/13
 Revised 5/21/14
 Revised 1/21/15

Washington Local School District

Bylaws & Policies

8210 - SCHOOL CALENDAR

The Board of Education recognizes that the preparation of a calendar for the instructional program of the schools is necessary for orderly educational planning and for the efficient operation of the District.

The Board shall determine annually the total number of **hours** days when the schools will be in session for instructional purposes **with students in attendance – including scheduled classes, supervised activities and approved education options**. For purposes of receiving State school aid, such days shall be no fewer than 182. Furthermore, the Board requires that an observance be scheduled each year on or about Veterans Day to convey the meaning and significance of that day to all students and staff.

~~Prior to September 1st of each year, the Board shall approve the contingency plan the Superintendent prepares for the makeup of at least five (5) school days. The plan shall be in accordance with the terms of Ohio law and applicable collective bargaining agreements.~~

At least 30 days prior to adopting a school calendar, the Board shall hold a public hearing on the school calendar, addressing topics that include, but are not limited to, the total number of hours in a school year, length of school day, and beginning and end dates of instruction. “School day” means the time during a calendar day that a school is open for instruction pursuant to the Board-adopted schedule.

When establishing the school calendar, the Board requires that an observance be scheduled each year on or about Veterans Day to convey the meaning and significance of that day to all students and staff. The observance shall be at least one (1) hour, or in schools that schedule class periods of less than (1) hour, at least (1) standard class period.

~~A school day may be waived if the closing is~~ **While the Superintendent may close schools** due to disease, epidemic, hazardous weather conditions, law enforcement emergencies, damage to a school building, utility failure, or inoperability of school buses or other equipment needed for school operations **(collectively, “a calamity”) the schools nevertheless must be in session with students in attendance for at least the minimum number of hours required by Ohio law.** ~~and the number of allowable calamity days has not been exceeded. Any school days lost in excess of the allowable number of calamity days shall be made up in accordance with the approved contingency plan and as provided in Ohio law.~~

~~A regularly-scheduled school day that is reduced in length by no more than two (2) hours due to hazardous weather conditions may be counted as a full school day for the purpose of meeting the minimum number of school days.~~

The school calendar and the number of hours of student instruction shall be consistent with the provisions of the collective bargaining agreements between the District and its employees.

R.C. 3313.602, 3313.48, 3313.62, 3313.63, 3317.01 (B), 3313.482, 3313.88

Revised 11/21/12

Revised _____

8420 EMERGENCY EVACUATION SITUATIONS OF AT SCHOOLS

The Board of Education is committed to providing a safe learning and work environment. Unfortunately, natural and man-made disasters do occur. Such emergencies are best met by preparedness and planning.

The Board **authorizes** ~~directs~~ that a system of emergency preparedness ~~which shall ensure~~ **be developed that addresses the following goals and/or objectives:**

- A. The health and safety of students and staff are safeguarded;
- B. The time necessary for instructional purposes is not unduly diverted;
- C. Minimum disruption to the educational program occurs;
- D. Students are helped to learn self-reliance and training to respond sensibly to emergency situations.

All threats to the safety of District facilities shall be identified by appropriate personnel and responded to promptly in accordance with the plan for emergency preparedness.

The Board also directs that fire, tornado, and school safety drills be conducted during the school year in accordance with State law.

Fire drills or rapid dismissals shall be conducted six (6) times a school year at the times and frequency prescribed by the State Fire Marshal with the first fire drill being conducted within ten (10) days of the beginning of classes. However, no fire drills are required to be conducted in any month that a school safety drill is conducted. Tornado drills shall be conducted on a regular basis during the tornado season in the spring. Times and frequencies of drills must be varied.

School safety drills shall be conducted at least three (3) times during each school year. During the school safety drills, students must be instructed in the appropriate procedures to follow in situations where students must be secured in their building or rapidly evacuated in response to:

- A. a threat to the school involving terrorism;
- B. a person in possession of a deadly weapon or dangerous ordnance on school property; and
- C. other acts of violence.

At least one (1) safety drill shall include a scenario where pupils must be secured in the school building rather than rapidly evacuated.

School safety drills (including drills and theoretical drills) shall be conducted in conjunction with the District's emergency management plan.

The Principal must conduct at least one (1) drill or rapid dismissal or one (1) school safety drill during each month of the school year. A drill or rapid dismissal may be conducted during the same month as a school safety drill. All building occupants must participate in the drill.

Additionally, the Principal shall conduct a theoretical school safety drill at least once during the school year to provide instruction to school faculty and staff regarding procedures to be followed in such situations. The theoretical drill does not need to include student participation and may be conducted at the required annual employee school safety drill training session.

Each safety drill shall be conducted in conjunction with law enforcement officials.

Prior to conducting the annual school safety drills, each Principal shall:

- A. provide advance written notice of each school safety drill (actual and theoretical) to the municipal or township police chief or other chief law enforcement officer (or in the absence of such officer, the county sheriff);**

Such notice shall be provided no later than seventy-two (72) hours prior to the date the drill will be held, be sent by mail, facsimile, or electronic submission, and include the address of the school and the date and time the drill will be conducted.

- B. provide follow-up written certification of the date and time the drill was conducted during the previous school year as well as the date and time each drill will be conducted during the current school year to the municipal or township police chief or other chief law enforcement officer (or in the absence of such officer, the county sheriff);**

The certification must be submitted by mail facsimile or electronically by December 5th each calendar year.

- C. hold annual training sessions for school employees regarding the procedures to follow during school safety drills.**

Each Principal shall keep a written record of the date and time of each drill conducted.

~~Administrative guidelines for the handling of all emergency evacuations shall be developed.~~

Procedures shall be developed for the handling of all emergency evacuations..

School Fire Drill and Safety Reference Guide

Fire Drills or Rapid Dismissals	
How many	6 during the school year
First drill must be	Within 10 days of the beginning of classes
At what time	Must vary and be at unexpected times
Who must participate	All occupants
Tornado Drills	
How many / When	Once a month when school is in session during tornado season (April 1 – July 31)
Safety Drills	
How many	3 during the school year + 1 theoretical
When	Unspecified
With other	May <u>not</u> be combined with my 6 drills or rapid dismissals

R.C. 3737.73

A.C. 1301:7-7-01, 1301:7-7-04, 3301-5-01

Adopted: April, 2005

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FOOD SERVICES

The Board of Education shall provide cafeteria facilities in all school facilities where space and facilities permit, and will provide food service for the purchase and consumption of lunch for all students. The Board shall annually encumber the funds needed to operate the program.

The food-service program shall comply with Federal and State regulations pertaining to the selection, preparation, consumption, and disposal of food and beverages, including but not limited to the current USDA Dietary Guidelines for Americans and the USDA Smart Snacks in School nutrition standards, as well as to the fiscal management of the program.

The Board shall approve and implement nutrition standards governing the types of food and beverages that may be sold on the premises of its schools and shall specify the time and place each type of food or beverage may be sold. In adopting such standards, the Board shall:

- A consider the nutritional value of each food or beverage;
- B consult with a dietitian licensed under R.C. Chapter 4759, a dietetic technician registered by the commission on dietetic registration, or a school nutrition specialist certified or credentialed by the school nutrition association;
- C consult and incorporate to the maximum extent possible the dietary guidelines for Americans jointly developed by the United States Department of Agriculture (USDA) and the United States Department of Health and Human Services; and
- D consult and incorporate the USDA Smart Snacks in School nutrition guidelines.

No food or beverage may be sold on any school premises except in accordance with the standards approved by the Board.

In addition, as required by law, a food safety program that is based on the principles of the Hazard Analysis and Critical Control Point (HACCP) system shall be implemented with the intent of preventing food-borne illnesses. For added safety and security, access to the facility and the food stored and prepared therein shall be limited to food service program staff and other authorized persons.

The Board shall provide a Federal food service program for students during summer intervention programs that are mandated under Federal law. If the Board determines that it is unable to provide a Federal food service program during the summer, for financial reasons, the Board will communicate that decision to its residents in a manner it determines to be appropriate.

During all times while the food service program is operating and students are being served food, at least one (1) employee shall be present in the area in which the food is being consumed who has received instruction in methods to prevent choking and demonstrated an ability to perform the Heimlich maneuver.

Substitutions to the standard meal requirements shall be made, at no additional charge, for students for whom a health care provider who has prescriptive authority in the State of Ohio has provided medical certification that the student has a disability that restricts his/her diet, in accordance with the criteria set forth in 7 CFR Part 15b. To qualify for such substitutions the medical certification must identify:

- A. the student's disability and the major life activity affected by the disability;**
- B. an explanation of why the disability affects the student's diet; and**
- C. the food(s) to be omitted from the student's diet and the food or choice of foods that must be substituted (e.g., caloric modifications or use of liquid nutritive formula).**

On a case-by-case basis, substitutions to the standard meal requirements may be made, at no additional charge, for students who are not "disabled persons," but have a signed statement from a qualified medical authority that the student cannot consume certain food items due to medical or other special dietary needs. To qualify for such consideration and substitutions the medical statement must identify:

- A. the medical or dietary need that restricts the student's diet; and**
- B. the food(s) to be omitted from the student's diet and the food(s) or choice of foods that may be substituted.**

For non-disabled students who need a nutritionally equivalent milk substitute, only a signed request by a parent or guardian is required.

Lunches sold by the school may be purchased by students and staff members and community residents in accordance with administrative guidelines established by the Superintendent. Lunches may be made available, free of charge, to senior citizens who are serving as volunteers to the District.

The operation and supervision of the food-service program shall be the responsibility of the Supervisor of Nutrition Services. In accordance with Federal law, the Supervisor of Nutrition Services shall take such actions as are necessary to obtain a minimum of two (2) food safety inspections per school year, which are conducted by the State or local governmental agency responsible for food safety inspections. The report of the most recent inspection will be posted in a publicly visible location, and a copy of the report will be available upon request.

A periodic review of the food-service accounts shall be made by the Treasurer. Any surplus funds from the National School Lunch Program shall be used to reduce the cost of the service to students or to purchase cafeteria equipment. Surplus funds from a-la-carte foods may accrue to the food service program.

With regard to the operation of the school food service program, the Superintendent shall require:

- A. the maintenance of sanitary, neat premises free from fire and health hazards;**
- B. the preparation of food that complies with Federal food safety regulations;**
- C. the purchase of food and supplies in accordance with State and Federal law, USDA regulations, and Board policy; (see Policy 1130, Policy 1214, Policy 3113, Policy 3214, Policy 4113, Policy 4214, and Policy 6460);**
- D. the accounting and disposition of food-service funds pursuant to Federal and State law and USDA regulations;**
- E. the safekeeping and storage of food and food equipment pursuant to USDA regulations;**
- F. the regular maintenance and replacement of equipment.**

In accordance with the nutritional standards adopted by the Board, the placement of vending machines in any classroom where students are provided instruction, unless the classroom is also used to serve meals to students, is prohibited.

No foods or beverages, other than those associated with the District's food-service program, are to be sold during food-service hours. The District shall serve only nutritious food in accordance with the nutritional standards adopted by the Board in compliance with the current USDA Dietary Guidelines for Americans and the USDA Smart Snacks in School nutrition guidelines. Foods and beverages in competition with the District's food-service program must comply with the current USDA Dietary Guidelines for Americans and the USDA Smart Snacks in School nutrition guidelines, and may only be sold in accordance with Board Policy 8550.

The Superintendent will require that the food service program serve foods in the schools of the District that are wholesome and nutritious and reinforce the concepts taught in the classroom.

The Superintendent is responsible for implementing the food service program in accordance with the adopted nutrition standards and shall provide a report regarding the District's compliance with the standards at one of its regular meetings annually.

R.C. 3313.81, 3313.811-815

A.C. 3301-91

42 U.S.C. 1758

Healthy, Hunger-Free Kids Act of 2010 and Richard B. Russell National School Lunch Act, 42 U.S.C. 1751 et seq.

Child Nutrition Act of 1966, 42 U.S.C. 1771 et seq.

BOARD OF EDUCATION
WASHINGTON LOCAL SCHOOL DISTRICT

OPERATIONS
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7 CFR Parts 15b, 210, 215, 220, 225, 226, 227, 235, 240, 245, 3015

OMB Circular No. A-87USDA Smart Snacks in School Food Guidelines (effective July 1, 2014)

SP 32-2015 Statements Supporting Accommodations for Children with Disabilities in the Child Nutrition Programs

Revised 10/19/11, 1/21/15

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14. Change Order

The Superintendent recommends that the Board approve Change Orders for the Re-Keying Project / Whitmer Building as presented:

A. McElheney Locksmiths, Inc.

- \$6,673.00

Moved by: _____ Seconded by: _____

Vote: EK _____ PC _____ TI _____ DH _____ JL _____

Robert T. Gulick, EdD
Director of Technology



Keith Maly, CNA
I.T. Manager

e) bgulick@wls4kids.org
v) 419-473-8321
f) 419-473-8247

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individual attention. infinite opportunities.
Department of Information Systems (DIS)

e) kmaly@wls4kids.org
v) 419-473-8446
e) 419-360-2882

TO: Patrick Hickey

RE: Recommendation to the Washington Local School Board to approve change order for the Whitmer portion of the district re-keying project

DATE: 12/04/2015

Background/Review

The problem...

Over the past several decades many different types, styles and security levels of locks and keys have been installed on the interior doors within the Washington Local School buildings. At the height of the problem, the Whitmer Main Building had several different 'master' keys that combined would only open a little more than half of the interior locks. This led to custodial and security staff needing to carry dozens of keys and often even then they did not have a needed key. This complexity only increased when adding in all of the different keys needed for the other buildings.

Key Mastering System...

Working with McElheney Locksmiths, WLS has created a 'Key Mastering' plan. This plan creates a tiered system of keys. For example, all of the locks in a designated zone could be opened with a single key. The key from another zone would not work in those locks. Going up a tier might be the building key which will open all of the locks in the building. The top tier would be the Grand Master. This one key would be able to open up every interior lock in the district. This is useful for security and maintenance. All keys are issued and tracked by serial number to specific people. Each person is issued only the lowest level key that will enable them to only access areas they have a need to access.

Unauthorized duplicating of keys...

McElheney Locksmiths worked with Medeco to create a secure, custom keyway. This means that it is not possible to find a 'key blank' that will fit into our new locks anywhere other than McElheney. It is not possible to copy one of our new keys at your local hardware store. McElheney themselves will only duplicate a key if the person requesting is on the 'approved' list.

Current Status

McElheney has finished both the Whitmer CTC and the Whitmer Main Building. In doing the final walkthrough, several locks were identified as not being part of the original quote. Some were doors previously undiscovered (i.e., doors above the stage in the auditorium) and some are new doors/lock sets (i.e., added over the summer).

Recommendation

Based upon the need to ensure that all of the interior locks within the Whitmer Main Building operate on the same key system, we would recommend that Washington Local School Board approve the attached change order from McElheney Locksmiths for \$6,673.00.

QUOTE

McElheney Locksmiths, Inc.
 1214 Jefferson Avenue
 Toledo OH 43604
 Phone: 419-244-5851
 Fax: 419-244-7581

DATE	INVOICE #	CUST #
11/24/2015	0000461013	0000726

BILL TO:

Washington Local Schools
 3505 W. Lincolnshire
 Toledo OH 43606

SHIP TO:

Whitmer High School
 5601 Clegg Drive
 Toledo OH

P.O. NUMBER		TERMS	SALES PERSON	
QUOTE		NET 30	0108	
QUAN	DESCRIPTION		PRICE EACH	AMOUNT
	ADD ON FROM THE ORIGINAL JOB			
10.00	MED10N0400	MEDECO 10N0400 H 26 BGPS 1 1/8" RIM CYLINDER		
3.00	MEK10N02002	MEDECO KEYMARK 10N0200 26 BGPS CT Z20 MORTISE CYLINDER		
30.00	MEK20N80052	MEDECO KEYMARK 20N8005 26 BGPS SARGENT INTEGRA LEVER CYLINDER		
1.00	MEK20N200H	KEYMARK 20N200 H1 26 BGPS KNOB CYLINDER		
4.00	MEK20N20049	KEYMARK 20N20049 26 BGPS ARROW LEVER CYLINDER		
4.00	ARWQL81SB26	ARROW QL81-SB 26D ENTRANCE LEVER		
2.00		MEK20N009S4 BGPS DEADBOLT CYLINDERS		
1.00	SCHB252P626	SCHLAGE B252PD 626 BORED DEADLATCH		
4.00	LSDDR20026D	LSDA DR200 26D DUMMY RIM CYL		
1.00	MEK14N12120	MEDECO KEYMARK 14N12120 26 BGPS DOUBLE CYLINDER DEADBOLT ADJUSTABLE BACKSET GRADE 2		
4.00	VON968201	VON DUPRIN 968201 CYLINDER RETAINING CUP		
1.00		Discount		
1.00		REKEY CYL. HIGH SECURITY		
4.00		DUP KEY - KEYMARK		
24.00		SERVICE CALL - LABOR INSTALL NEW LOCK CYLINDERS AND LOCKS		
1.00			6,673.00	6,673.00
			TOTAL	\$6,673.00

Single source for secure key system

15. Purchases Over \$25,000

Washington Local Schools Policy 6320—Purchases Limitations (Purchase Order/Contract)

All purchases (purchase order/contract) except utilities and emergency purchases, that are within the amount contained in the appropriation and were originally contemplated in the budgeting process may be made upon authorization of the Treasurer unless the contemplated purchase is for more than \$25,000, in which case prior approval is required from the Board of Education.

The Treasurer is authorized to adjust appropriations within a fund in order to make necessary purchases and shall report such modifications at the following regular Board meeting.

The Treasurer is authorized to make emergency purchases, without prior adjustment, or Board approval of those goods and/or services needed to keep the schools in operation. Emergency purchases that exceed \$25,000 will be submitted for approval at the next Board meeting.

Per Policy 6320, the Superintendent recommends that the Board approve the following requests:

Requests from Bob Gulick, Director of Technology:

A. Logicalis, Inc.

- \$63,303.00
- Barracuda Backup Appliances: 4 – Model 890, 8TB of space each, mirror configuration, support

B. SCW

- \$75,329.00
- 1090 Casio Slim XJ-A142 DLP projectors

Request from Brian Davis, Director of Curriculum and Instruction K-12:

C. Ohio Collaborative Services Consortium

- \$45,357.00
- 1 SchoolNet Instructional Improvement System

Moved by: _____ Seconded by: _____

Vote: EK _____ PC _____ TI _____ DH _____ JL _____

Robert T. Gulick, EdD
Director of Technology



Frank Farley
I.T. Manager

e) rgulick@wls4kids.org
v) 419-473-8321
f) 419-473-8247

washington local schools[®]
individual attention. infinite opportunities.

e) ffarley@wls4kids.org
v) 419-473-8446
e) 419-360-2882

Department of Information Systems (DIS)

TO: Patrick Hickey

RE: Recommendation to the Washington Local School Board to purchase replacement backup appliances

DATE: 12/04/2015

Background

A Backup Appliance is a specific type of computer server that is a combination storage system and file change tracker. The file change tracker is designed to make a copy of any new or changed files. Typically this scan is done on a daily basis. The daily changes are reduced down to a weekly summary, then a monthly summary and finally a yearly summary. This enables DIS to recover files that have been accidentally changed or deleted.

Modern backup appliances also add additional functionality such as:

- Deduplication / compression – This enables each appliance to store far more than it normally could physically hold. For example, one of our units tracks 12.38TB of data but only needs 4.71TB of actual space.
- Cloud Backup – This enables the appliance to make a copy of its data on the vendor’s off-site location.
- Appliance Mirroring – This enables the appliance to update a copy of itself on another appliance in a different building. This helps with recovery if the primary site experiences a major disaster.

DIS has had a great deal of success with the current four Barracuda Backup Appliances. A review of literature revealed that Barracuda still offers one of the best ‘bangs for the buck’ for data backup. DIS contacted the vendor currently supporting the units for information on replacing the current units due to age and a lack of storage space. Additional VARs were also contacted but all indicated that they would not quote due to the first VAR possessing the rights to the best deal from the manufacturer.

Four options were explored with both the VAR and various engineers with Barracuda. All four options were explored for Year 1 costs and the costs for Years 2 – 5 for Total Cost of Ownership. Even though Option 2 has the second highest Year 1 cost, the total project cost is the lowest amount. The details for all items are listed on the attached spreadsheet.

	Option 1	Option 2	Option 3	Option 4
Summary Description	2 - Model 890, 8TB of space each, cloud copy, support, instant replace	4 – Model 890, 8TB of space each, mirror configuration, support	1 – Model 990, 16TB of space, cloud copy, support, instant replace	2 - 16TB of space each, mirror configuration, support
Year 1	\$56,153	\$63,303	\$65,832	\$81,771
Years 2 - 5	\$122,380	\$48,946	\$124,731	\$49,890
Total	\$178,533	\$112,250	\$190,563	\$131,661

Recommendation

Based upon the need to replace our current backup appliances due to age and capacity and the total cost of ownership over five years, we would recommend that Washington Local Schools select Option 2 from Logicalis, Inc. for an initial purchase price of \$63,303.

This purchase is part of the normal DIS budget.

Logicalis Representatives

Representative: Scott Isaacs

Email: scott.isaacs@us.logicalis.com

Phone: (419)887-7101

Inside Rep.: Shelly Hintz

Email: Shelly.Hintz@us.logicalis.com

Phone: 419-887-7103

Quote #: 50093809 v. 2

Quote Name: Barracuda

Created: 11/06/2015 **Expires:** 12/30/2015

Prepared For:

Robert Gulick
Washington Local Schools

Toledo OH 43606

Bill To:

Robert Gulick
Washington Local Schools

Toledo OH 43606

Ship To:

Robert Gulick
Washington Local Schools

Toledo OH 43606

<u>LINE#</u>	<u>Item Number</u>	<u>Qty</u>	<u>UoM</u>	<u>Description</u>	<u>Unit Price</u>	<u>Ext Price</u>
	HWW890a	2	Each	Refresh - Barracuda Backup Server 890	\$12,749.15	\$25,498.30
	BBS890a-b1	1	Each	Barracuda Backup Server 890 1 Year Unlimited Cloud StorageBAR-BS-264997	\$8,499.15	\$8,499.15
	BBS890A-E1	1	Each	Barracuda Backup Server 890 1 Year Energize UpdatesBAR -BS-264997	\$3,059.15	\$3,059.15
	BBS890A-H1	1	Each	Barracuda Backup Server 890 1 Year Instant ReplacementBAR-BS-264997	\$3,739.15	\$3,739.15
	BBS890a-b1	1	Each	Barracuda Backup Server 890 1 Year Unlimited Cloud StorageBAR-BS-241439	\$8,499.15	\$8,499.15
	BBS890A-E1	1	Each	Barracuda Backup Server 890 1 Year Energize UpdatesBAR -BS-241439	\$3,059.15	\$3,059.15
	BBS890A-H1	1	Each	Barracuda Backup Server 890 1 Year Instant ReplacementBAR-BS-241439	\$3,739.15	\$3,739.15
	SHIP-BSF-DOM1	1	Each	Domestic Shipping	\$60.00	\$60.00
				*Barracuda - Option #1 Optional Amount		\$56,153.20
	HWW890a	4	Each	Refresh - Barracuda Backup Server 890BAR-BS-241439, BAR-BS-264997, BAR-BS-346347, BAR-BS-347138	\$12,749.15	\$50,996.60
	BBS890A-E1	4	Each	Barracuda Backup Server 890 1 Year EU ; BAR-BS-241439, BAR-BS-264997, BAR-BS-346347, BAR-BS-347138	\$3,059.15	\$12,236.60
	SHIP-BSF-DOM1	1	Each	Domestic Shipping	\$70.24	\$70.24
				*Barracuda - Option #2 Optional Amount		\$63,303.44
	BBS990a	1	Each	Barracuda Backup Server 990	\$34,649.23	\$34,649.23
	BBS990a-b1	1	Each	Barracuda Backup Server 990 1 Year Unlimited Cloud Storage	\$17,324.23	\$17,324.23
	BBS990A-E1	1	Each	Barracuda Backup Server 990 1 Year Energize Updates	\$6,236.23	\$6,236.23
	BBS990A-H1	1	Each	Barracuda Backup Server 990 1 Year Instant Replacement	\$7,622.23	\$7,622.23

Logicalis Representatives

Representative: Scott Isaacs
Email: scott.isaacs@us.logicalis.com
Phone: (419)887-7101
Inside Rep.: Shelly Hintz
Email: Shelly.Hintz@us.logicalis.com
Phone: 419-887-7103

Quote #: 50093809 v. 2
Quote Name: Barracuda
Created: 11/06/2015 **Expires:** 12/30/2015

<u>LINE#</u>	<u>Item Number</u>	<u>Qty</u>	<u>UoM</u>	<u>Description</u>	<u>Unit Price</u>	<u>Ext Price</u>
	SHIP-BSF-DOM1	1	Each	Domestic Shipping	\$60.00	\$60.00
		1	Each	Trade in credits around \$12,000. You'll receive a credit memo once equipment is received.		
				*Barracuda 990 - Option #3 Optional Amount		\$65,891.92
	BBS990a	2	Each	Barracuda Backup Server 990	\$34,649.23	\$69,298.46
	BBS990A-E1	2	Each	Barracuda Backup Server 990 1 Year EU	\$6,236.23	\$12,472.46
	SHIP-BSF-DOM1	1	Each	Domestic Shipping	\$60.00	\$60.00
		1		Trade in credits around \$12,000. You'll receive a credit memo once equipment is received.		
				*Barracuda 990 - Option #4 Optional Amount		\$81,830.92

*Optional Expenses	Amount
Barracuda - Option #1	\$56,153.20
Barracuda - Option #2	\$63,303.44
Barracuda 990 - Option #3	\$65,891.92
Barracuda 990 - Option #4	\$81,830.92

Logicalis' terms of sale, found on our website at www.us.logicalis.com/tcsales/ are incorporated herein by reference.

This offer may be accepted by purchase order or other acknowledgement of acceptance, including, without limitation, by signing this quotation. The information in this proposal is considered proprietary and confidential to Logicalis, Inc. By acceptance of this information, Customer agrees to maintain this confidentiality and use such information for internal purposes only. In the event Customer chooses to lease the Products from a third party leasing company, Customer remains liable for payment to Logicalis for all Products purchased until Logicalis receives payment from such leasing company. Any variation in quantity, or requested delivery may result in price changes. Prices are valid for 30 days from date of quotation unless otherwise stated. Prices are subject to change without notice in the event the Product's manufacturer/distributor changes the price to Logicalis. Shipping and taxes are added at time of invoice. Shipping charges are subject to handling fees for specifying carriers and same day shipments. Logicalis collaborates with OEM/distributor to schedule delivery to Customer's loading dock; inside delivery is available upon request and may increase the cost of delivery. By signing below, the undersigned accepts this offer and confirms that he/she is authorized to purchase these items on behalf of Customer.

Signature

Date

Logicalis, Inc. - Replacement Backup Appliance Options - Final Quote

option 1	QTY		year 1	year 2	year 3	year 4	year 5		
Model 890	2	\$ 12,749	\$ 25,498	\$ -	\$ -	\$ -	\$ -		
cloud	2	\$ 8,499	\$ 16,998	\$ 16,998	\$ 16,998	\$ 16,998	\$ 16,998		
energize	2	\$ 3,059	\$ 6,118	\$ 6,118	\$ 6,118	\$ 6,118	\$ 6,118		
instant	2	\$ 3,739	\$ 7,478	\$ 7,478	\$ 7,478	\$ 7,478	\$ 7,478		
shipping	1	\$ 60	\$ 60	\$ -	\$ -	\$ -	\$ -		
			\$ 56,153	\$ 30,595	\$ 30,595	\$ 30,595	\$ 30,595	\$ 56,153	\$ 56,153
									\$ 122,380
			\$ 56,153	\$ 30,595	\$ 30,595	\$ 30,595	\$ 30,595	\$ 56,153	\$ 178,533

option 2			year 1	year 2	year 3	year 4	year 5		
Model 890	4	\$ 12,749	\$ 50,997	\$ -	\$ -	\$ -	\$ -		
cloud	0	\$ 8,499	\$ -	\$ -	\$ -	\$ -	\$ -		
energize	4	\$ 3,059	\$ 12,237	\$ 12,237	\$ 12,237	\$ 12,237	\$ 12,237		
instant	0	\$ 3,739	\$ -	\$ -	\$ -	\$ -	\$ -		
shipping	1	\$ 70	\$ 70	\$ -	\$ -	\$ -	\$ -		
			\$ 63,303	\$ 12,237	\$ 12,237	\$ 12,237	\$ 12,237	\$ 63,303	\$ 63,303
									\$ 48,946
			\$ 63,303	\$ 12,237	\$ 12,237	\$ 12,237	\$ 12,237	\$ 63,303	\$ 112,250

option 3			year 1	year 2	year 3	year 4	year 5		
Model 990	1	\$ 34,649	\$ 34,649	\$ -	\$ -	\$ -	\$ -		
cloud	1	\$ 17,324	\$ 17,324	\$ 17,324	\$ 17,324	\$ 17,324	\$ 17,324		
energize	1	\$ 6,236	\$ 6,236	\$ 6,236	\$ 6,236	\$ 6,236	\$ 6,236		
instant	1	\$ 7,622	\$ 7,622	\$ 7,622	\$ 7,622	\$ 7,622	\$ 7,622		
shipping	1	\$ 60	\$ 60	\$ -	\$ -	\$ -	\$ -		
			\$ 65,832	\$ 31,183	\$ 31,183	\$ 31,183	\$ 31,183	\$ 65,832	\$ 65,832
									\$ 124,731
			\$ 65,832	\$ 31,183	\$ 31,183	\$ 31,183	\$ 31,183	\$ 65,832	\$ 190,563

option 4			year 1	year 2	year 3	year 4	year 5		
Model 990	2	\$ 34,649	\$ 69,298	\$ -	\$ -	\$ -	\$ -		
cloud	0	\$ 17,324	\$ -	\$ -	\$ -	\$ -	\$ -		
energize	2	\$ 6,236	\$ 12,472	\$ 12,472	\$ 12,472	\$ 12,472	\$ 12,472		
instant	0	\$ 7,622	\$ -	\$ -	\$ -	\$ -	\$ -		
shipping	1	\$ 60	\$ 60	\$ -	\$ -	\$ -	\$ -		
			\$ 81,771	\$ 12,472	\$ 12,472	\$ 12,472	\$ 12,472	\$ 81,771	\$ 81,771
									\$ 49,890
			\$ 81,771	\$ 12,472	\$ 12,472	\$ 12,472	\$ 12,472	\$ 81,771	\$ 131,661

Logicalis, Inc. - Replacement Backup Appliance Options - List Price

option 1	QTY		year 1	year 2	year 3	year 4	year 5	
Model 890	2	\$ 14,999	\$ 29,998	\$ -	\$ -	\$ -	\$ -	
cloud	2	\$ 9,999	\$ 19,998	\$ 19,998	\$ 19,998	\$ 19,998	\$ 19,998	
energize	2	\$ 3,599	\$ 7,198	\$ 7,198	\$ 7,198	\$ 7,198	\$ 7,198	
instant	2	\$ 4,399	\$ 8,798	\$ 8,798	\$ 8,798	\$ 8,798	\$ 8,798	
shipping	1	\$ 60	\$ 60	\$ -	\$ -	\$ -	\$ -	
			\$ 66,052	\$ 35,994	\$ 35,994	\$ 35,994	\$ 35,994	\$ 66,052
								\$ 143,976
			\$ 66,052	\$ 35,994	\$ 35,994	\$ 35,994	\$ 35,994	\$ 210,028

option 2			year 1	year 2	year 3	year 4	year 5	
Model 890	4	\$ 14,999	\$ 59,996	\$ -	\$ -	\$ -	\$ -	
cloud	0	\$ 9,999	\$ -	\$ -	\$ -	\$ -	\$ -	
energize	4	\$ 3,599	\$ 14,396	\$ 14,396	\$ 14,396	\$ 14,396	\$ 14,396	
instant	0	\$ 4,399	\$ -	\$ -	\$ -	\$ -	\$ -	
shipping	1	\$ 70	\$ 70	\$ -	\$ -	\$ -	\$ -	
			\$ 74,462	\$ 14,396	\$ 14,396	\$ 14,396	\$ 14,396	\$ 74,462
								\$ 57,584
			\$ 74,462	\$ 14,396	\$ 14,396	\$ 14,396	\$ 14,396	\$ 132,046

option 3			year 1	year 2	year 3	year 4	year 5	
Model 990	1	\$ 44,999	\$ 44,999	\$ -	\$ -	\$ -	\$ -	
cloud	1	\$ 22,499	\$ 22,499	\$ 22,499	\$ 22,499	\$ 22,499	\$ 22,499	
energize	1	\$ 8,099	\$ 8,099	\$ 8,099	\$ 8,099	\$ 8,099	\$ 8,099	
instant	1	\$ 9,899	\$ 9,899	\$ 9,899	\$ 9,899	\$ 9,899	\$ 9,899	
shipping	1	\$ 60	\$ 60	\$ -	\$ -	\$ -	\$ -	
			\$ 85,496	\$ 40,497	\$ 40,497	\$ 40,497	\$ 40,497	\$ 85,496
								\$ 161,988
			\$ 85,496	\$ 40,497	\$ 40,497	\$ 40,497	\$ 40,497	\$ 247,484

option 4			year 1	year 2	year 3	year 4	year 5	
Model 990	2	\$ 44,999	\$ 89,998	\$ -	\$ -	\$ -	\$ -	
cloud	0	\$ 22,500	\$ -	\$ -	\$ -	\$ -	\$ -	
energize	2	\$ 8,099	\$ 16,198	\$ 16,198	\$ 16,198	\$ 16,198	\$ 16,198	
instant	0	\$ 9,899	\$ -	\$ -	\$ -	\$ -	\$ -	
shipping	1	\$ 60	\$ 60	\$ -	\$ -	\$ -	\$ -	
			\$ 106,196	\$ 16,198	\$ 16,198	\$ 16,198	\$ 16,198	\$ 106,196
								\$ 64,792
			\$ 106,196	\$ 16,198	\$ 16,198	\$ 16,198	\$ 16,198	\$ 170,988

Bob Gulick, EdD

From: CDW Account Team - Raynelle and Michelle <RandM@cdwg.com>
Sent: Wednesday, December 02, 2015 11:52 AM
To: Bob Gulick, EdD
Cc: Michelle Rietema
Subject: RE: **sent to Barracuda** Quote for 2 Barracuda 890 with

We will not be bidding on this one...this is already registered with another partner and they are working directly with Barracuda.

Thanks for checking

Sent from Raynelle Howlett

866.224.4820

Cell phone: 773.294.8228

Be kinder than necessary, for everyone you meet is fighting some kind of battle.

CDWE/Chromebooks in Education

From: Bob Gulick, EdD [mailto:bgulick@wls4kids.org]
Sent: Wednesday, December 02, 2015 8:32 AM
To: CDW Account Team - Raynelle and Michelle
Subject: **sent to Barracuda** Quote for 2 Barracuda 890 with

Greetings,

Sorry, I was unclear on what we need to do here. The current 890's need to be replaced. They are old and too small. We need to get new units. I see three options:

Option 1

(2) New Barracuda 890's – the new version has twice the storage of our existing units

Cloud backup with instant replacement

Q: What is the cost for the units plus any / all support fees for five years?

Option 2

(4) New Barracuda 890's – one pair for the server room, one pair for off-site, sync between the two

No cloud, no instant replacement but we do purchase maintenance

Q: What is the cost for the units plus any / all support fees for five years?

Option 3

(4) New StoreOnce 2900 Backup with 24 TB

We purchase whatever software, support, licensing needed to backup all of our servers (physical Windows, VM virtualized Windows, physical Novell, VM virtualized Novell) and to sync/copy the server room pair to the off-site pair

Q: What is the cost for the units plus any / all support fees for five years?

It was my hope that after paying for all of the service and support for the past several years that Barracuda would offer some sort of buyback or at least a great discount to keep us as loyal customers. With that being said I am open to the HP solution if it offers and better bang for the buck.

Thank you for any guidance you can provide,

Robert T. Gulick, EdD
Director of Technology - DIS
Washington Local Schools

From: CDW Account Team - Raynelle and Michelle [<mailto:RandM@cdwg.com>]
Sent: Tuesday, December 01, 2015 4:06 PM
To: Bob Gulick, EdD
Subject: RE: Quote for 2 Barracuda 890 with

Here is what I just got back from Barracuda-let me know if you want one year or 3 year quotes

264997 expires 12/23/2015
241439 expires 12/23/2015
347138 expires 8/30/2016
346347 expires 8/1/2016

1 Year Renewal Part Numbers

Serial Number	P/N	QTY	Description
264997	BBS890a-e1	1	1 Year Energize Updates
347138	BBS890a-e1	1	1 Year Energize Updates
346347	BBS890a-e1	1	1 Year Energize Updates
241439	BBS890a-e1	1	1 Year Energize Updates

*Renewing for 3 years saves the customer about 17%

3 Year Renewal Part Numbers

Serial Number	P/N	QTY	Description
264997	BBS890a-e3	1	3 Year Energize Updates
347138	BBS890a-e3	1	3 Year Energize Updates
346347	BBS890a-e3	1	3 Year Energize Updates
241439	BBS890a-e3	1	3 Year Energize Updates

Sent from Raynelle Howlett
866.224.4820

Cell phone: 773.294.8228

Be kinder than necessary, for everyone you meet is fighting some kind of battle.

CDWG/Chromebooks In Education

From: Bob Gulick, EdD [<mailto:bgulick@wls4kids.org>]
Sent: Tuesday, December 01, 2015 1:18 PM
To: CDW Account Team - Raynelle and Michelle
Subject: RE: Quote for 2 Barracuda 890 with

Greetings,

Here are the four serial numbers:

BAR-BS-264997
BAR-BS-347138
BAR-BS-346347
BAR-BS-241439

Robert T. Gulick, EdD
Director of Technology



Frank Farley
I.T. Manager

e) bgulick@wls4kids.org
v) 419-473-8321
f) 419-473-8247

washington local schools[®]
individual attention. infinite opportunities.

e) ffarley@wls4kids.org
v) 419-473-8446
e) 419-360-2882

Department of Information Systems (DIS)

TO: Patrick Hickey

RE: Recommendation to the Washington Local School Board to purchase 100 replacement digital projectors

DATE: 12/04/2015

Background

There are currently 569 digital projectors in use in the Washington Local School District. These devices are primarily used in the classrooms.

There are two types of projectors in the district. Units purchased prior to SY2011 were bulb based. The bulbs on these units last about two years and typically cost a couple hundred dollars to replace. The projectors themselves last about six or seven years before the lenses start to warp and discolor. Units purchased since SY2011 use a hybrid laser/LED emitter as a light source. These light sources are designed to last the life of the projector which is estimated at eight or nine years.

With the increase in the DIS budget in the Fall of SY2015, DIS was able to replace 160 of the most problematic projectors over the last ten months. Please note that we replace units based upon need/function not just age. The current projector plan is to replace 100 projectors in SY2016, 100 projectors in SY2017 and 60 projectors in SY2018. At that point in time, depending upon the state of technology and the current instructional practices, DIS should be able to 'level out' at a target of replacing 60 projectors a year. This will free up funding for other obsolescence needs.

Projectors as of	2001 SY	2002 SY	2003 SY	2004 SY	2005 SY	2006 SY	2007 SY	2008 SY	2009 SY	2010 SY	2011 SY	2012 SY	2013 SY	2014 SY	2015 SY	TOTAL
10/1/14	1	4	8	18	21	38	115	82	58	26	67	30	42	37	22	569
12/1/15	1	2	4	5	8	24	72	76	48	24	65	28	41	34	137	569
Change	0	-2	-4	-13	-13	-14	-43	-6	-10	-2	-2	-2	-1	-3	115	

Request for Quotes

A Request for Quote (RFQ) was sent to six vendors. The RFQ was for 100 Casio Slim XJ-A142 DLP projectors. The results from the five responding vendors are listed below:

	CDW-G	GovConnection	PCM-G	SCW	Zones
Quotes	\$94,999.00	\$87,811.84	\$91,704.60	\$75,329.00	\$75,847.00

Recommendation

Based upon the need to replace the equipment listed above and the best pricing for the model requested, we would recommend that Washington Local School purchase these devices from SCW for a total price of \$75,329.00.

This purchase is part of the normal DIS budget.



Southern Computer Warehouse

1395 S. Marietta Parkway
 Building 300
 Marietta, Georgia 30067
 United States
<http://www.scw.com>
 (P) 877-GOTOSCW
 (F) 770.579.8937

Quotation (Open)

Date
 Dec 01, 2015 02:12 PM EST

Doc #
 1079893 - rev 1 of 1

Description
 Casio - XJ-A142 Projector

SalesRep
 Dilg, Travis
 (P) 1-877-468-6729

Customer Contact
 Gulick, Bob
 (P) 419-473-8321
bgulick@wls4kids.org

Customer

Washington OH Local
 Schools (A15745)
 Gulick, Bob
 3505 W Lincolnshire Blvd
 Toledo, OH 43606
 United States
 (P) 419-473-8446

Bill To

Washington OH Local Schools
 Payable, Accounts
 3505 W Lincolnshire Blvd
 Toledo, OH 43606
 United States
 (P) 419-473-8446

Ship To

Washington OH Local Schools
 REF#, Attn
 3505 W Lincolnshire Blvd
 Toledo, OH 43606
 United States
 (P) 419-473-8446

Customer PO:	Terms: Undefined	Ship Via: GROUND
Special Instructions:		Carrier Account #:

#	Description	Part #	Qty	Unit Price	Total
1	Casio - XJ-A142 PROJ XGA 2500 LUMENS	XJ-A142	100	\$753.29	\$75,329.00

Note: This item is special order and nonreturnable. This item ships directly from the manufacturer. Please allow 3-4 weeks for delivery.

Subtotal:	\$75,329.00
Tax (0.000%):	\$0.00
Shipping:	\$0.00
Total:	\$75,329.00

Quote valid for 30 days unless formal bid provides different term.
 Promotional pricing is valid only during term of promotion and while supplies last.

All returns must be authorized and clearly marked with a valid RMA number. RMA's are subject to restock fees when applicable.

These prices may not include applicable taxes, insurance, shipping, delivery, setup fees, or any cables or cabling services or material unless specifically listed above.


Please note that expedited shipping charges are estimated, and could decrease or increase when invoiced.

All prices are subject to change without notice. Supply subject to availability.



800.808.4239

Shopping Cart

Item	Quantity	Availability	Unit Price	Item Total
 <p>Casio Slim XJ-A142 DLP projector MFG Part#: XJ-A142 CDW Part#: 3394905 UNSPSC: 45111609 Pricing Option Applied: Advertised Price</p>	100	2-4 days	\$949.99	\$94,999.00

Subtotal: \$94,999.00


[Lease Option](#) (\$2,734.07 /month)

Tax and shipping will be calculated in checkout.



Customers Who Viewed These Items Also Viewed


<



Casio Signature XJ-M141 DLP projector - 3D

\$899.99
Advertised Price


Add Item to Cart



Casio Slim XJ-A252 DLP projector

\$1,299.99
Advertised Price

Add Item to Cart



Casio Ecolite XJ-V1 DLP projector

\$791.99
Advertised Price

Add Item to Cart

>

People Who Bought Also Bought

<










>



My Cart Detail

Messages


The size and/or weight of an item(s) in your Cart may require the use of a Heavyweight shipping method, possibly affecting shipping costs and delivery speed. You may also require delivery assistance, such as Lift Gate or Inside Delivery services. Additional charges will apply for these services. To inquire about any of these services or to confirm delivery date and/or shipping charges, please contact your Account Manager or Customer Service at the time of order.

Product Description	Availability	Qty	Unit Price	Total	Select
 Casio XJ-A142 XGA DLP Projector, 2500 Lumens, White Mfr: Casio Mfg. Part #: XJ-A142	Limited Quantity Ships Today Item#: 17428724	100	\$876.26	\$87,626.00	<input type="checkbox"/>

[CLEAR CART](#)

[UPDATE](#)

[DELETE](#)

 **Estimated Shipping for 43613:** [Change ZIP](#) **Subtotal:** \$87,626.00
Before Tax and Shipping

Shipping Method	Estimated Shipping*
Best Way - Heavyweight Ground	\$185.84
Best Way - Heavyweight Overnight	\$1,010.78
Best Way - Ground	\$1,331.00
Best Way - 2nd Day	\$1,794.00

Actual cost will be determined once a complete shipping address has been entered.

[SEE MORE OPTIONS](#)

* Applicable shipping discounts will be applied at checkout.

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HP PurchasEdge:

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WELCOME TO PCMG!

1-800-625-5468

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For contract & open market purchases, please call 800-625-5468, or [click here](#) to register/login to your Business Direct Pricing Portal!

Shopping Cart			
	Enter PCMG Part #	Quick Add	
Product Description	Item Price	Quantity	Final Price
 <p>Casio Slim XJ-A142 - DLP projector - 2500 lumens - XGA (1024 x 768) - 4:3</p> <p>PCMG Part #: 13189049 Mfr. Part #: XJ-A142 Availability: Usually Ships Same Day (?)</p> <p>Remove Save for later</p>	\$913.99	100 Update	\$91,399.00
Email Cart	Remove All		

Your Order(s)	
Cart Subtotal:	\$91,399.00
Shipping:	\$305.60
Total:	\$91,704.60
Estimate Shipping:	43613
<input type="text" value="Overweight Ground - \$3.."/>	
Proceed to Secure Checkout:	
New Customer	
Existing Customer	
Guest Checkout	

Saved Items
You don't have any saved items.

Recently Viewed Items	View or Edit browsing history
 <p>Casio Slim XI-A142 - DLP</p>	

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Connecting Business & Technology

12/03/2015

Bill To :
WASHINGTON LOCAL SCHOOLS A/P
3505 W LINCOLNSHIRE BLVD
TOLEDO OH 43606
Phone : (419) 473-8220

Ship To :
WASHINGTON LOCAL SCHOOLS
BOB GULICK
2774 LYCEUM PLACE
TOLEDO OH 43613
Phone : (419) 473-8321

Account # 0071003307

Quote : S4272351
PO# : casio projectors

Software prices subject to change
 Hardware quotes are valid for 7 business days
 Memory Prices are valid for 24 hours only, call for verification

REMIT PAYMENT TO:
ZONES, INC
P.O. BOX 34740
SEATTLE, WA 98124-1740

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ORDERS DIRECTLY TO YOUR
ZONES ACCOUNT EXECUTIVE
VIA FAX OR EMAIL

Timothy Boyer
Account Executive
Phone: (253) 288-6087
Fax: (253) 288-6587

Email: Timothy.Boyer@zones.com

Item#	Qty	Mfr. Name	Description	Manufacturers Part #	Unit Price	Total
001929912-PUB	100	CASIO	XGA Projector 2500Lm wo USB	XJ-A142	758.47	75,847.00

ASK US ABOUT
 Installations: Server
 Installations: General
 On-Site Technical Services
 Remote Help Desk Support
 Remote Network OS Support
 Hourly On-site Technical Service Rates

Sub-Total: \$75,847.00
Estimated Sales Tax: \$0.00
FedEx Ground: \$0.00
Grand Total: \$75,847.00

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Zones, Inc
1102 15th St. SW Suite 102
Auburn, WA 98001
Phone: (800) 419-9663

24 Mo. \$1 Out lease for \$3,497.31 per month
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 as an NMBC
MINORITY BUSINESS
ENTERPRISE
 by the NMSDC

Shipping Terms: For all shipments, Zones will arrange for shipping to the customer's destination; however, such costs are the responsibility of the customer. For shipments made during the seven calendar days preceding the end of each calendar quarter, title and risk of loss will pass to the customer upon delivery by Zones to the carrier. For all orders shipped within this seven day period, Zones will obtain third-party insurance at its own expense and will assist the customer in filing any claims with the insurance company arising from loss or damage to the shipment during transit. Prices are quoted by volume, and are subject to change without notice. Products sold by Zones are third party products and are subject to the warranties and representations of the applicable manufacturers.
RETURNS: No returns will be accepted without a Return Authorization (RA) Number, requested within 14 days from the invoice date. Software licensing and special-order products are non-returnable. Other products are subject to manufacturer return policies and restrictions. Additional Terms and Conditions apply and are available on our website.

We appreciate this opportunity to earn your business, and look forward to serving you soon! Thank you!



washington local schools

MEMO: Executive Summary
RE: SchoolNet Instructional Improvement System (IIS)
DATE: December 4, 2015
FROM: Brian Davis

SchoolNet (IIS) is our data warehousing tool. We have been using SchoolNet (IIS) this past year for the storage of student performance data, creation of online formative and summative assessments, data management and reporting, instructional support through student performance feedback, and supporting Response to Instruction & Intervention. This tool allows for all of our support systems to be consolidated into one tool. One of the main features that make SchoolNet (IIS) so functional is that it is a companion software to PowerSchool which is what we currently use for our grade cards and student information system. SchoolNet (IIS) and PowerSchool are being utilized to create standards based report cards in grades K-2. Teachers will have the capability to have their assignments and assessments linked to specific standards that will improve our process for assessing and communicating student growth.

This purchase continues to provide the following:

- Allows the district to continue to have one location for the storage and retrieval of student academic performance data through the 2015-16 school year.
- Allows the teaching and administrative staffs to continue to utilize a data warehousing tool to make data-based decisions to improve student academic performance.
- Provides for the implementation of online formative and summative assessments to assist in preparing our students for online Ohio's State Tests this school year.
- Allows student online assessments to be automatically scored and the option to have these scores uploaded into the teachers' grade book in PowerSchool.
- Provides students with the immediate feedback to assist them in setting learning goals and more actively participate in their education.
- The price for this tool is \$6.50 per student which is approximately half the cost of a traditional student workbook.

The total cost of this tool is \$45,357. (See attached SchoolNet License Agreement and Quote.)

Let me know if you have any questions.

Thanks,
Brian

Brian E. Davis
Director of Curriculum & Instruction
Washington Local Schools

individual attention. infinite opportunities.

OHIO COLLABORATIVE SERVICES CONSORTIUM
(OCSC)
INVOICE

To: Washington Local Schools
3505 West Lincolnshire Blvd.
Toledo, Ohio 43606-1299
Attn: Brian Davis, Curriculum Director

Invoice # 16-012
Date: 10/23/2015
PO #

1 SchoolNet Instructional Improvement System 6,978 students at \$6.50 **\$45,357.00**

Total Due **\$45,357.00**

Please make check payable to :
OCSC (Ohio Collaborative Services Consortium)
Attn: Sandra Griscom
100 Excecutive Drive
Marion, Ohio 43302



COLLABORATIVE SERVICES CONSORTIUM

Marc A. Robinson
Management Team
209 Nolan Pkwy, PO Box 407
Archbold, OH 43502
p 419.267.2500
e mrobinson@ohlocso.org

Mike Carder
Management Team
100 Execulive Drive
Marion, OH 43302
p 740.389.4798
e mcarder@ohlocso.org

LICENSED PRODUCT AGREEMENT

This Agreement ("Agreement") is entered into as of the date of its last executing signature (the "Effective Date"), by and between Ohio Collaborative Services Consortium ("OCSC"), and Washington Local School District (the "District").

1. Definitions. For purposes of this Agreement, the following terms, when capitalized, shall have the following meanings:
 - 1.1. "Agreement to License Terms" means a document executed by the District that will utilize Licensed Product licensed by OCSC, acknowledging that (i) the District has received a copy of the License Agreement from OCSC, and (ii) their use of Licensed Product is subject to, and they are bound by, the terms of such License Agreement. A copy of the form of the Agreement to License Terms to be used in connection with this Agreement is attached as Exhibit A.
 - 1.2. "Level I Support Services" means (a) support services provided by telephone to answer basic "how to" questions and respond to requests for materials and media; (b) the ability to answer advanced questions, provide entry level consulting on the use of Licensed Product, investigate data-related problems using system level utilities; and (c) a working knowledge of the location and functions of links within the Licensed Product; provided, however, the foregoing working knowledge shall not include links and functions associated with the System Administrator, reporting engine and scheduling portions of the Schoolnet Licensed Product.
 - 1.3. "Level II Support Services" means support services provided by telephone to provide technical resources for in-depth Licensed Product questions or data manipulation and advanced consulting. It is the first escalation point for problems not resolved through Level I Support Services.
 - 1.4. "License Agreement" means Pearson's then-current standard Licensed Product Agreement(s) for the Schoolnet Licensed Product(s) being ordered and any associated schedules or policies relating to Licensed Product. A copy of Pearson's current base form of License Agreement is attached as Exhibit B; additional schedules to this form of License Agreement or a different form of Licensed Agreement may be required in certain circumstances. Pearson may make modifications to the License Agreement as provided in Section 2.3.

- 1.5. "Licensed Product" shall have the definition given that term in the License Agreement.
2. Licensure of Licensed Product. OCSC shall license Licensed Product from Pearson under this Agreement for the benefit the District in accordance with the terms of this Agreement:
 - 2.1. Licensed Product shall be licensed to OCSC for the benefit of the District, subject to the terms and conditions of this Agreement and the License Agreement. The District acknowledges that Licensed Product licensed for the benefit of the District may be used only by the District in support of its internal business and school administrative functions. Licensed Product so licensed may not be used by the District to perform service bureau functions for third parties or to process or manage data for schools other than those schools for whose benefit the Licensed Product was licensed.
 - 2.2. Purchase orders for Licensed Product shall be issued by the District to the OCSC. Upon receipt of submission of any such purchase order by the District, OCSC will submit a copy of the then-current License Agreement to the District. The District shall submit to the OCSC the Agreement to License Terms executed by a duly authorized representative of the District.
 - 2.3. If applicable, all purchase orders submitted by the District are subject to acceptance by OCSC. Certain orders, such as orders involving third-party products not licensed directly by OCSC, may require additional schedules or terms not included in Pearson's standard License Agreement.
3. Pricing and Payment
 - 3.1. The District shall issue purchase orders to OCSC, and shall be responsible for payment, for all products, support, and services ordered by it under this Agreement in accordance with the terms of the License Agreement.
 - 3.2. Pricing shall be governed by the then current and applicable Fee Schedule attached as Exhibit C.
 - 3.3. Pricing shall vary from year to year under the terms of this Agreement based upon District enrollment/ADM.
4. Support. OCSC will provide Level I Support Services to the District. OCSC will maintain sufficient staff who have received the minimum training required for support-level certification with respect to each Licensed Product for which OCSC will provide Level I Support Services. All Level I Support Services shall be supplied by such trained staff, and all requests for assistance and support from Pearson shall be made by such staff and not by the District. Level II Support Services shall be provided by Pearson directly to OCSC pursuant to the terms of the applicable License Agreement.
5. Services. OCSC provides certain Licensed Product related professional services to the District. Additional services may require additional fees secured through subsequent purchase orders.

6. Term and Termination

6.1. The initial term of this Agreement shall begin on the Effective Date and shall continue until June 30, 2015, unless earlier terminated as provided herein. Thereafter, this Agreement shall automatically renew for successive terms of one (1) year each; provided, however, that either party may terminate this Agreement as of the end of the then-current term of this Agreement by notice to the other party given at least thirty (30) days prior to the expiration of the then-current term.

6.2. Either party may terminate this Agreement in the event that the other party breaches its terms and fails to cure such breach within thirty (30) days after written notice from the non-breaching party specifying the breach. In addition, the District acknowledges that OCSC may terminate any license held by OCSC for the benefit of the District pursuant to the terms of the applicable License Agreement.

7. Indemnification. The District shall indemnify, defend and hold harmless OCSC from and against any and all losses, damages, liabilities, expenses (including attorneys' fees), costs, claims or causes of action arising from any breach by the District or its agents or representatives in the performance of their obligations under hereunder.

8. Confidentiality. The District acknowledges that OCSC may, from time to time, provide the District with access to OCSC Confidential Information. For purposes of this Agreement, "OCSC Confidential Information" shall mean any information so protected or marked by OCSC or any information which the District from the circumstances should reasonably understand to be confidential. OCSC Confidential Information includes, but is not limited to, the terms and conditions of this Agreement, customer data and information, pricing information, supplier lists, product designs and specifications, schematics and engineering drawings, and computer programs and the data and information contained in such programs. The District agrees to take all appropriate and reasonable steps to protect OCSC Confidential Information, shall treat all Licensed Products as trade secret, and shall not copy, distribute, furnish, use or disclose the OCSC Confidential Information to any third party or appropriate it for the District's or any third party's benefit, except as expressly authorized under this Agreement and the License Agreement or as otherwise authorized by OCSC in writing, or as required for compliance with applicable Ohio Sunshine Laws. In the event that the District receives a request for any OCSC Confidential Information under an applicable Ohio Sunshine law, it will promptly notify OCSC of the request in writing so that OCSC has an opportunity to seek a protective order or other appropriate judicial relief preventing such disclosure. In addition, the District shall not make any disclosure of OCSC Confidential Information to a third party absent OCSC's express prior written consent or a judicial order compelling the District to do so. The obligations of this Section shall not apply to any information which becomes publicly known or is disclosed by OCSC without restriction to a third party, or any information that is required to be disclosed by law; provided, however, that if the District receives notice of a request or order to disclose any Confidential Information for which disclosure is asserted to be required by law, the District shall promptly notify OCSC and permit OCSC to take such steps as OCSC deems appropriate to resist the request or order. The District shall, if requested by OCSC, reasonably cooperate (at OCSC's expense) in resisting the request or order. The District shall take necessary steps by

instruction or otherwise to ensure that its employees comply with the requirements of this Agreement.

9. Limitation of Liability. EXCEPT FOR BREACH OF CONFIDENTIALITY BY EITHER PARTY UNDER THIS AGREEMENT, BREACH OF PEARSON'S LICENSE TERMS, AND BREACH OF ANY INDEMNITIES PROVIDED HEREUNDER, NEITHER PARTY SHALL BE LIABLE FOR ANY CONSEQUENTIAL, INCIDENTAL, INDIRECT, EXEMPLARY, OR SPECIAL DAMAGES; OR FOR ANY LOST BUSINESS, LOST PROFITS, LOST FUNDING, OR LOST SAVINGS; OR FOR CLAIMS OF A THIRD PARTY; ARISING OUT OF THIS AGREEMENT, EVEN IF ADVISED OF SUCH DAMAGES OR LOSS OR THE POSSIBILITY OF SUCH DAMAGE OR LOSS.

10. General

- 10.1. This Agreement shall be governed by and construed in accordance with the laws of the State of Ohio. In addition, notwithstanding anything to the contrary in the terms of any License Agreement, the terms of any License Agreement governing Licensed Product licensed by Pearson to OCSC pursuant to this Agreement shall be governed by and construed in accordance with the laws of the State of Minnesota.
- 10.2. The District shall not assign this Agreement or subcontract any rights or obligations hereunder without the prior written consent of OCSC.
- 10.3. All notices required or permitted under this Agreement shall be made in writing and shall be deemed to have been duly given when delivered by United States first class or certified mail, or overnight courier service with proof of receipt, to the applicable party at its address below:

If to District:

Washington Local School District
Attention- Brian Davis
3505 West Lincolnshire Blvd.
Toledo, Ohio 43606

If to the OCSC:

Ohio Collaborative Services Consortium
Attention - Sandra Griscom
100 Executive Dr.
Marion, Ohio 43302

- 10.4. The provisions of Sections 3, 9, 10 and 11 shall survive the termination of this Agreement, regardless of the cause of termination. The provisions of the applicable License Agreement shall continue to govern the terms of the District's license of Licensed Product after termination of this Agreement, unless such License Agreement is otherwise terminated in accordance with its terms.
- 10.5. This Agreement is non-exclusive and nothing herein shall preclude OCSC from entering into any agreement or relationship with any other party. In elaboration of and not by way of limitation of the foregoing, nothing in this Agreement shall preclude

OCSC from offering Licensed Product directly, or indirectly, to any school or school district, or create or imply any exclusive arrangement in favor of the District.

10.6. This Agreement constitutes the entire agreement among the parties with respect to its subject matter and supersedes all prior understandings and agreements relating thereto. This Agreement shall not be modified without the written consent of all parties.

IN WITNESS WHEREOF, the parties have executed this Agreement below.

WASHINGTON LOCAL SCHOOL DISTRICT

OHIO COLLABORATIVE SERVICES
CONSORTIUM

By: _____

By _____

Name: _____

Name _____

Title: _____

Title _____

Date: _____

Date: _____

AGREEMENT TO LICENSED PRODUCT AGREEMENT TERMS

Washington Local School District (the "School District") has reviewed and agrees to abide by all of the Customer obligations contained in the attached Licensed Product Agreement (including Schedules), except that payment will be made to OCSC and not to Pearson. The School District also agrees that any and all access, possession or use that it may have of any Licensed Product (as defined in such Licensed Product Agreement) provided or delivered to such School District in connection with its arrangement with OCSC at any time, now or in the future, shall be subject to the provisions of such Licensed Product Agreement and the terms of its arrangement with OCSC.

The School District understands and agrees that the Licensed Product Agreement attached hereto is assigned to OCSC for benefit of the School District.

IN WITNESS WHEREOF, the above-identified School District has signed this Agreement to Licensed Product Agreement Terms.

Washington Local School District

By: _____

Name: _____

Title: _____

Date: _____

PEARSON

IMPORTANT: DO NOT ALLOW LICENSED PRODUCT (AS DEFINED BELOW) TO BE INSTALLED OR USED WITHOUT READING THE TERMS AND CONDITIONS OF THIS AGREEMENT. IF YOU ARE NOT WILLING TO ACCEPT THESE TERMS AND CONDITIONS, YOU MUST NOTIFY PEARSON OF CANCELLATION OF YOUR SUBSCRIPTION WITHIN (10) DAYS. BY INSTALLING, AUTHORIZING INSTALLATION OR USING THE LICENSED PRODUCT AS PERMITTED BY THIS LICENSE, YOU ARE AGREEING TO BE BOUND BY THE TERMS OF THIS AGREEMENT.

LICENSED PRODUCT AGREEMENT--SCHOOLNET SOFTWARE

1. **DEFINITIONS.** NCS Pearson, Inc., the licensor of Licensed Product pursuant to this Agreement, is referred to herein as "Pearson." The school, school district or other entity licensing Licensed Product is referred to herein as "Licensee." Pearson and Licensee may each be referred to herein as a "Party" and collectively as the "Parties." This Licensed Product Agreement is referred to herein as the "Agreement." In addition, the following terms when capitalized herein shall have these agreed-upon meanings:

1.1. **Documentation** means all written user information, whether in electronic, printed or other format, delivered or made available to Licensee by Pearson with respect to Licensed Product, now or in the future, including instructions, manuals, training materials, and other publications that contain, describe, explain or otherwise relate to Licensed Product.

1.2. **Embedded Applications** means software developed by third parties that may be embedded in or bundled with the software developed by Pearson as part of Licensed Product.

1.3. **Errors** shall mean a reproducible failure of Licensed Product to operate in accordance with its then-current Documentation, despite the proper installation and use of Licensed Product in a proper operating environment and on hardware and system software sufficient to meet Pearson's then-current minimum requirements, which are subject to change as New Versions are released. User mistakes are not Errors within the meaning of these Policies. Errors may be due to problems in Licensed Product, the Documentation, or both.

1.4. **Fix** shall mean a patch, service pack or corrective update of Licensed Product that Pearson may prepare in its discretion on an interim basis, prior to issuance of a New Version, to correct programming Errors that prevent or obstruct normal operation of Licensed Product in accordance with the applicable then-current Documentation.

1.5. **Improvements** means any derivatives, corrections, fixes, enhancements, updates or other modifications to Licensed Product, whether made by Pearson, Licensee or any third party.

1.6. **Item Bank** means any item bank licensed to Licensee by Pearson, including, without limitation, any individual items, materials associated with such items such as reading passages and graphics, and scoring materials contained within or associated with the Item Bank.

1.7. **Licensee Data** means Licensee data within the Licensed Product.

1.8. **Licensed Product** means all software (including Embedded Applications), Item Banks and all related Documentation licensed to Licensee pursuant to this Agreement, now or in the future; provided, however, that Licensed Product shall not include any Third Party Software.

1.9. **Licensed Sites** means those sites for which Licensee has paid applicable license fees for Licensed Product and at which Licensee is authorized to utilize Licensed Product, as specified in writing by Pearson in Pearson's acknowledgment of Licensee's order or otherwise.

1.10. **New Products** shall mean new products, programs or modules developed by Pearson that provide features, functions or applications not included in the Licensed Product originally licensed by Licensee and for which additional license fees apply as determined by Pearson. A New Product may be usable with or in addition to the Licensed Product originally licensed by Licensee. New Products will be licensed to Licensee under the terms of Pearson's then-current license agreement only after payment of applicable fees.

1.11. **New Version** shall mean an updated version of Licensed Product issued by Pearson, which may include Fixes, together with such other modifications, updates, enhancements and improvements to Licensed Product that Pearson may, in its discretion, develop and deem ready for distribution and that Pearson standardly provides to all customers with a current support subscription to such Licensed Product.

1.12. **Student Information** means all personally identifiable information concerning and related to Licensee's students.

1.13. **Third Party Software** means any software product designated as Third Party Software by Pearson, and any related documentation supplied to Licensee. Any product designated as Third Party Software is licensed by an entity other than Pearson, under different license terms than those set forth herein. Third Party Software is different from Embedded Applications in that Pearson licenses the Embedded Applications to Licensee as part of Licensed Product (but in some cases, such Embedded Applications may be subject to additional license terms as identified herein). Pearson is not the licensor of Third Party Software.

2. LICENSE GRANT.

2.1. **Basic Terms.** Subject to the terms and conditions of this Agreement, Pearson grants to Licensee a restricted, personal, non-exclusive, non-transferable license to use Licensed Product to support its school administrative functions, only at the Licensed Sites. Such license shall be perpetual, unless it is specified in Pearson's price quotation or proposal to Licensee that Licensee's license will be limited to a specified length of time, or unless this license is terminated under the provisions of this Agreement. In no event may Licensed Product be: (a) used other than at the Licensed Sites; (b) made available via a network or otherwise to any school, school district or third party other than the Licensed Sites; or (c) used to perform service bureau functions for third parties or to process or manage data for locations other than the Licensed Sites. Licensed Product will be provided by Pearson and may be used by Licensee in executable code form only; source code to Licensed Product will not be provided. Licensed Product shall only be used as expressly authorized by this Agreement.

2.2. **Item Bank Specific Terms.** Notwithstanding anything in this Agreement to the contrary, Licensee expressly acknowledges that its license to the Item Bank shall be solely for the term set forth on Pearson's price quotation or proposal to Licensee and will in no event be perpetual. Subject to the terms and conditions of this Agreement, Licensee is granted a limited, non-exclusive, non-assignable, non-transferable license to access and use the content contained in the Item Bank solely for the Licensee's internal use for no more than the number of Licensee students as set forth on Pearson's price quotation or proposal to Licensee. In addition, Pearson will have the right throughout the Item Bank license term to delete or require the deletion by Licensee of specific items and/or passages from the Item Bank. If the Licensee licenses the NWEA formative assessment item bank from Pearson as part of this license, the Licensee may not use the NWEA items in either high stakes state assessments or for college admissions test preparation.

2.3. **Term License Renewal.** All term based licenses for Licensed Product, including any Services bundled with such Licensed Product, shall be renewed for successive periods unless either party provides written notice of non-renewal to the other party prior to the end of the then-current license term. If no notice of non-renewal is given by either party, Pearson will invoice Licensee for the applicable renewal fees for the subsequent license term. If Licensee pays the applicable renewal fees, then the license term will renew for the applicable license renewal term stated on Pearson's renewal invoice; otherwise, term based licenses for Licensed Product will terminate at the end of Licensee's current license term.

2.4. **Copies.** Licensee shall not make copies of or otherwise reproduce any Licensed Product, except that: (a) Licensee may make copies of the software component of any Licensed Product, in executable code form, only for backup or archival purposes; and (b) Licensee may make unlimited printed copies for Licensee's internal use of any Documentation delivered by Pearson to Licensee. Licensee shall retain and include all of Pearson's or any third parties' copyright and other proprietary rights notices on all copies of Licensed Product. Licensee shall not otherwise reproduce Licensed Product.

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to Licensed Product, whether made by Pearson, Licensee, or by any third party. Except as set forth herein, Licensee has no right, title or interest in or to Licensed Product. Licensee shall not (and shall not permit any employee, contractor or other party to) (i) do anything to infringe upon, harm or take any action contrary to, or that would diminish or contest the validity of, any ownership rights in the Licensed Product; (ii) remove or alter any copyright, trademark or patent notices that appear on any portion of the Licensed Product; (iii) copy, rent, lease, sublicense, distribute publicly, modify, or create derivative works based on the Licensed Product or otherwise commercially exploit the Licensed Product; or (iv) reverse engineer, decompile, disassemble or otherwise reproduce Licensed Product. Licensee's rights in Licensed Product will be limited to those expressly granted herein, and Pearson reserves all rights not expressly granted in this document.

3.2. Confidentiality. Licensee agrees to keep Licensed Product confidential and to prevent unauthorized disclosure or use of Licensed Product in Licensee's possession. Licensee shall not transfer, assign, provide or otherwise make Licensed Product available to any other party without the prior written consent of Pearson. Any attempted sublicense, assignment or transfer of any rights, duties or obligations by Licensee in violation of this Agreement shall be void. Licensee shall notify Pearson immediately in writing of any unauthorized use or distribution of Licensed Product of which Licensee becomes aware and shall take all steps necessary to ensure that such unauthorized use or distribution is terminated. For any Licensed Product for which Pearson makes available passwords or other user identification technology to access such Licensed Product, Licensee shall advise all users of such passwords or other user identifications that such passwords or user identifications must be maintained in confidence and not transmitted or shared.

3.3. Modifications. Licensee shall not, and shall not allow any third party to, modify, decompile, disassemble or reverse engineer Licensed Product or attempt to create source code for Licensed Product by any means without Pearson's express written authorization.

4. SERVICES. If indicated in Pearson's proposal or quote to Licensee, Pearson shall also provide such support, hosting, and professional services (each a "Service", and collectively the "Services") as are reasonably required to enable the Licensee to utilize the Software during the Term and/or as may be set forth in one or more project plans, statements of work, and/or implementation schedules as mutually agreed upon by Pearson and Licensee in writing.

4.1. Support Services. Pearson, or an entity under contract with and authorized by Pearson to provide Support Services as defined below, will provide Support Services for Licensed Product during the term of such Support Services ("Support Term"). "Support Services" shall include: (a) telephone and e-mail support; (b) access to an online support website, as maintained by Pearson for customers maintaining a current support subscription; (c) Fixes, as developed and made generally available by Pearson in its discretion to address Errors that Licensee is experiencing in using Licensed Product; and (d) New Versions, as developed and made generally available by Pearson. Support Services do not include New Products. Pearson determines, in its sole discretion, what constitutes a New Product (for which additional license fees apply), and what improvements and enhancements to existing Licensed Product functionality are to be included in a New Version (and are therefore provided at no charge to customers with a current support subscription). In order to receive Support Services described herein, Licensee must purchase appropriate training regarding the use and operation of Licensed Product. Telephone and e-mail support may be limited to a specified number of authorized representatives of Licensee who have been appropriately trained.

4.2. Hosting Services. Unless otherwise agreed by Pearson in writing, all licenses for Licensed Product shall be hosted by Pearson. If Licensee has purchased a perpetual license to Licensed Product (exclusive of the Item Bank, which is solely licensed on a term basis) and elects to deploy such Licensed Product on its own servers it shall provide Pearson no less than thirty (30) days prior written notice of such election. Licensee will be solely responsible for the cost of all hardware, software and server configurations required to deploy such Licensed Product on Licensee-owned servers. Pearson will use commercially reasonable efforts to assist Licensee with the transition of Licensed Product from Pearson controlled servers to Licensee's servers; provided, however, Licensee shall pay Pearson's then-standard fees for professional, technical or other services provided by Pearson in connection with the transition and any ongoing local deployment of the Schoolnet Licensed Product. Licensee acknowledges that it shall remain responsible for all hosting fees due and payable to Pearson related to Licensed Product for which Licensee has elected to deploy on Licensee's servers and that any such fees are non-refundable.

4.3. Professional Services. In addition to providing Support Services during the Support Term, Pearson will perform such other professional services, including, without limitation, training, installation, consulting, and project management services, as may be specified in Pearson's written acknowledgment of Licensee's order, or as may be subsequently agreed upon by the Parties; provided that Pearson may, at its option, arrange for any such services to be performed by another entity on behalf of Pearson. Licensee agrees to pay for such services at the rates and charges specified in Pearson's written acknowledgment of Licensee's order, or, for work subsequently requested, at the rates agreed upon by Licensee and Pearson for such subsequent work. Pearson reserves the right to require a purchase order or equivalent documentation from Licensee prior to performing any services, or to require prepayment of certain services. Unless otherwise specified, all rates quoted are for services to be performed during Pearson's normal business hours; additional charges may apply for evenings, weekends or holidays. Licensee shall also pay Pearson for travel expenses (lodging, meals, transportation and other related expenses) incurred in the performance of services. All such additional charges will be due and payable concurrently with payment for services. Pearson reserves the right to impose a minimum labor charge for each on-site visit. The rates and charges specified in Pearson's acknowledgment of Licensee's order shall apply to those services originally ordered; however, Pearson reserves the right to change service rates or other terms as a condition of entering into any subsequent service engagement. In the event that Licensee pays in advance for any services, all services must be scheduled and delivered within twelve (12) months of such payment, unless otherwise agreed in writing by Pearson; any portion of any prepaid services amount that has not been used by Licensee toward services actually rendered within such twelve (12) month period shall be forfeited. Licensee shall pay a cancellation charge equal to fifty percent (50%) of the services fee and any non-refundable expenses incurred by Pearson if Licensee cancels any scheduled professional services less than fourteen (14) days before the occurrence of any service dates that Pearson has scheduled at Licensee's request.

4.4. Ownership of Materials. Pearson shall be the owner of all copyrights, patent rights and other intellectual property rights in any software code, documentation, reports or other deliverables (collectively, "Deliverables") created for or provided to Licensee pursuant to this Agreement or any associated statement of work entered into by the Parties. Provided that Licensee pays Pearson all fees and expenses associated with the development and provision of such Deliverables, Licensee shall, during the term of this Agreement, have a paid-up, royalty-free license to use such Deliverables for Licensee's internal use only, solely for the purpose for which such Deliverables were provided. Nothing in this Agreement shall prevent Pearson from providing any Deliverables to Pearson's other customers or third parties. Notwithstanding the foregoing, Pearson acknowledges and agrees that any Licensee Confidential Information, Student Information or Licensee Data that is incorporated into any Deliverable remains subject to the provisions of this Agreement.

4.5. Facilities. Licensee acknowledges that certain services are intended to be performed by Pearson off-site (e.g., through remote communication capabilities). If any portion of the work will be performed on Licensee's premises, Licensee agrees to provide appropriate access to utilities, work space and other on-site accommodations reasonably necessary to enable Pearson to perform such work.

4.6. Training. Pearson reserves the right to limit the number of persons permitted to attend any training class in accordance with Pearson's training standards.

5. FEES AND TAXES. Licensee agrees to pay Pearson, in accordance with Pearson's invoice terms, the fees charged for the Licensed Products and related support, services and/or other items ordered by Licensee, together with any other charges made in accordance with this Agreement, and all applicable sales, use or other taxes or duties, however designated, except for taxes based on Pearson's net income. If Licensee claims tax exempt status, Licensee agrees to provide evidence of such tax exemption upon Pearson's request. To the extent that such tax exemption cannot be properly claimed or does not extend to certain taxes or transactions, Licensee shall be responsible for any and all taxes and assessments that arise from this Agreement and related transactions (except for taxes based upon Pearson's net income). Licensee shall pay a monthly charge of 1.5% (18% annually) on all amounts not paid when due, or, if a lower maximum rate is established by law, then such lower maximum rate. All pricing set forth in any Pearson quotation or invoice is in United States dollars unless otherwise specified.

6. CONFIDENTIALITY. Pearson acknowledges that all Student Information and Licensee Data is Licensee's confidential information and agrees to use commercially reasonable efforts to maintain the confidentiality of such information that is disclosed to it in connection with this Agreement.

and to use such Licensee confidential information solely for the purposes of performing services hereunder. Pearson shall require its employees, agents and subcontractors performing work hereunder to do likewise. For purposes of this Section, "Licensee confidential information" shall mean any student or personnel data belonging to Licensee, or any other Licensee information or data labeled or identified as confidential at the time of disclosure, provided, however, that this definition and the obligations of this Section shall not extend to any information that: (a) is or becomes publicly known through no fault or negligence of Pearson; (b) is or becomes lawfully available from a third party without restriction; (c) is independently developed by Pearson; or (d) is disclosed without restriction by Licensee to any third party at any time. Licensee agrees that the terms of this Agreement, including all pricing for Pearson's products and services, shall be kept strictly confidential and not disclosed to any third party without the prior written consent of Pearson; provided, however, that Pearson's consent shall not be required if Licensee is required to disclose the provisions of this Agreement in order to comply with applicable public records laws. In addition, Licensee acknowledges that the pricing for Pearson's products and services are Pearson trade secrets and are exempt from disclosure under applicable law.

7. THIRD PARTY SOFTWARE LICENSE TERMS; EMBEDDED APPLICATIONS; OPEN SOURCE SOFTWARE. Any software designated by Pearson as Third Party Software is provided to Licensee pursuant to a separate license agreement between Licensee and the third party supplier, which will be provided to Licensee by the third party supplier. All support, warranties, and services related to Third Party Software are provided by the supplier of the Third Party Software under such third party's terms and conditions, and not by Pearson, unless otherwise specifically provided under this Agreement. Only Sections 5, 7, 9 and 10 of this Agreement apply to Third Party Software and any related support and services set forth in this Agreement. In addition, Licensed Product may contain Embedded Applications. If any Embedded Applications require additional license terms, Pearson will make such terms available to Licensee and Licensee shall comply with such terms with respect to such applications. Certain Embedded Applications may also be subject to "open source" licensing terms. In some cases, the open source licensing terms may conflict with portions of this Agreement, and to the extent of any such conflict, the open source licensing terms shall govern, but only as to the software components subject to those terms. Notwithstanding the foregoing, Licensee acknowledges that if any open source software component is licensed under terms that permit Licensee to modify such component, and if Licensee does so modify such component, then Pearson will not be responsible for any incompatibility with such modifications and the remainder of the Licensed Product.

8. COMPATIBLE PLATFORMS/HARDWARE. Licensee is responsible for obtaining and maintaining an appropriate operating environment with the necessary hardware, operating system software and other items required to use and access Licensed Product. Pearson will not be responsible for any incompatibility between Licensed Product and any versions of operating systems, hardware, browsers or other products not specifically approved by Pearson for Licensee's use with Licensed Product. Pearson will make written requirements available to Licensee at Licensee's request.

9. DISCLAIMER OF WARRANTIES. LICENSED PRODUCT IS PROVIDED "AS IS" AND WITHOUT WARRANTY OF ANY KIND, AND PEARSON AND ITS LICENSORS EXPRESSLY DISCLAIM ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING, BUT NOT LIMITED TO, ANY IMPLIED WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE AND NON-INFRINGEMENT. PEARSON DOES NOT WARRANT THAT THE FUNCTIONALITY CONTAINED IN THE LICENSED PRODUCT WILL MEET LICENSEE'S REQUIREMENTS, OR THAT THE OPERATION OF THE LICENSED PRODUCT WILL BE UNINTERRUPTED OR ERROR-FREE, OR THAT DEFECTS IN THE LICENSED PRODUCT WILL BE CORRECTED. FURTHERMORE, PEARSON DOES NOT WARRANT OR MAKE ANY REPRESENTATIONS REGARDING THE USE OR THE RESULTS OF THE USE OF THE LICENSED PRODUCT IN TERMS OF ITS CORRECTNESS, ACCURACY, RELIABILITY OR OTHERWISE. LICENSEE AGREES THAT THE USE OF LICENSED PRODUCT IS AT LICENSEE'S OWN RISK. NO ORAL OR WRITTEN INFORMATION OR ADVICE GIVEN BY PEARSON OR A PEARSON REPRESENTATIVE SHALL CREATE A WARRANTY OR IN ANY WAY INCREASE THE SCOPE OF ANY WARRANTY. SOME JURISDICTIONS MAY NOT ALLOW THE EXCLUSION OF CERTAIN IMPLIED WARRANTIES, SO THE ABOVE EXCLUSION MAY NOT FULLY APPLY TO LICENSEE.

10. LIMITATION OF LIABILITY. PEARSON SHALL NOT BE LIABLE TO LICENSEE FOR ANY SPECIAL, EXEMPLARY,

INDIRECT, INCIDENTAL OR CONSEQUENTIAL DAMAGES; OR LOST PROFITS, LOST FUNDING, LOST SAVINGS, OR LOST OR DAMAGED DATA; OR FOR CLAIMS OF A THIRD PARTY; ARISING OUT OF THIS AGREEMENT, LICENSED PRODUCT, THIRD PARTY SOFTWARE, SUPPORT, SERVICES, OR OTHER ITEMS PROVIDED, OR THE USE OR INABILITY TO USE ANY OF THE FOREGOING, EVEN IF PEARSON HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES OR THEY ARE FORESEEABLE. IN ANY EVENT, IN RESPECT OF ANY CLAIM, DEMAND OR ACTION ARISING OUT OF THIS AGREEMENT, LICENSEE SHALL BE LIMITED TO RECEIVING ACTUAL AND DIRECT DAMAGES IN A MAXIMUM AGGREGATE AMOUNT EQUAL TO THE CHARGES PAID BY LICENSEE TO PEARSON HEREUNDER FOR THE APPLICABLE LICENSED PRODUCT, ITEM OR SERVICE ON WHICH THE CLAIM IS BASED. IN ADDITION, IN NO EVENT WILL THE LIABILITY OF PEARSON RELATING TO SUPPORT SERVICES EXCEED THE TOTAL AMOUNT OF MONEY PAID BY LICENSEE TO PEARSON DURING THE IMMEDIATELY PRECEDING TWELVE (12) MONTH PERIOD WITH RESPECT TO THE PARTICULAR SUPPORT SERVICES ON WHICH THE CLAIM IS BASED.

11. INDEMNIFICATION. Licensee shall indemnify and hold harmless Pearson and its licensors from and against any loss, damage, liability, claim or expense resulting from third party claims that any information or content (including any link to any website) input into, posted to or maintained on the System by Licensee or its Users or by Pearson at Licensee's request or direction (collectively, "Licensee Content") infringes or violates any patents, copyrights or other intellectual property rights of a third party, or that such Licensee Content is indecent, obscene, libelous, slanderous or illegal.

12. CUSTOMER DATA. Pearson shall have the right to use Licensee Data within the Licensed Product to provide the Services, improve the Licensed Product, and share results of best practices across its customer base, provided that Pearson shall remove any personally identifiable information concerning Student Information and maintain the confidentiality of such information. Licensee shall be responsible for the collection of all personally identifiable information concerning Student Information; verification of the accuracy of all Student Information; correction of any mistakes or other errors or inaccuracies to the Student Information; compliance with the Family Educational Rights and Privacy Act ("FERPA") and any other applicable federal, state and/or local statutes and legislation regarding Student Information; the use and integrity of the dissemination of all such Student Information; and any and all policies of the Licensee relating thereto.

13. TERMINATION.

13.1. Termination for Breach. Pearson shall have the right to suspend performance under this Agreement in the event that Licensee is in breach of any of its obligations under this Agreement. In addition, either Party shall have the right to terminate this Agreement in whole or in part upon thirty (30) days written notice to the other Party, in the event the other Party materially breaches this Agreement and fails to correct such breach within such thirty (30) day period, provided that Pearson shall have the right to terminate this Agreement immediately upon written notice in the event that Licensee breaches any of its obligations under Section 3. Licensee further acknowledges that, as breach of the provisions of Section 3 could result in irreparable injury to Pearson, Pearson shall have the right to seek equitable relief against any actual or threatened breach thereof, without proving actual damages.

13.2. Effects of Termination. In the event of any termination of all or any portion of this Agreement, Licensee shall not be relieved of any obligation to pay any sums of money that have accrued prior to the date of termination. In addition, the provisions of Sections 3, 5, 7, 9, 10, 11, 12 and 13 shall survive termination of this Agreement. Immediately upon any termination of a license for any Licensed Product under this Agreement, Licensee shall, at its own expense, either return to Pearson or destroy all copies of such Licensed Product in its possession or control, and shall forward written certification to Pearson that all such copies of such Licensed Product have either been destroyed or returned to Pearson.

14. GENERAL.

14.1. Governing Law. THIS AGREEMENT SHALL BE GOVERNED BY THE LAWS OF THE STATE OF MINNESOTA. The United Nations Convention on Contracts for the International Sale of Goods shall not apply to this Agreement.

14.2. **General Provisions.** Neither Party shall be held liable to the other Party for failure of performance where such failure is caused by supervening conditions beyond that Party's control, including acts of God, civil disturbance, strikes or labor disputes. If any provision of this Agreement is invalid or unenforceable under any applicable statute or rule of law, this Agreement shall be enforced to the maximum extent possible to effectuate the original express intent of the Parties. Licensee may bring no action arising out of this Agreement, regardless of form, more than one (1) year after the cause of action has arisen. In the case of notices to Pearson, such notices shall be sent to: NCS Pearson, Inc., Attn.: Contracts Department, 3075 West Ray Road, Chandler, AZ 85226. In the case of notices to Licensee, such notices shall be sent to Pearson's address of record for Licensee. Either Party may change its notice address by notifying the other in like manner.

14.3. **Independent Contractor.** Pearson and its employees are independent contractors and not employees of the Licensee. Nothing herein shall be deemed to establish a partnership, joint venture, association or employment relationship between the Parties.

14.4. **Export.** Without in any way limiting the restrictions on transfer set forth elsewhere in this Agreement, Licensee specifically agrees that Licensee will not, directly or indirectly, export or transfer any export-controlled commodity, technical data or software: (a) in violation of any laws, regulations, rules or other limitations imposed by any government authority; or (b) to any country for which an export license or other governmental approval is required at the time of export, without first obtaining all necessary licenses or other approvals.

14.5. **U.S. Government Restricted Rights.** Licensed Product is a "commercial item" as that term is defined in 48 C.F.R. §2.101, consisting of "commercial computer software" and "commercial computer software documentation" as such terms are defined in 48 C.F.R. §12.212 and 48 C.F.R. §227.7202, as applicable, and all as amended from time to time. Consistent with 48 C.F.R. §12.212, 48 C.F.R. §227.7202 and 48 C.F.R. §52.227-19, and other relevant sections of the Code of Federal Regulations, as applicable, and all as amended from time to time, all U.S. Government end users acquire Licensed Product only with those rights set forth herein.

14.6. **Entire Agreement.** This Agreement constitutes the complete and entire agreement between the Parties with respect to its subject matter, and supersedes all prior discussions, understandings, arrangements, proposals and negotiations with respect to same. The terms and conditions of this Agreement shall prevail notwithstanding any variance with the terms and conditions of any purchase order or other documentation submitted by Licensee with respect to Licensed Product or any related support or services, and Pearson hereby refuses any such different or additional provisions in purchase orders or other documents. This Agreement shall not be subject to the Uniform Computer Information Transactions Act. This Agreement shall not be modified or amended without the written agreement of both Parties.

16. Memorandum of Agreement

The Superintendent recommends that the Board approve the Memorandum of Agreement as presented:

A. Between the Board of Education and the Teachers' Association of Washington Local Schools pertaining to a Career Coordinator Position:

CAREER COORDINATOR

It is hereby mutually agreed between the Washington Local Board of Education and TAWLS that a Career Coordinator position may be established at the discretion of the administration under the following conditions:

The position(s):

1. Will be a contracted teaching position subject to the collective bargaining agreement between TAWLS and the WLS Board of Education.
2. Will be filled on an "interview only" basis and shall be designated as a separate "teaching field" for purposes of reduction in force.
3. Will be issued a one year contract.
4. Will be compensated per the ODE career-technical associated weighted funds, and the salary will be contingent on the annual amount of revenue provided to the Washington Local School District by the state of Ohio.
5. The schedule and number of work hours will vary and will be contingent on the amount of funding provided to the Washington Local School District by the state of Ohio.

This memorandum is understood to be effective for the 2015-16 school year and is to be non-precedent setting.

B. Between the Board of Education and Ohio Association of Public School Employees, Local 279, pertaining to Bus Monitors:

BUS MONITOR BIDDING PROCEDURES

It is hereby mutually agreed between the Washington Local administration and OAPSE that:

Bus monitors shall be granted an opportunity to bid routes on the same basis as bus drivers, **with the exception of floating monitors**. Such bidding shall occur the day following the annual route bidding process for bus drivers beginning at 9:00 AM.

Floating monitors will not need to participate in the annual bid meeting, and will retain their regularly scheduled hours. In the event a position must be eliminated, the RIF provision shall be implemented pursuant to ARTICLE 8, Section H.

Permanent vacant positions available to bus monitors during the school year shall also be offered on the same basis as routes.

Moved by: _____ Seconded by: _____

Vote: EK _____ PC _____ TI _____ DH _____ JL _____

17. Executive Session

The Superintendent recommends that the Board of Education enter into Executive Session to:

1. Consider the *APPOINTMENT* of a public employee or official.
2. Consider the *EMPLOYMENT* of a public employee or official.
3. Consider the *DISMISSAL* of a public employee or official.
4. Consider the *DISCIPLINE* of a public employee or official.
5. Consider the *PROMOTION* of a public employee or official.
6. Consider the *DEMOTION* of a public employee or official.
7. Consider the *COMPENSATION* of a public employee or official.
8. Consider the *INVESTIGATION OF CHARGES OR COMPLAINTS* against a public employee, official, licensee, or student.
9. Consider the *PURCHASE OF PROPERTY* for public purposes.
10. Consider the *SALE OF PROPERTY* at competitive bidding.
11. *CONFER WITH AN ATTORNEY* for the Board of Education concerning disputes involving the Board that are the subject of pending or imminent court action.
12. *CONSIDER INFORMATION THAT CONCERNS A DISPUTE* which is or may become subject to litigation or other legal proceeding, and would be harmful to the interests of the School District if disclosed to any opposing party or parties.
13. *CONSIDER INFORMATION THAT CONCERNS A PROPOSED NEGOTIATION AND/OR CONTRACTUAL AGREEMENT* with a person, firm, labor organization, or governmental entity, and would impair the School District’s position with respect to such negotiations or agreement(s) if such information were to be disclosed publicly.
14. *PREPARE FOR NEGOTIATIONS OR BARGAINING SESSIONS* with public employees concerning their compensation or other terms and conditions of employment.
15. *CONDUCT NEGOTIATIONS OR BARGAINING SESSIONS* with public employees concerning their compensation or other terms and conditions of employment.
16. *REVIEW NEGOTIATIONS OR BARGAINING SESSIONS* with public employees concerning their compensation or other terms and conditions of employment.
17. *CONSIDER MATTERS REQUIRED TO BE KEPT CONFIDENTIAL* by federal law or regulations or state statutes.
18. *DISCUSS DETAILS RELATIVE TO THE SECURITY ARRANGEMENTS* and emergency response protocols for the Board of Education.
19. *CONSIDER CONFIDENTIAL INFORMATION* related to the marketing plans, specific business strategy, production techniques, trade secrets, or personal financial statements of an applicant for economic development assistance.
20. *CONSIDER CONFIDENTIAL INFORMATION* related to negotiations with other political subdivisions respecting requests for economic development assistance.

Moved by: _____ Seconded by: _____

Vote: EK _____ PC _____ TI _____ DH _____ JL _____

TIME ENTERED INTO EXECUTIVE SESSION: _____ P.M.

Let the minutes reflect that at _____ P.M., the Washington Local Board of Education **RETURNED FROM** Executive Session and did, in fact:

- # _____ (list numbers from above list as appropriate)
- All board of education members returned to the meeting.
- The following board member(s) did not return to the meeting: _____

18. Personnel

The Superintendent recommends that the Board approve, via consent motion, personnel items as presented:

Submitted by HR Department

1. RESIGNATIONS

A. Certified Personnel

1. Alice Lemle	Music Greenwood	01/31/2016 Retirement 26 yrs.
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B. Classified Personnel

1. Debra Gillespie	Secretary (12 month) Washington	01/31/2016 Retirement 18 yrs.
2. Renee Meinert	Nutrition Service Worker Wernert	12/04/2015 Resignation

C. Extra Duty Personnel

1. Donald Palmer	#130-06 CTSO Club Advisor	06/30/2016
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2. LEAVE OF ABSENCE

A. Classified Personnel

1. Benjamin Gilliam	Ext. Medical Leave	11/28/2015 – 01/31/2016
2. Amy Gresham	Ext. Medical Leave	12/01/2015 – 03/31/2016
3. Lucinda Grochowski	Medical Leave	10/30/2015 – 01/04/2016
4. Norma Halsey	Ext. Medical Leave	11/14/2015 – 11/29/2015
5. Kristine Hasty	Ext. Medical Leave	01/01/2016 – 06/30/2016

3. NOMINATIONS – 2015/16

A. Classified Personnel

1. Kelli Hamilton	Classroom Aide – Greenwood 4 hrs./day Sched. J, step 0 @ \$14.33/hr.	12/17/2015
2. Carrie Peart*	Nutrition Service Worker – Jefferson 2 hrs./day Sched. O, step 0 @ \$13.05/hr.	12/02/2015

*Currently employed as a Bus Driver, making her a two (2) position employee.

B. Extra Duty Personnel

1. Matthew Borer**	#021-12a Elem Bsktbl Coach-Mdwvale	\$ 349.00
2. Curt Hartman	#041-1a Track Jr Hi Coach-Boys(75%)	\$ 3,569.00
3. Amanda Heban	#041-2a Track Jr Hi Coach-Boys(75%)	\$ 3,399.00
4. Ahren Jacobs	#040-1 Track Assoc Coach-Boys	\$ 6,013.00
5. Gregory Kubicki	#040-2 Track Assoc Coach-Boys	\$ 6,275.00
6. Ronald Martin**	#041-1b Track Jr Hi Coach-Boys(25%)	\$ 1,133.00
7. Stanley Meinen	#040-3a Track Assoc Coach-Boys(85%)	\$ 5,334.00
8. Jordan Skorich**	#021-13a Elem Bsktbl Coach-Monac	\$ 349.00
9. Jordan Skorich**	#021-13b Elem Bsktbl Coach-Monac	\$ 349.00
10. Brett Smith	#041-3a Track Jr Hi Coach-Boys(75%)	\$ 3,569.00

**Consultants

C. Substitute Certified Personnel

1. Timothy Barnes	3. Stacey Keller	5. Michelle Nieman
2. Willie Jumper, III	4. Kenneth Mohn	6. Rebecca Smith

D. Substitute Classified Personnel

1. Danny Bowen	4. Brigitte Collins-Long	7. Katherine Mahoney
2. Inetha Brown	5. Micaela Gartin	
3. Tammy Carroll	6. Jason Hutchinson	

E. Elementary Music Program

1. Ann Augustin	Hiawatha	November 16, 2015	\$ 200.00
2. Ann Augustin	Wernert	November 18, 2015	\$ 200.00

F. Various Work Performed for Regional Football Game on Nov. 7, 2015

1. Luann Aitken	Ticket Crew	\$ 35.00
2. Brian Betz	Security	\$ 100.00
3. Rhett Boyd	Team Host	\$ 35.00
4. Carma Donati	Ticket Manager	\$ 150.00
5. Donald Dubendorfer	Chain Gang	\$ 35.00
6. Seth Evaritt	Pressbox Attendant	\$ 35.00
7. Russell Ewing	Scoreboard	\$ 35.00
8. Sean Flemmings	Officials Host	\$ 35.00
9. Mackenzie Garcia	Ticket Crew	\$ 35.00
10. Sherri Gauthier	Secretary	\$ 35.00
11. Craig Hanna	Security	\$ 100.00
12. Shannon Heider	Security	\$ 100.00
13. David Heigel	Statistics	\$ 35.00
14. Theresa Holewinski	Bookkeeper	\$ 35.00
15. Paul Kruthaup	Assistant Manager	\$ 75.00
16. Robert Lindsey	Security	\$ 100.00
17. Derek Meyer	Spotter	\$ 35.00
18. Gary O'Connor	Media Host	\$ 35.00
19. Jerold Preston	Security	\$ 100.00
20. Mark Rabbitt	Announcer	\$ 35.00
21. Douglas Sanders	25 Second Clock	\$ 35.00

22. Felicia Singleton	Ticket Crew	\$	35.00
23. Thomas Snook	Manager	\$	250.00
24. Belinda Sutherland	Ticket Crew	\$	35.00
25. Jerry Taylor	Security	\$	100.00
26. Richard Thomaswick	Media Coordinator	\$	100.00
27. Richard Thomaswick	Timer	\$	35.00
28. Jermaine Worlds	Parking Lot	\$	35.00
29. R. Eric Worstell	Videoboard Coordinator	\$	50.00

G. Various Work Performed for 2015 Football Home Games @ \$30.00 per game (5 games)

1. Seth Evaritt	Music	\$	150.00
2. Russell Ewing	Scoreboard	\$	150.00
3. Derek Meyer	Spotter	\$	150.00
4. Mark Rabbitt	Announcer	\$	150.00
5. Richard Thomaswick	Clock	\$	150.00
6. Jermaine Worlds	Parking Lot	\$	150.00

4. CHANGE OF CONTRACT

A. Classified Personnel

- Mary Miller From Custodian – Jefferson (8 hrs./day),
Sched. D, step 8 @ \$19.67/hr. + Longevity
\$.65/hr. = \$20.32/hr. to Fireman/Head Custodian –
Jefferson (8 hrs./day), Sched. E, step 0 @ \$20.08/hr.
+ Longevity \$.65/hr. = \$20.73/hr.
Effective: December 2, 2015

- Julie Wilson From Custodian – Whitmer (8 hrs./day),
Sched. D, step 8 @ \$19.67/hr. + Longevity
\$1.10/hr. = \$20.77/hr. to Storekeeper – Warehouse
(8 hrs./day), Sched. H, step 5 @ \$19.80/hr. +
Longevity \$1.10/hr. = \$20.90/hr.
Effective: November 16, 2015

Moved by: _____ Seconded by: _____

Vote: EK _____ PC _____ TI _____ DH _____ JL _____

19. Adjournment

Moved by: _____ Seconded by: _____

Vote: EK _____ PC _____ TI _____ DH _____ JL _____

Motion to adjourn carried _____ Yes _____ No
_____ Absent _____ Abstention

Let the record show that an audio recording of this meeting has been made and is on file in the Office of the Treasurer.

The meeting stands adjourned at _____ P.M.